

AGENDA
VILLAGE OF PLEASANT PRAIRIE
PLEASANT PRAIRIE VILLAGE BOARD
PLEASANT PRAIRIE WATER UTILITY
PLEASANT PRAIRIE SEWER UTILITY
Village Hall Auditorium
9915 – 39th Avenue
Pleasant Prairie, WI
February 2, 2015
6:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Meeting – January 5, 2015
5. Public Hearing
 - A. Consider a Class “B” Fermented Malt Beverage and Class “C” Wine License for Honada Sushi & Hibatchi, 8501 75th Street, Suite G.
6. Citizen Comments (Please be advised per State Statute Section 19.84(2), information will be received from the public and there may be limited discussion on the information received. However, no action will be taken under public comments.)
7. Administrator’s Report
8. New Business
 - A. Consider Resolution #15-01 of Appreciation and Recognition to Dan Anderson for his years of service to the Village.
 - B. Consider award of contracts to repurpose the vacated Fire Station #1 space on the south side of Village Hall into a public meeting space.
 - C. Consider the 2015 Sewer Utility Budget and Resolution #15-04 adopting the budget.
 - D. Consider the 2015 Water Utility Budget and Resolution #15-05 adopting the budget.
 - E. Receive Plan Commission recommendation and consider Ordinance #15-07 to amend the Village Comprehensive Plan to approve a revised Concept Plan for Pleasant Prairie Park.

Village Board Meeting
February 2, 2015

- F. Consider Resolution #15-02 – Preliminary Resolution declaring intent to exercise special assessment police powers in connection with the construction of 1200 linear feet of sanitary sewer in the Heritage Valley Subdivision between 105th Avenue and Sewer D.
- G. Consider Resolution #15-03 – Preliminary Resolution declaring intent to exercise special assessment police powers in connection with the construction of 461 linear feet of sanitary sewer along 39th Avenue between 97th Street and Springbrook Road; 454 linear feet of sanitary sewer along 39th Avenue between 100th Street and Springbrook road; and 439 linear feet of water main along Springbrook Road West of 39th Avenue.
- H. Consider a Professional Services Agreement for the Springbrook Road Water Main Interconnection project.
- I. Consider a Professional Services Agreement for the CTH H Watermain Extension project
- J. Consider an award of contract for the 2015 Emerald Ash Borer Treatment.
- K. Consider the Disallowance of a claim submitted by Thomas Glogovsky for damage to a vehicle.
- L. Consider appointment to the Park Commission.
- M. Consider a Memorandum of Understanding with Kenosha County to purchase voting equipment.
- N. Receive Plan Commission recommendation and consider Ordinance #15-01 to amend Section 420-27 C of the Village Zoning Ordinance related to fees and clarification to Pre-Development Agreements.
- O. Receive Plan Commission recommendation and consider Ordinance #15-02 to amend Section 395-87 C of the Village Land Division and Development Control Ordinance related to fees and clarification to Pre-Development Agreements.
- P. Receive Plan Commission recommendation and consider Ordinance #15-03 to amend the Village Comprehensive Plan to correctly identify the field delineated wetlands on the vacant property located on 3rd Avenue at the 11300 block.

Village Board Meeting
February 2, 2015

- Q. Receive Plan Commission recommendation and consider Ordinance #15-04 to rezone the field delineated wetlands on the vacant property generally located on 3rd Avenue at the 11300 block into the C-1, Lowland Resource Conservancy District and the non-wetland area into the R-5 Urban Single Family Residential District.
 - R. Receive Plan Commission recommendation and consider Ordinance #15-05 to amend the Village Comprehensive Plan to correctly identify the field delineated wetlands on the vacant property located at the northwest corner of Lakeshore Drive and 102nd Street.
 - S. Receive Plan Commission recommendation and consider Ordinance #15-06 to rezone the field delineated wetlands on the vacant property located at the northwest corner of Lakeshore Drive and 102nd Street into the C-1, Lowland Resource Conservancy District and the non-wetland area into the R-5 Urban Single Family Residential District
 - T. Consider Operator License Applications on file.
9. Village Board Comments
10. Adjournment.

The Village Hall is handicapped accessible. If you have other special needs, please contact the Village Clerk, 9915 – 39th Avenue, Pleasant Prairie, WI (262) 694-1400

**VILLAGE OF PLEASANT PRAIRIE
PLEASANT PRAIRIE VILLAGE BOARD
PLEASANT PRAIRIE WATER UTILITY
PLEASANT PRAIRIE SEWER UTILITY**

**9915 - 39th Avenue
Pleasant Prairie, WI**

January 5, 2015

6:00 p.m.

A regular meeting of the Pleasant Prairie Village Board was held on Monday, December 15, 2014. Meeting called to order at 6:00 p.m. Present were Village Board members John Steinbrink, Kris Keckler, Steve Kumorkiewicz; and Mike Serpe. Clyde Allen was absent. Also present were Michael Pollocoff, Village Administrator; Tom Shircel, Assistant Administrator;; Kathy Goessl, Finance Director; Dave Smetana, Police Chief; Doug McElmury, Fire & Rescue Chief; Mike Spence, Village Engineer; John Steinbrink Jr., Public Works Director; Carol Willke, HR and Recreation Director; Sandro Perez, Inspection Superintendent; and Jane M. Romanowski, Village Clerk. Three citizens attended the meeting.

1. CALL TO ORDER

John Steinbrink:

Before we rise for the Pledge of Allegiance, Carson, I'm going to have you lead us in the pledge. Carson is a Scout here this evening, and he'll be addressing us during citizens' comments. But if you'd lead us in the pledge Carson.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. MINUTES OF MEETING - DECEMBER 15, 2014

Kris Keckler:

Move to accept.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Kris, second by Steve. Any additions, corrections?

Village Board Meeting
January 5, 2015

KECKLER MOVED TO APPROVE THE MINUTES OF THE DECEMBER 15, 2014 VILLAGE BOARD MEETING AS PRESENTED IN THEIR WRITTEN FORM; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

5. CITIZEN COMMENTS

Jane Romanowski:

We have one speaker that signed up tonight is Carson Swaney.

Carson Swaney:

Good evening Village Board members. My name is Carson Swaney. I am a Life Scout with Troop 667 of Winthrop Harbor and Troop 520 of Kenosha. I come before you tonight not only as a Life Scout but as a citizen of the Village of Pleasant Prairie. I would like to talk to you about the parking down on Lakeshore Drive for the beach in Carol Beach. Every year we get a lot of people coming in from all over the State, some from the northern part of Illinois, maybe even a little bit further south and the parking lot down there gets filled up, and people start parking on grass, other citizens' lawns, along the shoreline there, like along the road. It becomes a safety hazard for citizens to walk down there and to ride their bikes and enjoy everyday life.

I ask that maybe a little bit more police patrolling is down there during park hours and especially during the hotter days of the summer. I would like to ask maybe sometime in the future a little bit of an expansion for the parking so we can get more cars off the street and less of a safety hazard for the rest of the citizens that live there all year 'round. Thank you for hearing me speak. Have a good night.

John Steinbrink:

Thank you, Carson.

Steve Kumorkiewicz:

Thank you.

John Steinbrink:

Anyone else wishing to speak under citizens' comments?

Village Board Meeting
January 5, 2015

Jane Romanowski:

There's no additional signups tonight, Mr. President.

John Steinbrink:

Okay. Anyone else wishing to speak? If not I'm going to close citizens' comments.

6. ADMINISTRATOR'S REPORT

Mike Pollocoff:

I have nothing tonight other than, Mr. Chairman, I was going through some monthly reports today, and this is the first time I can remember this happening where thankfully no one was killed on a highway or street in Pleasant Prairie this year, but we had three people killed on the railroad tracks. So it's been an unusual year. I think it would be four almost if you extended the year a little further. So I'm not sure what -- it's one of the things we're going to take a look at and see if there's something we can do to stop that trend. But I'm glad that we didn't have any accidents that involved deaths on Village roadways or State highway in the Village.

Just to comment a little bit on the subject Carson brought up, we have looked at modifying the beaches at Pleasant Prairie and Carol Beach to function similarly as they do in Lake County and they had the same problem in Lake County. What resolved it was to charge for use of the beaches and they identified some areas where parking was permitted, and that would be all that could be done there. One of the problems is that the fee we would need to charge would have to cover the cost of whatever that service is which would involve somebody, typically probably lifeguards then, and you'd have them acting as the people would check people in and watch what's going on.

We know from burning the beach at Lake Andrea that gets to be kind of an expensive operation. But that could be one of the things that as time goes on we could look at it. Because right now it is a very desirable beach, and it's free for whoever shows up first. So in order to manage that that's something we may want to look at in the 2016 budget to at least identify the cost again and take a look at it. That's all, Mr. President.

John Steinbrink:

Thank you, Mike.

7. NEW BUSINESS

- A. Consider an Addendum to the Development Agreement between the Village and Route 165 LLC regarding the expansion of the Uline Corporate Campus.**

Mike Pollocoff:

Mr. President, back when Uline initially came to the Village of Pleasant Prairie to locate their headquarters and their first warehouse here we entered into a development agreement with them that provided for the public improvements that would be necessary for that development to take place. And at the time if you look at the map it doesn't show up really well, but where it shows corporate headquarters that was identified and laid out for it, and then the next building to the west is the current warehouse for Uline. And we provided sanitary sewer, water, stormwater and all the services to handle that property along with the corporate warehouse.

The subsequent development of that was going to be the second warehouse which is shown on there, but in the original development agreement that warehouse was closer to the existing warehouse and the power lines, and a large 20 inch diameter gas main was going to be relocated allowing the two buildings to be closer. Subsequently to that time the Village of Bristol objected to the relocation of the lines. They didn't want them built. So we went through some litigation and actually a settlement agreement where Bristol agreed that they would allow Uline to annex additional land into the Village of Pleasant Prairie and they would move their building farther to the west. So you can see those two strips there that's the utility corridor. It would run between the two buildings, and the building would move farther to the west. So it did resolve that problem.

So the Village as part of our development agreement we didn't need to spend the money for the utility lines to be relocated or the gas main. But on the other hand all of our grading, sanitary sewer and the water, all those plans, were no longer viable because of the changes in elevation for that new site. So in this agreement we're looking to spend that \$6.2 million that we were going to spend on the utility relocations and use that for the construction, the additional and modified construction for the relocated warehouse. So we don't exceed the amount that we originally agreed with Uline, but it's being used for different things.

This agreement provides that the Village will pay for improvements once they've been completed and certified by an engineer that the quantities and the work is in compliance with the plans, that we're not paying for anything that hasn't gone into the ground or hasn't happened. And then upon that point we'll make incremental distributions as this

Village Board Meeting
January 5, 2015

work takes place. Some of the improvements are going to be dedicated back to the Village and some will remain there.

Overall I believe that this total contract is \$16 million, and the payback to the Village of Pleasant Prairie is that the Uline site at this time is currently the second largest property taxpayer in Pleasant Prairie and it has generated close to 600 jobs. This expansion is going to bring another 600 jobs. So it's been a good investment. On the southern boundary of the Abbott Labs property it squares off the improvements that are needed for that site whenever that develops. These costs are paid for by the Tax Increment District so the taxes that Uline pays right now will go to retire the bonds that are for this project.

So this addendum identifies those projects and removes the former projects that were going to be done from the agreement and addresses these. So I'd recommend -- of course, Uline has reviewed this, and they forwarded the executed documents to the Village and I'd recommend that the Village President and myself be authorized to execute the addendum to the existing development agreement between the Village and Route 165 LLC which is also Uline.

Steve Kumorkiewicz:

Make a motion. You wanted a motion, right?

Mike Pollocoff:

Yes.

Steve Kumorkiewicz:

Okay, I make the motion to [inaudible] this addendum for the expansion of [inaudible] utility for Uline.

Michael Serpe:

I'll second that.

John Steinbrink:

Motion by Steve, second by Mike for consideration of addendum to the development agreement. Is there any further discussion?

Village Board Meeting
January 5, 2015

Kris Keckler:

I just had one question for clarification. On the impact fees where the estimation of those fees is waived due to a trade off incentive can you just elaborate a little bit on that?

Mike Pollocoff:

Well, the fees aren't waived. What we've agreed to is an incentive that was, again, in the original agreement as extends to this warehouse as well is that they need to pay the impact fees to the Village just like anybody else that develops. We're not going to change the ordinance but the TIF District is agreeing to reimburse them for the expense of those impact fees. So we've done that with them, and we've done it with a couple other businesses where the businesses crossed the threshold where either the number of jobs or the tax base that's generated by the business would more than offset that. So in this case we're doing that as well.

So this way it doesn't affect the existing property taxpayers who were relying on those impact fees to help diffuse the cost of future capital improvements until it happens. And, again, the expense for that goes back to the TIF District as an expense and that was something that we approved in the project plan, again, in the project plan that covered the initial development and the modification to the project plan that allowed for these changes to occur.

Kris Keckler:

Okay, thank you.

KUMORKIEWICZ MOVED TO APPROVE AN ADDENDUM TO THE DEVELOPMENT AGREEMENT BETWEEN THE VILLAGE AND ROUTE 165 LLC REGARDING THE EXPANSION OF THE ULINE CORPORATE CAMPUS; SECONDED BY SERPE; MOTION CARRIED 4-0.

B. Consider a Relocation Order for the acquisition of sanitary sewer easements and temporary construction easements for the Heritage Valley Sanitary Sewer project.

Mike Pollocoff:

Mr. President, the utility department is looking to abandon a lift station in the Heritage Valley Subdivision. The subdivision was done in the '90s, and it was always meant to be a temporary lift station. We're beyond temporary and rather than put money into making this a permanent lift station and put in a generator to service it what we're looking to do

Village Board Meeting
January 5, 2015

is to extend the sanitary sewer main and relocate the sanitary sewer that's shown in the green in the Heritage Valley Subdivision and then send it to the Pleasant Prairie interceptor which comes from the old Sewer D plant. It follows the Prairie Farms Trail to County Trunk H basically and into Prairie Springs Park, and it goes to the lift station but it eventually takes it to the Kenosha Wastewater Utility.

The line between B and A on the big parcel that kind of swoops up to the north and angles back to the south is where the sanitary sewer main would go. One of the reasons it looks that way is the Village has adopted a neighborhood plan which depicts that a street is going to be running through that area there. So this would put that sanitary sewer main where that eventual street is going to be located so that it wouldn't diminish the value of that parcel.

This improvement is a necessity and the public purpose is to undertake sanitary sewer improvements or the conveyance of sewage for the health and welfare of the public. With the adoption of this relocation order we'd be notifying property owners and anybody that has an interest in the property that this is our intent. We'd be filing a relocation map along with the legal descriptions with the Kenosha County Clerk and Register of Deeds depicting what we're going to be taking and I believe the land is in transition of ownership right now. So we'd like to get this accomplished not with one party or the other, the buyer or seller, but just put everybody on notice it's going to occur.

Right now the plan is for public works to construct this this summer and have it ready for the fall. We have had some operational problems at the existing lift station, but we're at the point now where we're going to be spending either money on the existing lift station to bring it up to spec along with the generator, or making this connection here to the interceptor. I think an increase in benefit of service or the level of service would be -- right now that subdivision relies on that lift station to always work in perfect order otherwise the sanitary sewer will back up. The main is so deep that this is discharging into it really eliminates the possibility of sanitary sewer backups as a result of a system failure in this area.

So I'd request that the Village Board adopt the relocation orders and the associated maps and easements with the order and direct that those be filed with Kenosha County.

Michael Serpe:

Are we adding a line there?

Mike Pollocoff:

Village Board Meeting
January 5, 2015

Yes, that would be a new sanitary sewer main.

Michael Serpe:

Okay, and that's going to be done by our Village crew?

Mike Pollocoff:

Well, we'll probably do it in house. We'll price it out, but typically a really small project like this we'll typically do better than a private contractor.

Steve Kumorkiewicz:

So you're going to go to the green line over there on H [inaudible]?

Mike Pollocoff:

Right, it will go right over to where that new path is because sanitary sewer is underneath the path.

Steve Kumorkiewicz:

Okay, thank you.

Michael Serpe:

I'd move approval of the relocation order.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Mike, second by Steve for approval of the relocation order for the acquisition. Any further discussion?

SERPE MOVED TO APPROVE A RELOCATION ORDER FOR THE ACQUISITION OF SANITARY SEWER EASEMENTS AND TEMPORARY

Village Board Meeting
January 5, 2015

CONSTRUCTION EASEMENTS FOR THE HERITAGE VALLEY SANITARY SEWER PROJECT; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

C. Consider a Proposal to provide appraisal and acquisition services for the Heritage Valley Sanitary Sewer Project.

Mike Pollocoff:

Mr. President, we received a proposal from the Highland Group to provide acquisition and appraisal services for this project in a lump sum fee of \$10,200. The proposal includes a preparation review of two appraisals, negotiation and acquisition services. We've used Highland Group on the 39th Avenue project which is a more complicated one than this and this would assist the Village in acquiring these easements and having somebody that as well as getting the appraisals done. So it would be my recommendation that the Village enter into an agreement with the Highland Group for an amount not to exceed \$10,200.

Kris Keckler:

Move to accept the acquisition proposal.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Kris, second by Steve for adoption of the proposal. Further discussion?

KECKLER MOVED TO APPROVE A PROPOSAL BY THE HIGHLAND GROUP TO PROVIDE APPRAISAL AND ACQUISITION SERVICES FOR THE HERITAGE VALLEY SANITARY SEWER PROJECT IN AN AMOUNT NOT TO EXCEED \$10,200; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

D. Consider Operator License Applications on file.

Jane Romanowski:

Village Board Meeting
January 5, 2015

There are four applications tonight - Brian Barter, Zachary Bartlett, Datara Booker, Lindsey Sokel. All four have submitted good applications, and the police checks have been approved by the police department. I recommend approval of all four.

Steve Kumorkiewicz:

So moved.

Michael Serpe:

Second.

John Steinbrink:

Motion by Steve, second by Mike for adoption of the operator license applications on file. Any further discussion?

Kris Keckler:

Do they need to be on the condition that the applicants come back and complete the forms?

Jane Romanowski:

If you'd like that. That was something that on three of the four Kris pointed out before the meeting that they did not mark one of the boxes that they should have. We had this happen once before and to watch it. So we'll make sure that they mark that before they are issued. Thank you.

Kris Keckler:

Thanks.

John Steinbrink:

Further discussion?

KUMORKIEWICZ MOVED TO APPROVE THE OPERATOR LICENSES FOR BRIAN BARTER, ZACHARY BARTLETT, DATARA BOOKER, LINDSEY SOKEL SUBJECT TO THE BRIAN BARTER, DATARA BOOKER AND LINDSEY SOKEL

Village Board Meeting
January 5, 2015

COMPLETING PAGE 1 OF THE APPLICATION BEFORE THOSE LICENSES ARE ISSUED; SECONDED BY SERPE; MOTION CARRIED 4-0.

8. **VILLAGE BOARD COMMENTS – None.**
9. **CONSIDER ENTERING INTO EXECUTIVE SESSION PURSUANT TO SECTION 19.85(1)(G) WIS. STATS. TO CONFER WITH LEGAL COUNSEL FOR THE GOVERNMENTAL BODY WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE BODY WITH RESPECT TO LITIGATION IN WHICH IT IS OR IS LIKELY TO BECOME INVOLVED.**

John Steinbrink:

And the Board will return to open session for the purposes of adjournment only.

Michael Serpe:

Move to go into executive session. It's a roll call vote.

Kris Keckler:

Second.

John Steinbrink:

Motion by Mike, second by Kris. Roll call vote is requested.

SERPE MOVED TO ENTER INTO EXECUTIVE SESSION; SECONDED BY KECKLER; ROLL CALL VOTE – STEINBRINK – AYE; KECKLER – AYE; KUMORKIEWICZ – AYE; SERPE – AYE; MOTION CARRIED 4-0.

John Steinbrink:

And as I said the Board will return to open session for the purpose of adjournment only.

10. **RETURN TO OPEN SESSION AND ADJOURNMENT.**

Village Board Meeting
January 5, 2015

After discussion took place, **SERPE MOVED TO RETURN TO OPEN SESSION AND ADJOURN THE MEETING; SECONDED BY KECKLER; ROLL CALL VOTE – STEINBRINK – AYE; KECKLER – AYE; KUMORKIEWICZ – AYE; SERPE – AYE; MOTION CARRIED 4-0 AND MEETING ADJOURNED AT 7:40 P.M.**

MEMORANDUM

TO: Village Board of Trustees

FROM: Jane M. Romanowski
Village Clerk/Asst. to the Adm.

DATE: January 23, 2015

RE: Liquor License Application – Honada Sushi & Hibachi

Xiao Bin Chen,, agent for Honada Wisconsin Corporation, has as submitted a Class “B” Fermented Malt Beverage and “Class C” Wine License Application for the Honada Sushi & Hibachi, 8501 75th Street, Suite G, Pleasant Prairie. The initial license for this establishment was issued in 2005 and the applicant has been actively involved in this operation.

The Police Department check has been completed and the publication, training and residency requirements have been satisfied. There are no delinquent taxes or invoices on record. A copy of a Lease between Willow Point Plaza LLC and Honada Wisconsin Corporation securing the licensed premises has been received. In addition, the previous license holder for the establishment has completed his intent to surrender the current license effective February 3rd if this new license is granted.

If the Village Board approves this application, the license will be effective from the date of issuance through June 30, 2015. Payment of prorated license fees and publication costs must be paid before the license is issued.

* * * * *

Resolution No. 15-01

**Resolution of Appreciation and Recognition
to Dan Anderson for His Years of Service
to the Village of Pleasant Prairie**

WHEREAS, Dan Anderson will retire from the Village of Pleasant Prairie on February 20, 2015, after more than thirty four years of dedicated service; and

WHEREAS, Dan began his career with the Village Utilities Department on September 1, 1980 and spent many of his years of service as a Treatment Plant Operator/Lab Technician; and

WHEREAS, following the retirement of the Village sanitary sewer treatment plant in 2010, Dan worked to maintain water and sewer infrastructure and most recently performed utility locates; and

WHEREAS, Dan Anderson is known by his fellow employees for being friendly, steadfast, loyal, and committed to doing a good job; and

WHEREAS, the Village of Pleasant Prairie would like to acknowledge and thank Dan Anderson for his more than thirty four year of service to the Village and recognize him for his commitment to the community throughout his employment.

NOW, THEREFORE BE IT RESOLVED, that the Village of Pleasant Prairie does hereby extend to Dan Anderson our sincere respect and appreciation for his dedicated service to the Village of Pleasant Prairie, our congratulations on his well-earned retirement, and our best wishes to him for continued success, happiness, and good health in the years to come.

Considered and adopted this 2nd day of February, 2015.

John P. Steinbrink, President

Attest:

Jane M. Romanowski, Clerk



MEMORANDUM

DATE: January 28, 2015

TO: Tom Shircel, Village of Pleasant Prairie
John Steinbrink, Jr., Village of Pleasant Prairie

FROM: Christopher Siefert, Riley Construction Company, Inc.

COPIES TO: Mike Pollocoff, Village of Pleasant Prairie
Dave Riley, Riley Construction Company, Inc.
Chris Meier, Riley Construction Company, Inc.
Scott Kramer, Plunkett Raysich Architects, LLP

RE: Village Hall Renovations
Village of Pleasant Prairie
Summary, Results, Analysis, and Recommendations
Re-Bid Opening, Thursday, January 15, 2015 @ 2:10pm

SUMMARY

An advanced notice via email and phone calls that the Project was going to be published for re-bid was issued to the Subcontracting community on Tuesday, December 09, 2014. All of the applicable current Pre-Qualified Subcontractors with the Village of Pleasant Prairie were notified along with additional Subcontractors for each Contract.

The Project Documents were published to the Subcontracting community on Wednesday, December 17, 2014 by Riley Construction Company, Inc. The Documents were published through a website service specifically designed for the Construction Industry and the Bidding Process. All of the applicable current Pre-Qualified Subcontractors with the Village of Pleasant Prairie were solicited along with additional Subcontractors for each Contract.

A Public Notice regarding the Project was published in the Kenosha News on Monday December 22, 2014, Monday, December 29, 2104, and Monday, January 05, 2015.

Riley Construction Company, Inc. called and reached out to all solicited and known interested subcontractors numerous times via phone calls and emails throughout the bidding period.

The re-bids for the Fire Station #1 were received on Thursday, January 15, 2015 by 2:00pm at the Village Hall. The bids were publicly opened and read aloud by the Riley Construction Company, Inc. and the Village Executive Assistant, Vesna Savic, at 2:10pm in the Municipal Auditorium.

RESULTS

Subsequently, Riley Construction Company, Inc. has reviewed and tabulated all the bids received and the initial result is a projected project cost of One Million Four Hundred Ninety-Nine Thousand Fifty-Two Dollars (\$1,499,052). Based on the current project budget of One Million Five Hundred Twenty-Seven Thousand Nine Hundred One Dollars (\$1,527,901), the project is under budget by Twenty-Eight Thousand Eight Hundred Forty-Nine Dollars (\$28,859) or approximately (1.89%). A total of Thirty-Six Re-Bids (36) were received.

In addition, four (4) Alternate Bids; one (1) Construction Manager Alternate Bid; and one (1) Voluntary Alternate Bid were received. Based on review of these Alternate Bids, Riley Construction Company, Inc. is recommending the acceptance of Alternate #1, Alternate #3, Alternate #4, and Voluntary Alternate #1. We are recommending the rejection of Alternate #2 and CM Alternate #1.

ANALYSIS

Generally, the bid coverage was low for Contract #1.02 – Excavation; Contract #1.06 – Structural Steel & Misc. Metals; Contract #1.16 – Carpet & Resilient Flooring; and Contract 1.18 Fire Protection. Some of the explanation for the low bid coverage includes:

- The bidding climate is still extremely active and busy at the moment and Subcontractors were not able to submit a bid proposal by the deadline.
- The nature of the public bidding process (sealed bids) exacerbated the time issue above; therefore, Subcontractors declined to bid.
- The prequalification process and requirement to be submitted prior to bid (even though this requirement was relaxed) exacerbated the time issue above; therefore, Subcontractors declined to bid.
- Subcontractors are busy with their current back log of work through the projected project schedule and therefore declined to submit a bid because they would have difficulty assigning the appropriate resources to the project.
- Some Contracts (1.02 – Excavation and 1.06 – Structural Steel & Misc. Metals) were unable to gain interest since the contractors previous awarded for the Fire Station #1 have a distinct competitive due to the nature of the work of these contracts by being “on-site”.

In regards to the bid to budget variances, the general explanation(s) includes:

- Due to the nature of the budgeting and competitive bidding process, the variances are normal and customary.
- The overall minor bid savings amount is well within industry expectations.

RECOMMENDATIONS

Given the current bid results, Riley Construction Company, Inc. has the following recommendation for consideration.

1. RECOMMENDATION FOR AWARD

a. Accept the re-bids for the Village Hall Renovation for the following Contracts contingent upon Village Board Approval on Monday, February 02, 2015. These include:

i. Contract 1.00 – General Conditions & Staffing	\$156,717
ii. Contract 1.01 – Selective Demolition	\$45,295
iii. Contract 1.02 – Excavation	28,165
iv. Contract 1.03 – Cast-In-Place Concrete	\$78,642
v. Contract 1.05 – Masonry	\$118,985
vi. Contract 1.06 – Structural Steel & Misc. Metals	\$36,800
vii. Contract 1.07 – General Trades	\$267,815
viii. Contract 1.09 – Roofing & Sheet Metal & Metal Panels	\$60,800
ix. Contract 1.11 – Alum. Storefront, Windows, & Glazing	\$48,117
x. Contract 1.12 – Lt. Gage Framing, Trusses, & Gyp. Bd.	\$97,463
xi. Contract 1.13 – Tile Flooring	\$14,341
xii. Contract 1.14 – Acoustical Ceilings	\$17,500
xiii. Contract 1.16 – Carpeting & Resilient Flooring	\$40,676
xiv. Contract 1.17 – Painting & Coatings	\$19,489
xv. Contract 1.18 – Fire Protection	\$46,460
xvi. Contract 1.19 – Plumbing	\$48,650
xvii. Contract 1.20 – Mechanical	107,500
xxviii. <u>Contract 1.21 – Electrical & Low-Voltage</u>	<u>\$177,510</u>
xix. Subtotal	\$1,406,925
xx. <u>Contingency (2.5%)</u>	<u>\$35,173</u>
xxi. Subtotal	\$1,442,098
xxii. <u>General Liability Insurance (0.75%)</u>	<u>\$10,816</u>
xxiii. Subtotal	\$1,452,914
xxiv. Construction Management Fee (2.0%)	\$29,058

xxv.	Preconstruction Services Fee (0.33%)	\$4,795
xxvi.	Subtotal	\$1,486,767
xxvii.	Performance Bond – Overall	\$12,285
xxviii.	TOTAL	\$1,499,052

2. RECOMMENDATIONS FOR ALTERNATE ACCEPTANCE		
a.	ADD: Alt. #1 – New Village Hall Roofs (Apparatus & Court)	\$82,788
b.	ADD: Alt. #3 – Village Hall IT Room Equipment Relocation	4,521
c.	ADD: Alt. #4 – Site Concrete	\$41,356
d.	DEDUCT: Vol. Alt. #1 – Delete Glass Testing Requirements	(<u>\$3,410</u>)
e.	TOTAL	\$125,255

3. Projected Project Cost	\$1,624,307
----------------------------------	--------------------

Encl.: VOPP Fire Station #1 Bid Tabulation Summary, Dated January 28, 2015



Village of Pleasant Prairie
Village Hall Renovation
Pleasant Prairie, WI

Bid Tabulation Summary
January 28, 2015

Contract #	Description	Contractor	Village Hall Bids - 01/15/15	Village Hall Budget - 08/15/14	Variance
1.00	General Conditions & Staffing	Riley Construction Company, Inc.	\$ 156,717	\$ 152,717	\$ 4,000
1.01	Selective Demolition	Riley Construction Company, Inc.	\$ 45,295	\$ 45,600	\$ (305)
1.02	Excavation	DK Contractors, Inc	\$ 28,165	\$ 23,705	\$ 4,460
1.03	Cast-In-Place Concrete	Riley Construction Company, Inc.	\$ 74,642	\$ 68,509	\$ 6,133
1.04	Not Used		\$ -	\$ -	\$ -
1.05	Masonry	Riley Construction Company, Inc.	\$ 118,985	\$ 118,985	\$ -
1.06	Structural Steel & Miscellaneous Metals	Cardinal Fabricating, Inc.	\$ 36,800	\$ 23,000	\$ 13,800
1.07	General Trades	Riley Construction Company, Inc.	\$ 267,815	\$ 264,815	\$ 3,000
1.08	Not Used		\$ -	\$ -	\$ -
1.09	Roofing & Sheet Metal & Metal Panels	Langer Roofing & Sheet Metal, Inc.	\$ 60,800	\$ 47,775	\$ 13,025
1.10	Not Used		\$ -	\$ -	\$ -
1.11	Aluminum Storefront, Windows, & Glazing	Omni Glass & Paint, Inc.	\$ 48,117	\$ 49,035	\$ (918)
1.12	Lt. Gage Framing, Lt. Gage Trusses, Insulation, & Gyp. Bd.	Davco Development / Olympic Companies, Inc.	\$ 97,463	\$ 129,460	\$ (31,997)
1.13	Tile Flooring	Lippert Tile	\$ 14,341	\$ 13,000	\$ 1,341
1.14	Acoustical Ceilings	Postorino Decorating	\$ 17,500	\$ 8,595	\$ 8,905
1.15	Not Used		\$ -	\$ -	\$ -
1.16	Carpeting & Resilient Flooring	Lippert Tile	\$ 40,676	\$ 42,496	\$ (1,820)
1.17	Painting & Coatings	Wall-Tech, Inc.	\$ 19,489	\$ 18,785	\$ 704
1.18	Fire Protection	Design-Build Fire Protection, Inc.	\$ 46,460	\$ 38,674	\$ 7,786
1.19	Plumbing	Southport Plumbing, Heating, & Geothermal	\$ 48,650	\$ 47,000	\$ 1,650
1.20	Mechanical	Martin Petersen Co., Inc.	\$ 107,500	\$ 82,850	\$ 24,650
1.21	Electrical & Low-Voltage	Great Lakes Electric, Inc.	\$ 177,510	\$ 259,000	\$ (81,490)
	SUBTOTAL		\$ 1,406,925	\$ 1,434,001	\$ (27,076)
	Contingency (2.5%)	Riley Construction Company, Inc.	\$ 35,173	\$ 35,850	\$ (677)
	SUBTOTAL		\$ 1,442,098	\$ 1,469,851	\$ (27,753)
	General Liability Insurance (0.75%)	Riley Construction Company, Inc.	\$ 10,816	\$ 11,024	\$ (208)
	SUBTOTAL		\$ 1,452,914	\$ 1,480,875	\$ (27,961)
	Construction Management Fee (2.0%)	Riley Construction Company, Inc.	\$ 29,058	\$ 29,617	\$ (559)
	Preconstruction Services Fee (0.33%)	Riley Construction Company, Inc.	\$ 4,795	\$ 4,887	\$ (92)
	SUBTOTAL		\$ 1,486,767	\$ 1,515,379	\$ (28,613)
	Performance Bond - Overall	Riley Construction Company, Inc.	\$ 12,285	\$ 12,522	\$ (236)
	TOTAL		\$ 1,499,052	\$ 1,527,901	\$ (28,849)
					-1.89%

UNDER BUDGET

Village of Pleasant Prairie
Village Hall Renovation
Pleasant Prairie, WI

Alternate Bid Tabulation Summary
January 28, 2015

ALT. #1 - NEW VILLAGE HALL ROOF	ALT. #2 - NEW VILLAGE HALL EAST WALL MASONRY	ALT. #3 - VILLAGE HALL IT ROOM RELOCATION	ALT. #4 -SITE CONCRETE	CM ALT. #1 - 100% PAYMENT & PERF. BOND	VOL. ALT. #1 - Deduct Glass Testing (Spec. 084113)
\$ 1,450	\$ -	\$ -	\$ 2,050	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ 641	\$ -
\$ -	\$ -	\$ -	\$ 10,570	\$ 440	\$ -
\$ -	\$ -	\$ -	\$ 26,194	\$ 1,283	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ 64,808	\$ -	\$ -	\$ 1,923	\$ -
\$ -	\$ 7,000	\$ -	\$ -	No Bid	\$ -
\$ -	\$ (19,859)	\$ -	\$ -	\$ 3,847	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 69,000	\$ -	\$ -	\$ -	\$ 1,700	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ 385	\$ (3,200)
\$ -	\$ -	\$ -	\$ -	No Bid	\$ -
\$ -	\$ -	\$ -	\$ -	\$ 180	\$ -
\$ -	\$ -	\$ -	\$ -	No Bid	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ 469	\$ -
\$ -	\$ -	\$ -	\$ -	\$ 225	\$ -
\$ -	\$ -	\$ -	\$ -	\$ 1,050	\$ -
\$ 2,000	\$ -	\$ -	\$ -	\$ 535	\$ -
\$ 4,750	\$ -	\$ -	\$ -	\$ 726	\$ -
\$ 500	\$ -	\$ 4,243	\$ -	\$ 38,144	\$ -
\$ 77,700	\$ 51,949	\$ 4,243	\$ 38,814	\$ 51,548	\$ (3,200)
\$ 1,943	\$ 1,299	\$ 106	\$ 970	\$ 1,289	\$ (80)
\$ 79,643	\$ 53,248	\$ 4,349	\$ 39,784	\$ 52,837	\$ (3,280)
\$ 597	\$ 399	\$ 33	\$ 298	\$ 396	\$ (25)
\$ 80,240	\$ 53,647	\$ 4,382	\$ 40,083	\$ 53,233	\$ (3,305)
\$ 1,605	\$ 1,073	\$ 88	\$ 802	\$ 1,065	\$ (66)
\$ 265	\$ 177	\$ 14	\$ 132	\$ 176	\$ (11)
\$ 82,109	\$ 54,897	\$ 4,484	\$ 41,017	\$ 54,473	\$ (3,382)
\$ 678	\$ 454	\$ 37	\$ 339	\$ 450	\$ (28)
\$ 82,788	\$ 55,351	\$ 4,521	\$ 41,356	\$ 54,923	\$ (3,410)

COLOR CODING = PROPOSED ACCEPTANCE OF ALTERNATE
 = PROPOSED REJECTION OF ALTERNATE

VILLAGE OF PLEASANT PRAIRIE

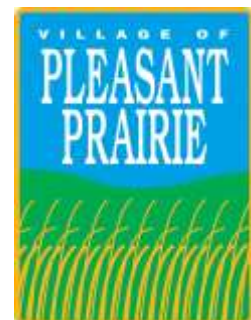
BUDGET COVER PAGE

BUDGET YEAR: 2015

DEPARTMENT: Sewer Utility



SUBMITTED BY: John Steinbrink, Jr., Public Works Director



Overview

BUDGET YEAR: 2015

DEPARTMENT: Sewer Utility

The Department of Public Works Utility Division maintains, repairs and constructs, the sewer and water infrastructure. The department consists of two divisions: The maintenance division supervised by the Utility foreman with seven full time employees, one year round part time employee and three seasonal employees. The maintenance division completes sewer and water maintenance activities such as sewer main and lift station wet well cleaning, hydrant flushing, water valve exercising, sewer and water main repair and construction and completing special projects as the Park and Ride Bridge. The Utility technical division is supervised by the manager of Technical services with three full time employees and one part time year round employee. The technical division maintains all meters, sewer sampling and monitoring, regulatory compliance work for PSC, DNR, and EPA, maintains SCADA controls for the sewer and water department.

Projects completed in 2014

Village staff designed and rebuilt the 63rd Lift station adding a generator. The old lift station has exceeded its useful service life. The new lift station will have new pumps, back up generator, safety grating, controls, and monitoring devices.

Contracts were completed in the third year of the sewer main relining project in Cooper Rd basin area. This project will be ongoing, focusing on relining the oldest clay sewer mains throughout the Village. This project reduces costly ground water infiltrating into the sewer system which the Village needs to pay to treat.

Projects for 2015

An ongoing goal for the department is to reduce the amount of Inflow and Infiltration (I/I) that leaks into the sewer system. Areas within the sewer district will be evaluated by staff over the winter months to identify where the worst I/I flows are entering the system. Those areas will be repaired to lower the treatment costs to the Utility.

The Heritage Valley Lift station has exceeded its useful life. Village maintenance staff plans to construct a new sewer main to the sewer D relief sewer line and abandon the Heritage Valley lift station. This will eliminate the need for a \$100,000 rebuild project, \$30,000 generator and future maintenance costs.

As a part of capital replacement, utility staff will rebuild the 192 lift station. We will use the same design in recent rebuilds.

Staff will install the final lift station back up generator at Carol Beach Unit 6.

Management will focus on completing these projects and monitoring energy consumption using updated SCADA reports at the large lift stations.

VILLAGE OF PLEASANT PRAIRIE

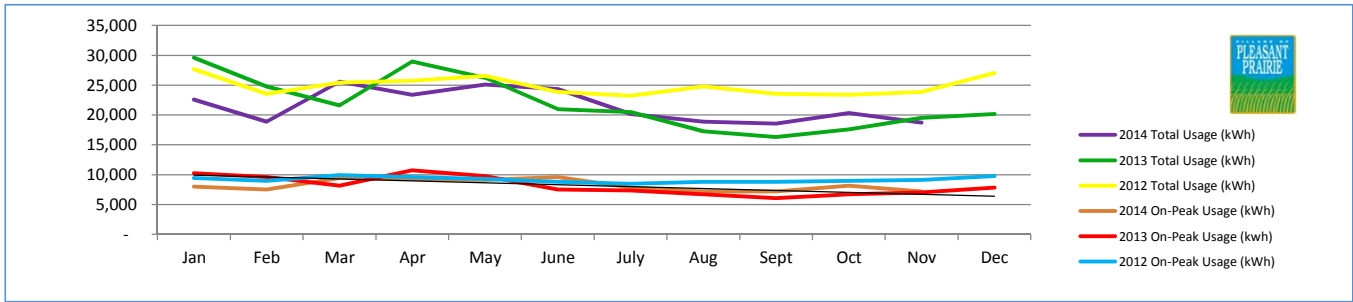
TRENDING REPORT

DEPARTMENT: Sewer Utility

BUDGET YEAR: 2015

Trend # 1

Lakeview Lift Electrical Usage



2014	2014 Total Usage (kWh)	2014 On-Peak Usage (kWh)
Jan	22,560	8,000
Feb	18,880	7,520
Mar	25,600	9,440
Apr	23,360	9,280
May	25,120	9,120
June	24,320	9,600
July	20,160	7,840
Aug	18,880	7,200
Sep	18,560	7,200
Oct	20,320	8,160
Nov	18,720	7,200
Dec		

Reduce energy consumption at Lakeview Lift Station by managing lift station controls.

2013	2013 Total Usage (kWh)	2013 On-Peak Usage (kWh)	2012	2012 Total Usage (kWh)	2012 On-Peak Usage (kWh)
Jan	29,600	10,240	Jan	27,680	9,440
Feb	24,800	9,600	Feb	23,520	8,960
Mar	21,600	8,160	Mar	25,440	9,920
Apr	28,960	10,720	Apr	25,760	9,600
May	26,240	9,760	May	26,560	9,280
June	20,960	7,520	June	23,840	8,800
July	20,480	7,360	July	23,200	8,480
Aug	17,280	6,720	Aug	24,800	8,800
Sept	16,320	6,080	Sept	23,520	8,800
Oct	17,600	6,720	Oct	23,360	8,960
Nov	19,520	7,040	Nov-11	23,840	9,120
Dec	20,160	7,840	Dec-11	27,040	9,760

VILLAGE OF PLEASANT PRAIRIE

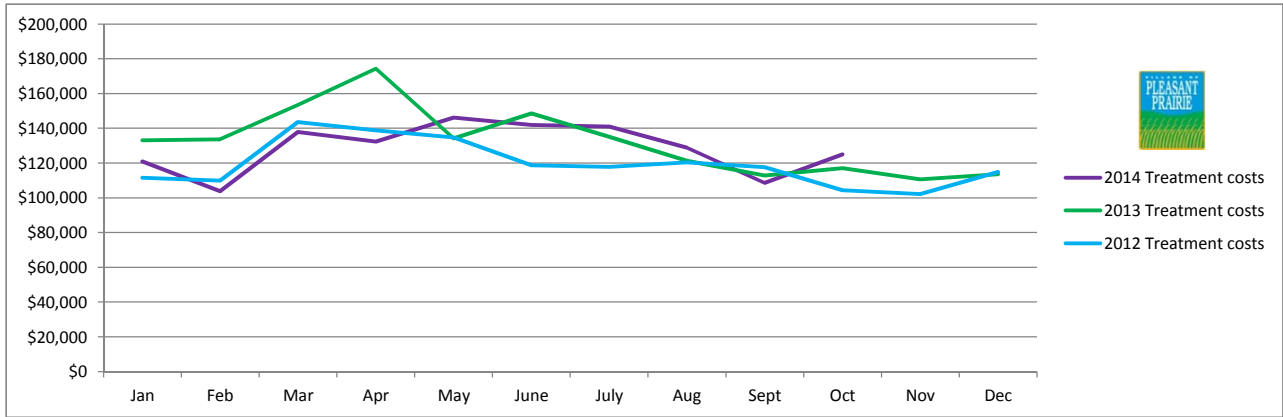
TRENDING REPORT

DEPARTMENT: Sewer Utility

BUDGET YEAR: 2015

Trend # 1

Sewer Treatment Cost from City of Kenosha



— 2014 Treatment costs
— 2013 Treatment costs
— 2012 Treatment costs

2014	2014 Treatment costs
Jan	\$120,833
Feb	\$103,807
Mar	\$137,834
Apr	\$132,337
May	\$146,093
June	\$141,941
July	\$141,065
Aug	\$128,847
Sep	\$108,518
Oct	\$124,903
Nov	
Dec	

Monthly sewage treatment costs paid to the City of Kenosha by the Village

2013	2013 Treatment costs	2012	2012 Treatment costs
Jan	\$133,143	Jan	\$111,470
Feb	\$133,672	Feb	\$109,784
Mar	\$153,295	Mar	\$143,499
Apr	\$174,379	Apr	\$138,708
May	\$134,103	May	\$134,691
June	\$148,542	June	\$118,792
July	\$135,042	July	\$117,829
Aug	\$121,322	Aug	\$120,359
Sept	\$112,816	Sept	\$117,571
Oct	\$117,123	Oct	\$104,397
Nov	\$110,592	Nov	\$102,130
Dec	\$113,630	Dec	\$114,835

VILLAGE OF PLEASANT PRAIRIE

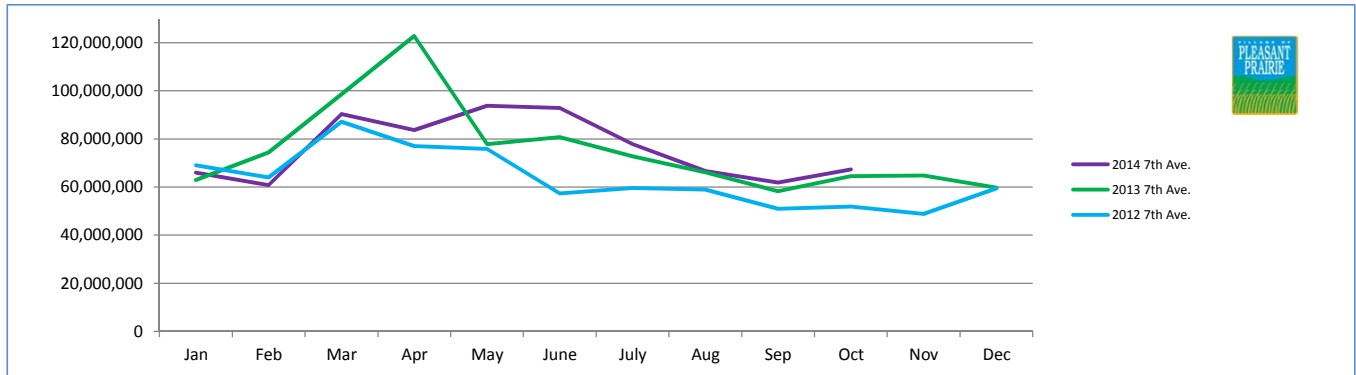
TRENDING REPORT

DEPARTMENT: Sewer Utility

BUDGET YEAR: 2015

Trend # 1

7th Ave. Sewer Meter Pit Monthly Flows



2014	2014 7th Ave.
Jan	66,018,000
Feb	60,790,000
Mar	90,384,000
Apr	83,731,000
May	93,769,000
June	92,828,000
July	77,837,000
Aug	66,691,000
Sep	61,928,000
Oct	67,269,000
Nov	
Dec	

7th Ave. sewer metering pit monthly flow totals.

2013	2013 7th Ave.	2012	2012 7th Ave.
Jan	62,948,000	Jan	69,061,000
Feb	74,413,000	Feb	63,936,000
Mar	98,617,000	Mar	87,123,000
Apr	122,813,000	Apr	77,007,000
May	77,790,000	May	75,864,000
June	80,749,000	June	57,356,000
July	72,795,000	July	59,563,000
Aug	66,130,000	Aug	58,896,000
Sept	58,260,000	Sept	50,934,000
Oct	64,487,000	Oct	51,946,000
Nov	64,820,000	Nov	48,834,000
Dec	59,689,000	Dec	59,447,000

VILLAGE OF PLEASANT PRAIRIE

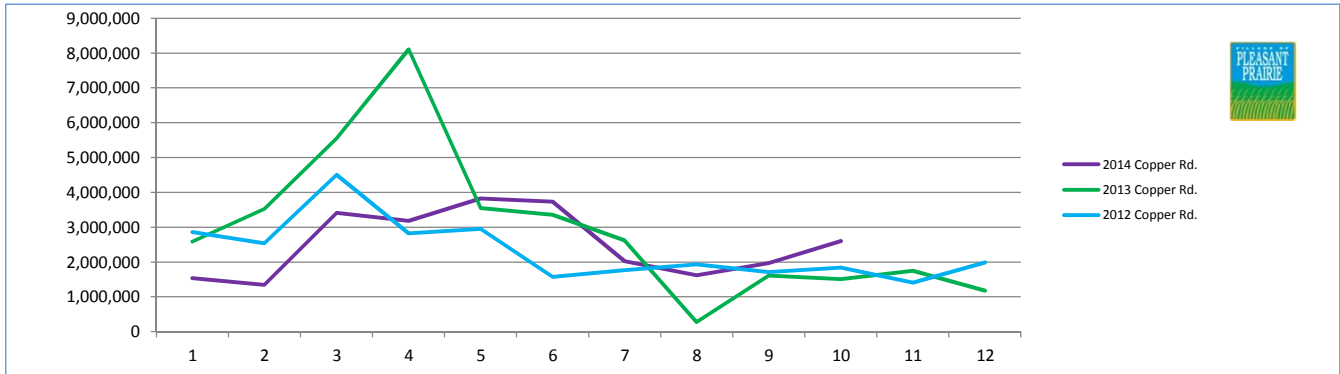
TRENDING REPORT

DEPARTMENT: Sewer Utility

BUDGET YEAR: 2015

Trend # 1

Copper Rd. Sewer Meter Pit Monthly Flows



— 2014 Copper Rd.
 — 2013 Copper Rd.
 — 2012 Copper Rd.

2014	2014 Copper Rd.
Jan	1,535,000
Feb	1,344,000
Mar	3,413,000
Apr	3,185,000
May	3,828,000
June	3,732,000
July	2,022,000
Aug	1,615,000
Sep	1,969,000
Oct	2,603,000
Nov	
Dec	

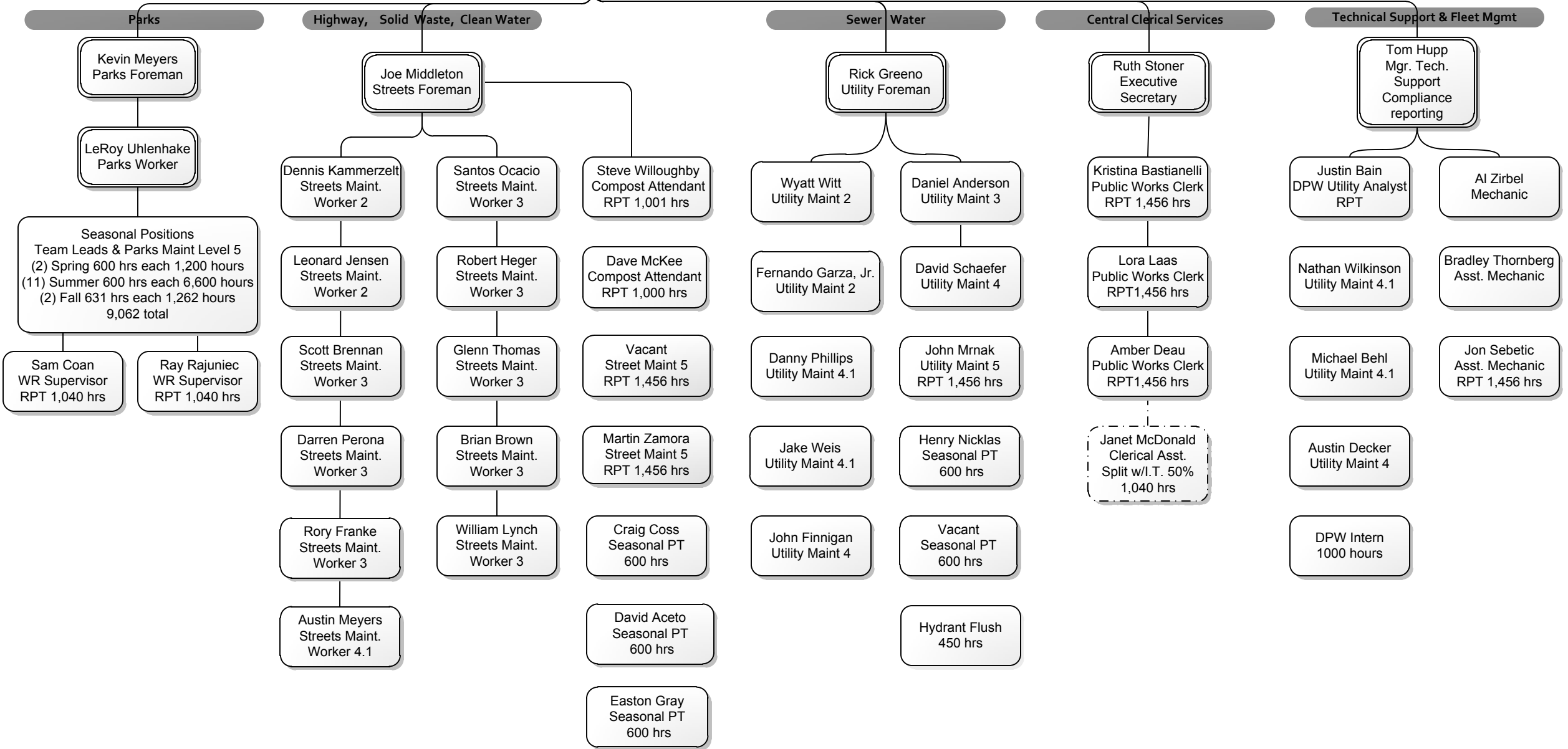
Copper Rd. sewer metering pit monthly flow totals.

2013	2013 Copper Rd.	2012	2012 Copper Rd.
Jan	2,580,000	Jan	2,856,000
Feb	3,519,000	Feb	2,540,000
Mar	5,555,000	Mar	4,506,000
Apr	8,107,000	Apr	2,825,000
May	3,545,000	May	2,950,000
June	3,358,000	June	1,574,000
July	2,622,000	July	1,768,000
Aug	278,000	Aug	1,930,000
Sept	1,614,000	Sept	1,709,000
Oct	1,505,000	Oct	1,836,000
Nov	1,747,000	Nov	1,408,000
Dec	1,180,000	Dec	1,985,000



Public Works

John Steinbrink, Jr.
Director of Public Works



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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Blank			2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
610	Pleasant Prairie Sewer Utility								
61610000	426211	Res Rev	-2,512,743.02	-2,524,000.00	-2,524,000.00	-2,554,210.10	-2,554,210.10	-2,561,000.00	
61610000	426212	Comm Rev	-831,261.84	-833,000.00	-833,000.00	-867,041.89	-867,041.89	-888,000.00	
61610000	426213	Ind Rev	-693,240.29	-685,000.00	-685,000.00	-773,641.17	-773,641.17	-1,065,000.00	
61610000	426214	PA Rev	-52,799.88	-54,000.00	-54,000.00	-59,077.68	-59,077.68	-60,000.00	
61610000	426350	Misc. Oper	-5,000.04	-1,000.00	-1,000.00	-3,569.60	-3,569.60	-1,000.00	
61610000	466215	Ind Surch	-476,160.68	-476,000.00	-518,000.00	-591,449.79	-591,449.79	-600,000.00	
61610000	466216	Res Surch	-6,290.28	-6,290.00	-6,290.00	-6,290.28	-6,290.28	-6,290.00	
61610000	481103	Gain/Loss	69,133.52	.00	.00	-250.00	-250.00	.00	
	TOTAL Pleasant Prairie Sewer		-4,508,362.51	-4,579,290.00	-4,621,290.00	-4,855,530.51	-4,855,530.51	-5,181,290.00	
630	Somers Sewer Utility								
61630000	446211	Res Rev	-63,646.92	-64,000.00	-64,000.00	-63,706.09	-63,706.09	-64,000.00	
	TOTAL Somers Sewer Utility		-63,646.92	-64,000.00	-64,000.00	-63,706.09	-63,706.09	-64,000.00	
710	Non Operating Revenue								
61710000	484190	Int on Inv	22,794.41	-15,000.00	-15,000.00	-53,624.69	-53,624.69	-15,000.00	
61710000	484191	Int on SA	-4,775.39	-4,523.00	-4,523.00	-1,072.54	-1,072.54	-1,049.70	
61710000	484192	Int Lt Pym	-37,136.79	-40,000.00	-40,000.00	-39,892.92	-39,892.92	-40,000.00	
61710000	484195	Amort Pre	-49,204.96	-49,297.00	-49,297.00	-50,850.83	-50,850.83	-50,851.00	
	TOTAL Non Operating Revenue		-68,322.73	-108,820.00	-108,820.00	-145,440.98	-145,440.98	-106,900.70	
720	Capital Contributions								
61720000	492421	Cap Contri	-1,294,858.10	.00	.00	.00	-772,755.81	-100,000.00	
	TOTAL Capital Contributions		-1,294,858.10	.00	.00	.00	-772,755.81	-100,000.00	
810	Capital project Rollup								
61810000	500195	PT Utility	.00	.00	.00	15,770.56	.00	.00	
61810000	500212	Eng Fee	.00	.00	.00	27,994.25	.00	.00	
61810000	500214	Consult Sv	.00	.00	.00	39,555.14	.00	.00	
61810000	500800	Const Mat	.00	.00	.00	118,145.98	.00	.00	
61810000	500821	Contractor	.00	.00	.00	128,664.52	.00	.00	
61810000	500905	ISF	.00	.00	.00	4,772.75	.00	.00	
	TOTAL Capital project Rollup		.00	.00	.00	334,903.20	.00	.00	
970	Transfers								
61970000	500900	Trans Out	-87,206.00	.00	.00	968.27	4,772.75	24,380.00	

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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 2
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Blank	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
TOTAL Transfers	-87,206.00	.00	.00	968.27	4,772.75	24,380.00	
TOTAL Blank	-6,022,396.26	-4,752,110.00	-4,794,110.00	-4,728,806.11	-5,832,660.64	-5,427,810.70	

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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 3
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Depreciation Expense Water/Sew	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
610 Pleasant Prairie Sewer Utility							
61610403 500600 Dep Expens	1,319,988.17	1,455,000.00	1,455,000.00	.00	1,320,000.00	1,320,000.00	
TOTAL Pleasant Prairie Sewer	1,319,988.17	1,455,000.00	1,455,000.00	.00	1,320,000.00	1,320,000.00	
TOTAL Depreciation Expense W	1,319,988.17	1,455,000.00	1,455,000.00	.00	1,320,000.00	1,320,000.00	

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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 4
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Taxes	Water/Sewer	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
610	Pleasant Prairie Sewer Utility							
61610408	500500 Util Tax E	11,292.00	10,386.00	10,386.00	.00	11,292.00	11,292.00	
	TOTAL Pleasant Prairie Sewer	11,292.00	10,386.00	10,386.00	.00	11,292.00	11,292.00	
	TOTAL Taxes Water/Sewer	11,292.00	10,386.00	10,386.00	.00	11,292.00	11,292.00	

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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 5
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Non Operating Water/Sewer		2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
610	Pleasant Prairie Sewer Utility							
61610427	500620 Int Exp	304,606.11	233,793.00	233,793.00	232,188.68	232,188.68	201,744.00	
61610427	500621 Int Exp Ca	-2,255.98	.00	.00	.00	.00	.00	
	TOTAL Pleasant Prairie Sewer	302,350.13	233,793.00	233,793.00	232,188.68	232,188.68	201,744.00	
	TOTAL Non Operating Water/Se	302,350.13	233,793.00	233,793.00	232,188.68	232,188.68	201,744.00	

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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 6
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Operations/Supervision/Labor -	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
610 Pleasant Prairie Sewer Utility							
61610820 500110 FT Wages	71,128.62	64,241.00	39,939.00	42,161.02	42,161.02	41,605.90	
61610820 500111 PT Wages	187.00	.00	.00	41.58	41.58	.00	
61610820 500112 OT Wages	7.26	500.00	.00	.00	.00	.00	
61610820 500151 SS	5,847.84	4,952.00	3,054.65	3,213.58	3,213.58	3,182.85	
61610820 500152 WR	4,515.75	4,532.00	2,795.86	2,938.26	2,938.26	2,912.41	
61610820 500153 WC	3,025.76	2,577.00	1,589.88	1,685.92	1,830.50	2,338.25	
61610820 500154 H & L	15,030.73	18,658.00	10,507.11	9,125.54	9,125.54	9,154.86	
61610820 500159 Ret Med	-1,367.63	3,344.00	.00	.00	.00	.00	
61610820 500195 PT Utility	.00	.00	37,573.50	36,015.58	36,015.58	16,217.37	
61610820 500196 PT PW	.00	.00	.00	999.98	999.98	.00	
61610820 500202 Employ Ev	1,527.00	1,010.00	1,010.00	857.00	857.00	1,000.00	
61610820 500214 Consult Sv	30.00	.00	.00	1,564.17	1,564.17	1,800.00	
61610820 500260 T&M Reimb	1,074.49	1,800.00	1,800.00	2,259.78	2,259.78	1,800.00	
61610820 500261 Meals/Lod	2,096.58	2,100.00	2,100.00	2,568.42	2,568.42	2,100.00	
61610820 500262 Conf/Sem	4,339.00	2,560.00	2,560.00	1,490.64	1,490.64	2,560.00	
61610820 500350 Minor Equi	.00	2,200.00	2,200.00	1,678.31	1,678.31	2,200.00	
61610820 500362 Eq Mnt Sup	.00	.00	.00	1,638.89	1,638.89	1,250.00	
61610820 500905 Fl Interna	801.46	1,000.00	1,000.00	5,899.22	5,899.22	5,000.00	
TOTAL Pleasant Prairie Sewer	108,243.86	109,474.00	106,130.00	114,137.89	114,282.47	93,121.64	
TOTAL Operations/Supervision	108,243.86	109,474.00	106,130.00	114,137.89	114,282.47	93,121.64	

01/27/2015 10:24
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 7
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Power/Fuel	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
610 Pleasant Prairie Sewer Utility							
61610821 500220 Electric	61,051.49	65,000.00	65,000.00	69,783.23	69,783.23	79,157.00	
61610821 500221 Gas	2,192.94	3,000.00	3,000.00	3,662.66	3,662.66	3,000.00	
TOTAL Pleasant Prairie Sewer	63,244.43	68,000.00	68,000.00	73,445.89	73,445.89	82,157.00	
TOTAL Power/Fuel	63,244.43	68,000.00	68,000.00	73,445.89	73,445.89	82,157.00	

01/27/2015 10:24
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 8
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Other Chemicals-Sewage Trmt	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
610 Pleasant Prairie Sewer Utility							
61610826 500356 Chemicals	9,927.30	14,000.00	14,000.00	4,151.63	6,457.19	14,000.00	
TOTAL Pleasant Prairie Sewer	9,927.30	14,000.00	14,000.00	4,151.63	6,457.19	14,000.00	
TOTAL Other Chemicals-Sewage	9,927.30	14,000.00	14,000.00	4,151.63	6,457.19	14,000.00	

01/27/2015 10:24
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 9
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Other Operating Supplies	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
610 Pleasant Prairie Sewer Utility							
61610827 500223 Water	2,544.42	3,600.00	3,600.00	2,284.20	2,284.20	3,600.00	
61610827 500224 Telephone	792.00	900.00	900.00	660.00	660.00	600.00	
61610827 500225 Cell Tele	1,768.12	1,800.00	1,800.00	1,247.86	1,247.86	1,500.00	
61610827 500228 Garbage	900.00	900.00	900.00	900.00	900.00	900.00	
61610827 500229 CW	3,259.82	3,400.00	3,400.00	3,569.60	3,569.60	3,900.00	
61610827 500292 Comm Trmt	17,139.95	18,500.00	18,500.00	17,487.88	17,487.88	18,000.00	
61610827 500293 Unmet Trmt	249,733.38	300,000.00	300,000.00	203,131.58	239,794.38	270,000.00	
61610827 500294 M WW Trmt	1,591,992.82	1,460,543.00	1,460,543.00	1,422,849.98	1,580,518.18	1,632,000.00	
61610827 500352 Uniform Se	386.36	1,000.00	1,000.00	564.04	564.04	1,000.00	
61610827 500353 Safety Equ	2,321.33	1,700.00	1,700.00	1,803.82	1,803.82	1,700.00	
61610827 500399 Misc Exp	.00	100.00	100.00	14.00	14.00	100.00	
61610827 500592 Dnr Discha	9,770.00	9,770.00	9,770.00	6,513.33	6,513.33	10,000.00	
TOTAL Pleasant Prairie Sewer	1,880,608.20	1,802,213.00	1,802,213.00	1,661,026.29	1,855,357.29	1,943,300.00	
630 Somers Sewer Utility							
61630827 500293 Unmet Trmt	20,262.06	23,000.00	23,000.00	16,608.41	19,000.00	20,000.00	
TOTAL Somers Sewer Utility	20,262.06	23,000.00	23,000.00	16,608.41	19,000.00	20,000.00	
TOTAL Other Operating Suppli	1,900,870.26	1,825,213.00	1,825,213.00	1,677,634.70	1,874,357.29	1,963,300.00	

01/27/2015 10:24
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 10
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Maintenance-Sewer Coll System	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
610 Pleasant Prairie Sewer Utility							
61610831 500110 FT Wages	72,241.64	132,564.00	1,648.35	10,674.37	10,674.37		.00
61610831 500111 PT Wages	11,188.92	.00	.00	35.74	35.74		.00
61610831 500112 OT Wages	6,542.83	5,000.00	.00	.00	.00		.00
61610831 500151 SS	6,486.83	10,524.00	126.45	800.19	800.19		.00
61610831 500152 WR	5,186.84	9,630.00	115.90	744.70	744.70		.00
61610831 500153 WC	4,134.37	5,445.00	35.56	428.13	464.85		.00
61610831 500154 H & L	26,806.68	48,981.00	5,071.88	3,322.48	3,322.48		.00
61610831 500158 LT Dis Ins	2.76	12.00	12.00	.49	.49		.00
61610831 500159 Ret Med	-2,536.77	8,939.00	.00	.00	.00		.00
61610831 500195 PT Utility	.00	.00	184,145.86	109,197.77	109,197.77	178,865.57	.00
61610831 500196 PT PW	.00	.00	.00	15,118.86	15,118.86		.00
61610831 500205 Publicatio	166.18	300.00	300.00	.00	.00		.00
61610831 500212 Eng Fee	.00	500.00	500.00	.00	.00		500.00
61610831 500214 Consult Sv	10,818.50	39,300.00	81,300.00	63,747.71	63,747.71	68,000.00	.00
61610831 500220 Electric	1,872.45	2,100.00	2,100.00	2,096.78	2,096.78		2,100.00
61610831 500242 Con Eq Mnt	146.50	1,800.00	1,800.00	.00	.00		1,800.00
61610831 500350 Minor Equi	4,250.67	.00	4,000.00	4,110.35	4,110.35		4,000.00
61610831 500356 Chemicals	386.80	2,500.00	2,500.00	306.78	306.78		2,500.00
61610831 500362 Equip Mnt	12,641.47	9,000.00	26,000.00	28,600.83	28,600.83		26,000.00
61610831 500370 Landscapin	1,151.73	1,500.00	1,500.00	19.88	19.88		1,500.00
61610831 500399 Misc Exp	45.00	600.00	600.00	.00	.00		600.00
61610831 500800 Const Mat	5,081.43	2,000.00	2,000.00	1,592.44	1,592.44		6,200.00
61610831 500905 Fl Interna	80,377.94	85,000.00	85,000.00	69,824.08	69,824.08		85,000.00
TOTAL Pleasant Prairie Sewer	246,992.77	365,695.00	398,756.00	310,621.58	310,658.30	377,065.57	
TOTAL Maintenance-Sewer Coll	246,992.77	365,695.00	398,756.00	310,621.58	310,658.30	377,065.57	

01/27/2015 10:24
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 11
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Maintenance-System Pumping Equ	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
610 Pleasant Prairie Sewer Utility							
61610832 500110 FT Wages	51,261.04	77,516.00	.00	5,350.00	5,350.00	.00	
61610832 500111 PT Wages	8,005.55	6,063.00	.00	18.30	18.30	.00	
61610832 500112 OT Wages	4,606.08	3,934.00	.00	.00	.00	.00	
61610832 500151 SS	4,476.30	6,695.00	.25	401.07	401.07	.00	
61610832 500152 WR	3,948.23	6,126.00	283.23	373.26	373.26	.00	
61610832 500153 WC	2,148.31	3,483.00	-.02	215.08	233.52	.00	
61610832 500154 H & L	16,619.38	22,990.00	-3,011.32	1,677.37	1,677.37	.00	
61610832 500159 Ret Med	-1,678.47	3,614.00	.00	.00	.00	.00	
61610832 500195 PT Utility	.00	.00	122,623.00	99,425.79	99,425.79	95,142.18	
61610832 500196 PT PW	.00	.00	6,911.86	21,402.57	21,402.57	34,199.66	
61610832 500214 Consult Sv	5,001.96	10,000.00	10,000.00	9,082.63	9,082.63	10,000.00	
61610832 500224 Telephone	4,872.00	5,512.00	5,512.00	4,068.00	4,068.00	3,900.00	
61610832 500242 Con Eq Mnt	18,618.59	8,000.00	8,000.00	11,142.50	11,142.50	11,000.00	
61610832 500350 Minor Equi	2,657.25	.00	.00	.00	.00	.00	
61610832 500362 Equipment	9,888.66	20,000.00	20,000.00	7,942.10	7,942.10	20,000.00	
61610832 500399 Misc Exp	.00	100.00	100.00	.00	.00	100.00	
61610832 500905 Fl Interna	27,925.91	38,556.00	38,556.00	33,241.27	33,241.27	35,000.00	
TOTAL Pleasant Prairie Sewer	158,350.79	212,589.00	208,975.00	194,339.94	194,358.38	209,341.84	
TOTAL Maintenance-System Pum	158,350.79	212,589.00	208,975.00	194,339.94	194,358.38	209,341.84	

01/27/2015 10:24
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 12
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Maintenance-Trmt Plant Equipme	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
610 Pleasant Prairie Sewer Utility							
61610833 500159 Ret Med	.00	79.00	.00	.00	.00	.00	
61610833 500221 Gas	1,049.04	1,500.00	1,500.00	1,419.96	1,419.96	1,400.00	
61610833 500242 Con Eq Mnt	.00	100.00	100.00	.00	.00	100.00	
61610833 500244 Con Bld M	.00	500.00	500.00	95.00	95.00	500.00	
61610833 500362 Eq Mnt Sup	249.89	.00	.00	.00	.00	600.00	
61610833 500364 Build Mnt	.00	600.00	600.00	649.00	649.00	600.00	
TOTAL Pleasant Prairie Sewer	1,298.93	2,779.00	2,700.00	2,163.96	2,163.96	3,200.00	
TOTAL Maintenance-Trmt Plant	1,298.93	2,779.00	2,700.00	2,163.96	2,163.96	3,200.00	

01/27/2015 10:24
kgoessl

Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 13
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Maintenance-General Plant Equi	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
610 Pleasant Prairie Sewer Utility							
61610834 500110 FT Wages	-170.90	1,693.00	-.01	.00	.00	.00	
61610834 500111 PT Wages	.00	2,406.00	.00	.00	.00	.00	
61610834 500151 SS	-13.26	314.00	.43	.00	.00	.00	
61610834 500152 WR	-11.36	287.00	112.43	.00	.00	.00	
61610834 500153 WC	6.60	163.00	-.14	.00	.00	.00	
61610834 500154 H & L	55.71	749.00	180.19	.00	.00	.00	
61610834 500159 Ret Med	-186.52	2,948.00	.00	.00	.00	.00	
61610834 500195 PT Utility	.00	.00	2,576.24	.00	.00	2,498.72	
61610834 500196 PT PW	.00	.00	2,742.86	.00	.00	3,076.38	
61610834 500244 Con Bld M	.00	500.00	500.00	.00	.00	.00	
61610834 500362 Eq Mnt Sup	.00	200.00	200.00	.00	.00	.00	
61610834 500364 Build Mnt	10.70	1,000.00	1,000.00	.00	.00	500.00	
61610834 500905 Fl Interna	383.92	4,516.00	4,516.00	.00	.00	500.00	
TOTAL Pleasant Prairie Sewer	74.89	14,776.00	11,828.00	.00	.00	6,575.10	
TOTAL Maintenance-General Pl	74.89	14,776.00	11,828.00	.00	.00	6,575.10	

01/27/2015 10:24
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 14
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Meter Reading	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
610 Pleasant Prairie Sewer Utility							
61610842 500110 FT Wages	2,161.84	7,408.00	.00	.00	.00	.00	
61610842 500151 SS	162.65	567.00	.00	.00	.00	.00	
61610842 500152 WR	143.74	519.00	.00	.00	.00	.00	
61610842 500153 WC	77.82	295.00	.00	.00	.00	.00	
61610842 500154 H & L	800.10	2,318.00	.00	.00	.00	.00	
61610842 500195 PT Utility	.00	.00	11,107.00	285.25	285.25	10,931.92	
61610842 500905 Fl Interna	1,876.97	8,500.00	8,500.00	48.27	48.27	200.00	
TOTAL Pleasant Prairie Sewer	5,223.12	19,607.00	19,607.00	333.52	333.52	11,131.92	
TOTAL Meter Reading	5,223.12	19,607.00	19,607.00	333.52	333.52	11,131.92	

01/27/2015 10:24
kgoessl

Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 15
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Administration and Gen Salarie	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
610 Pleasant Prairie Sewer Utility							
61610850 500110 FT Wages	46,837.69	37,424.00	37,424.00	41,342.74	41,342.74	39,825.66	
61610850 500111 PT Wages	5,072.01	11,525.00	11,525.00	12,477.57	12,477.57	14,951.24	
61610850 500151 SS	3,940.08	3,745.00	3,745.00	4,030.13	4,030.13	4,190.43	
61610850 500152 WR	4,043.81	3,426.00	3,426.00	3,596.29	3,596.29	3,632.34	
61610850 500153 WC	587.64	1,122.00	1,122.00	1,331.60	1,445.79	1,900.13	
61610850 500154 H & L	6,113.89	9,526.00	9,526.00	9,477.27	9,477.27	9,336.51	
61610850 500158 LT Dis Ins	.00	113.00	113.00	.00	.00	.00	
61610850 500159 Ret Med	-3,403.59	6,351.00	25,696.00	4,967.02	4,967.02	4,967.00	
61610850 500199 Per Trans	183,386.37	216,032.00	216,032.00	205,287.95	205,287.95	219,962.41	
61610850 500201 Uemploy	1,839.00	1,180.00	1,180.00	1,179.60	1,179.60	777.38	
61610850 500260 T&M Reimb	.00	250.00	250.00	292.47	292.47	250.00	
61610850 500261 Meals/Lod	99.88	280.00	280.00	298.94	298.94	300.00	
61610850 500262 Conf/Sem/T	1,379.50	3,000.00	3,000.00	1,124.14	1,124.14	3,000.00	
61610850 500399 Misc Exp	213.03	200.00	200.00	57.95	57.95	200.00	
TOTAL Pleasant Prairie Sewer	250,109.31	294,174.00	313,519.00	285,463.67	285,577.86	303,293.10	
630 Somers Sewer Utility							
61630850 500159 Ret med	-253.92	421.00	.00	.00	.00	.00	
61630850 500199 Per Transf	17,321.90	18,930.00	18,930.00	19,551.32	19,551.32	20,948.80	
TOTAL Somers Sewer Utility	17,067.98	19,351.00	18,930.00	19,551.32	19,551.32	20,948.80	
TOTAL Administration and Gen	267,177.29	313,525.00	332,449.00	305,014.99	305,129.18	324,241.90	

01/27/2015 10:24
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 16
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Office Supplies and Expenses	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
610 Pleasant Prairie Sewer Utility							
61610851 500206 Con Print	1,246.25	1,600.00	1,600.00	863.75	863.75	1,600.00	
61610851 500216 Leg Svc	1,383.29	750.00	750.00	461.06	461.06	750.00	
61610851 500232 Fac Lease	17,542.00	17,718.00	17,718.00	17,542.00	17,542.00	17,720.00	
61610851 500241 Soft Maint	1,142.70	1,500.00	1,500.00	1,714.44	1,714.44	1,750.00	
61610851 500310 Office Sup	254.50	250.00	250.00	250.00	250.00	250.00	
61610851 500311 Copy/Print	1,305.73	1,650.00	1,650.00	1,274.16	1,274.16	1,650.00	
61610851 500312 Mailing	12,449.27	12,300.00	12,300.00	13,094.82	13,094.82	12,300.00	
61610851 500350 Minor Equi	.00	500.00	500.00	222.71	222.71	500.00	
61610851 500399 Misc Exp	44.00	50.00	50.00	.00	.00	50.00	
TOTAL Pleasant Prairie Sewer	35,367.74	36,318.00	36,318.00	35,422.94	35,422.94	36,570.00	
TOTAL Office Supplies and Ex	35,367.74	36,318.00	36,318.00	35,422.94	35,422.94	36,570.00	

01/27/2015 10:24
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 17
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Outside Services Employed	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
610 Pleasant Prairie Sewer Utility							
61610852 500210 Attny Fee	9,145.00	2,000.00	2,000.00	443.68	443.68	2,000.00	
61610852 500212 Eng Fee	.00	1,500.00	1,500.00	.00	.00	500.00	
61610852 500214 Consult Sv	29,296.86	4,650.00	4,650.00	5,002.26	5,002.26	4,650.00	
TOTAL Pleasant Prairie Sewer	38,441.86	8,150.00	8,150.00	5,445.94	5,445.94	7,150.00	
TOTAL Outside Services Emplo	38,441.86	8,150.00	8,150.00	5,445.94	5,445.94	7,150.00	

01/27/2015 10:24
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 18
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Insurance Expense	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
610 Pleasant Prairie Sewer Utility							
61610853 500510 Insurance	10,877.69	10,225.00	10,225.00	10,315.06	10,315.00	10,625.00	
TOTAL Pleasant Prairie Sewer	10,877.69	10,225.00	10,225.00	10,315.06	10,315.00	10,625.00	
TOTAL Insurance Expense	10,877.69	10,225.00	10,225.00	10,315.06	10,315.00	10,625.00	

01/27/2015 10:24
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 19
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Miscellaneous Gen Expenses	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
610 Pleasant Prairie Sewer Utility							
61610856 500300 Memb/Sub	731.41	870.00	870.00	865.05	865.05	870.00	
61610856 500515 Return Net	6,466.00	5,800.00	5,800.00	.00	5,800.00	5,800.00	
61610856 500901 Non Person	99,422.52	86,120.00	86,120.00	85,985.67	85,985.67	93,100.00	
61610856 500990 Dec Pkg	.00	.00	.00	.00	.00	40,388.00	
TOTAL Pleasant Prairie Sewer	106,619.93	92,790.00	92,790.00	86,850.72	92,650.72	140,158.00	
TOTAL Miscellaneous Gen Expe	106,619.93	92,790.00	92,790.00	86,850.72	92,650.72	140,158.00	
TOTAL REVENUE	-5,935,190.26	-4,752,110.00	-4,794,110.00	-5,064,677.58	-5,837,433.39	-5,452,190.70	
TOTAL EXPENSE	4,499,135.16	4,792,320.00	4,834,320.00	3,387,938.91	4,593,274.21	4,836,053.97	
GRAND TOTAL	-1,436,055.10	40,210.00	40,210.00	-1,676,738.67	-1,244,159.18	-616,136.73	

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PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:
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	VENDOR	QUANTITY	UNIT COST	2015 Department
610 Pleasant Prairie Sewer Utility				
61610000 426211 - Residential Flat Rate Revenues				-2,561,000.00
1ST QTR		1.00	639,000.00	-639,000.00
2ND QTR		1.00	639,000.00	-639,000.00
3RD QTR		1.00	639,000.00	-639,000.00
4TH QTR		1.00	639,000.00	-639,000.00
New Construction		1.00	5,000.00	-5,000.00
61610000 426212 - Commercial Revenues				-888,000.00
1ST QTR		1.00	216,000.00	-216,000.00
2ND QTR		1.00	216,000.00	-216,000.00
3RD QTR		1.00	216,000.00	-216,000.00
4TH QTR		1.00	216,000.00	-216,000.00
NEW CONSTRUCTION		1.00	24,000.00	-24,000.00
61610000 426213 - Industrial Revenues				-1,065,000.00
1ST QTR		1.00	195,000.00	-195,000.00
2ND QTR		1.00	195,000.00	-195,000.00
3RD QTR		1.00	195,000.00	-195,000.00
4TH QTR		1.00	195,000.00	-195,000.00
PROJECTED NIAGARA (215/DAY x \$4.40 PER MIKE STARTING 3/1/15 +BASE FEES)		1.00	285,000.00	-285,000.00
61610000 426214 - Public Authority Revenues				-60,000.00
1ST QTR		1.00	15,000.00	-15,000.00
2ND QTR		1.00	15,000.00	-15,000.00
3RD QTR		1.00	15,000.00	-15,000.00
4TH QTR		1.00	15,000.00	-15,000.00

01/27/2015 10:27
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 2
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:
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	VENDOR	QUANTITY	UNIT COST	2015 Department
61610000 426350 - Misc. Operating Revenue				-1,000.00
61610000 466215 - Industrial Surcharge				-600,000.00
61610000 466216 - Residential Surcharge				-6,290.00
TOTAL Pleasant Prairie Sewer Utility				-5,181,290.00
630 Somers Sewer Utility				
61630000 446211 - Residential Flat Rate Revenues				-64,000.00
TOTAL Somers Sewer Utility				-64,000.00
710 Non Operating Revenue				
61710000 484190 - Interest On Invesments				-15,000.00
2013 YE Value Adjustment Reversed for 2014 \$39.109		1.00	.00	.00
Annualized Interest		1.00	15,000.00	-15,000.00
61710000 484191 - Interest - Special Assessments				-1,049.70
61710000 484192 - Interest - Late Payments				-40,000.00
61710000 484195 - Amortization Of Premium				-50,851.00
TOTAL Non Operating Revenue				-106,900.70
720 Capital Contributions				
61720000 492421 - Capital Contributions				-100,000.00
TOTAL Capital Contributions				-100,000.00
970 Transfers				
61970000 500900 - Transfer Out				24,380.00
Equipment Storage at Roger Prange (10% Allocation)		1.00	23,638.00	23,638.00
Financial Software allocation (12% Allocation)		1.00	742.00	742.00

01/27/2015 10:27
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 3
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:
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2014 -\$1,397

VENDOR QUANTITY UNIT COST 2015 Department

TOTAL Transfers
TOTAL Blank

-5,427,810.70

24,380.00

01/27/2015 10:27
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 4
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Depreciation Expense Water/Sew	VENDOR	QUANTITY	UNIT COST	2015 Department
610 Pleasant Prairie Sewer Utility				
61610403 500600 - Depreciation Expense				1,320,000.00
TOTAL Pleasant Prairie Sewer Utility				1,320,000.00
TOTAL Depreciation Expense Water/Sew		1,320,000.00		

01/27/2015 10:27
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 5
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Taxes Water/Sewer

VENDOR QUANTITY UNIT COST 2015 Department

610 Pleasant Prairie Sewer Utility

61610408 500500 - Utility Tax Equivalent

11,292.00

TOTAL Pleasant Prairie Sewer Utility

11,292.00

TOTAL Taxes Water/Sewer 11,292.00

01/27/2015 10:27
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 6
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Non Operating Water/Sewer

VENDOR QUANTITY UNIT COST 2015 Department

610 Pleasant Prairie Sewer Utility

61610427 500620 - Interest Expense

201,744.00

TOTAL Pleasant Prairie Sewer Utility

201,744.00

TOTAL Non Operating Water/Sewer 201,744.00

01/27/2015 10:27
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 7
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Operations/Supervision/Labor -

	VENDOR	QUANTITY	UNIT COST	2015	Department
610 Pleasant Prairie Sewer Utility					
61610820 500110 - Full Time Wages				41,605.90	
DPW UTILITIES FOREMAN (2120)		.54	77,047.96	41,605.90	
61610820 500151 - Social Security				3,182.85	
MEDICARE		.00	603.28	603.28	
FICA		.00	2,579.57	2,579.57	
61610820 500152 - Wisconsin Retirement				2,912.41	
GENERAL EMPLOYEE RETIREMENT		.00	2,912.41	2,912.41	
61610820 500153 - Worker'S Compensation				2,338.25	
WORKERS COMP-MUNI OPS		.00	2,338.25	2,338.25	
61610820 500154 - Health & Life Benefits				9,154.86	
HEALTH INSURANCE FT RATE		.00	9,154.86	9,154.86	
61610820 500195 - Personnel Transfer Utilities				16,217.37	
61610820 500202 - Employment Evaluations				1,000.00	
61610820 500214 - Consultant/Contractual Service				1,800.00	
61610820 500260 - Travel / Mileage Reimbursement				1,800.00	
61610820 500261 - Meals & Lodging				2,100.00	
61610820 500262 - Conferences/Seminars/Training				2,560.00	
61610820 500350 - Minor Equipment/Tool Replacemt				2,200.00	
61610820 500362 - Equipment Maintenance-Supplies				1,250.00	

01/27/2015 10:27
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 8
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

	VENDOR	QUANTITY	UNIT COST	2015 Department
Operations/Supervision/Labor -				
61610820 500905 - Fleet Internal Service Fund				5,000.00
TOTAL Pleasant Prairie Sewer Utility				93,121.64
TOTAL Operations/Supervision/Labor -		93,121.64		

01/27/2015 10:27
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 9
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:
Power/Fuel

	VENDOR	QUANTITY	UNIT COST	2015 Department
610 Pleasant Prairie Sewer Utility				
<hr/>				
61610821 500220 - Electric				79,157.00
2014 Base		1.00	69,783.00	69,783.00
Niagara		1.00	7,068.00	7,068.00
3% electric rate increase		1.00	2,306.00	2,306.00
61610821 500221 - Natural Gas				3,000.00
TOTAL Pleasant Prairie Sewer Utility				82,157.00
TOTAL Power/Fuel		82,157.00		

01/27/2015 10:27
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 10
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Other Chemicals-Sewage Trmt	VENDOR	QUANTITY	UNIT COST	2015 Department
610 Pleasant Prairie Sewer Utility				
61610826 500356 - Chemicals				14,000.00
TOTAL Pleasant Prairie Sewer Utility				14,000.00
TOTAL Other Chemicals-Sewage Trmt		14,000.00		

01/27/2015 10:27
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 11
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Other Operating Supplies

	VENDOR	QUANTITY	UNIT COST	2015	Department
610 Pleasant Prairie Sewer Utility					
61610827 500223 - Municipal Water				3,600.00	
61610827 500224 - Telephone Services				600.00	
61610827 500225 - Cellular Telephone				1,500.00	
61610827 500228 - Garbage / Recycling				900.00	
61610827 500229 - Clean Water				3,900.00	
61610827 500292 - Commercial Sewer Treatment				18,000.00	
61610827 500293 - Unmetered Residential Treatmt				270,000.00	
61610827 500294 - Metered Wastewater Treatment				1,632,000.00	
2015 ESTIMATE		1.00	1,575,000.00	1,575,000.00	
NIAGARA (MARCH-DECEMBER IMPACT)		1.00	57,000.00	57,000.00	
61610827 500352 - Uniform Services & Uniforms				1,000.00	
61610827 500353 - Safety Equipment				1,700.00	
61610827 500399 - Miscellaneous Expense				100.00	
61610827 500592 - Dnr Discharge Permit				10,000.00	
TOTAL Pleasant Prairie Sewer Utility				1,943,300.00	
630 Somers Sewer Utility					
61630827 500293 - Unmetered Residential Treatmt				20,000.00	
TOTAL Somers Sewer Utility				20,000.00	
TOTAL Other Operating Supplies		1,963,300.00			

01/27/2015 10:27
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 12
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Maintenance-Sewer Coll System

	VENDOR	QUANTITY	UNIT COST	2015	Department
610 Pleasant Prairie Sewer Utility					
61610831 500195 - Personnel Transfer Utilities				178,865.57	
61610831 500212 - Engineering Fees				500.00	
61610831 500214 - Consultant/Contractual Service				68,000.00	
CT Laboratories - Contracted Water Sampling 2014-\$41,056		1.00	45,000.00	45,000.00	
Gregg Martin Instrumental - Calibrations 2014 -\$7,787		1.00	8,000.00	8,000.00	
Visu-Sewer 2014 - \$12,000 P.O.		1.00	12,000.00	12,000.00	
Other 2014 - \$2,904		1.00	3,000.00	3,000.00	
61610831 500220 - Electric				2,100.00	
61610831 500242 - Contracted - Equipment Maint				1,800.00	
61610831 500350 - Minor Equipment/Tool Replacemt				4,000.00	
61610831 500356 - Chemicals				2,500.00	
61610831 500362 - Equipment Maintenance-Supplies				26,000.00	
61610831 500370 - Landscaping Supplies				1,500.00	
61610831 500399 - Miscellaneous Expense				600.00	
61610831 500800 - Construction Materials				6,200.00	
Construction Materials			2,000.00	2,000.00	
Road Paving Materials		.00	4,200.00	4,200.00	

01/27/2015 10:27
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 13
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

	VENDOR	QUANTITY	UNIT COST	2015 Department
Maintenance-Sewer Coll System				85,000.00
61610831 500905 - Fleet Internal Service Fund				
TOTAL Pleasant Prairie Sewer Utility				377,065.57
TOTAL Maintenance-Sewer Coll System		377,065.57		

01/27/2015 10:27
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 14
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Maintenance-System Pumping Equ	VENDOR	QUANTITY	UNIT COST	2015 Department
610 Pleasant Prairie Sewer Utility				
61610832 500195 - Personnel Transfer Utilities				95,142.18
61610832 500196 - Personnel Transfer PW				34,199.66
61610832 500214 - Consultant/Contractual Service				10,000.00
61610832 500224 - Telephone Services				3,900.00
61610832 500242 - Contracted - Equipment Maint				11,000.00
61610832 500362 - Equipment Maintenance-Supplies				20,000.00
61610832 500399 - Miscellaneous Expense				100.00
61610832 500905 - Fleet Internal Service Fund				35,000.00
TOTAL Pleasant Prairie Sewer Utility				209,341.84
TOTAL Maintenance-System Pumping Equ		209,341.84		

01/27/2015 10:27
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 15
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Maintenance-Trmt Plant Equipme	VENDOR	QUANTITY	UNIT COST	2015 Department
610 Pleasant Prairie Sewer Utility				
61610833 500221 - Natural Gas				1,400.00
61610833 500242 - Contracted - Equipment Maint				100.00
61610833 500244 - Contracted - Building Maint				500.00
61610833 500362 - Equipment Maintenance-Supplies				600.00
61610833 500364 - Building Maint - Supplies				600.00
TOTAL Pleasant Prairie Sewer Utility				3,200.00
TOTAL Maintenance-Trmt Plant Equipme		3,200.00		

01/27/2015 10:27
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 16
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Maintenance-General Plant Equi	VENDOR	QUANTITY	UNIT COST	2015 Department
610 Pleasant Prairie Sewer Utility				
61610834 500195 - Personnel Transfer Utilities				2,498.72
61610834 500196 - Personnel Transfer PW				3,076.38
61610834 500364 - Building Maint - Supplies				500.00
61610834 500905 - Fleet Internal Service Fund				500.00
TOTAL Pleasant Prairie Sewer Utility				6,575.10
TOTAL Maintenance-General Plant Equi		6,575.10		

01/27/2015 10:27
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 17
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:
Meter Reading

	VENDOR	QUANTITY	UNIT COST	2015 Department
610 Pleasant Prairie Sewer Utility				
61610842 500195 - Personnel Transfer Utilities				10,931.92
61610842 500905 - Fleet Internal Service Fund				200.00
TOTAL Pleasant Prairie Sewer Utility				11,131.92
TOTAL Meter Reading		11,131.92		

01/27/2015 10:27
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 18
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Administration and Gen Salarie

	VENDOR	QUANTITY	UNIT COST	2015 Department
610 Pleasant Prairie Sewer Utility				
61610850 500110 - Full Time Wages				39,825.66
DPW DIRECTOR (2135)		.16	104,469.75	16,715.16
DPW EXECUTIVE SECRETARY (2142)		.16	56,429.06	9,028.65
IT/PW CLERICAL ASSISTANT (2143)		.08	36,555.13	2,924.41
DPW MGR OF TECHNICAL SRVCS (2154)		.16	69,734.00	11,157.44
61610850 500111 - Part Time Wages				14,951.24
DPW PURCHASING CLERK (1044)		.16	22,200.44	3,552.07
DPW INVENTORY CONTROL TECH (1050)		.16	22,197.75	3,551.64
DPW ANALYST (1070)		.16	31,009.31	4,961.49
DPW CLERK (2330)		.16	18,037.75	2,886.04
61610850 500151 - Social Security				4,190.43
MEDICARE		.00	51.51	51.51
FICA		.00	220.23	220.23
MEDICARE		.00	51.50	51.50
FICA		.00	220.20	220.20
MEDICARE		.00	71.94	71.94
FICA		.00	307.61	307.61
MEDICARE		.00	242.37	242.37
FICA		.00	1,036.34	1,036.34
MEDICARE		.00	130.92	130.92
FICA		.00	559.78	559.78
MEDICARE		.00	42.40	42.40
FICA		.00	181.31	181.31
MEDICARE		.00	161.78	161.78
FICA		.00	691.76	691.76

01/27/2015 10:27
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 19
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Administration and Gen Salarie

	VENDOR	QUANTITY	UNIT COST	2015 Department
FICA		.00	41.85	41.85
MEDICARE		.00	178.93	178.93
FICA				
61610850 500152 - Wisconsin Retirement				3,632.34
GENERAL EMPLOYEE RETIREMENT		.00	248.64	248.64
GENERAL EMPLOYEE RETIREMENT		.00	248.61	248.61
GENERAL EMPLOYEE RETIREMENT		.00	347.30	347.30
GENERAL EMPLOYEE RETIREMENT		.00	1,170.06	1,170.06
GENERAL EMPLOYEE RETIREMENT		.00	632.00	632.00
GENERAL EMPLOYEE RETIREMENT		.00	204.71	204.71
GENERAL EMPLOYEE RETIREMENT		.00	781.02	781.02
61610850 500153 - Worker'S Compensation				1,900.13
WORKERS COMP-CLERICAL		.00	8.88	8.88
WORKERS COMP-CLERICAL		.00	8.88	8.88
WORKERS COMP-MUNI OPS		.00	278.84	278.84
WORKERS COMP-MUNI OPS		.00	939.39	939.39
WORKERS COMP-CLERICAL		.00	22.57	22.57
WORKERS COMP-CLERICAL		.00	7.31	7.31
WORKERS COMP-MUNI OPS		.00	627.05	627.05
WORKERS COMP-CLERICAL		.00	7.21	7.21
61610850 500154 - Health & Life Benefits				9,336.51
HLTH LIFE BENEFIT PT RATE		.00	5.07	5.07
HLTH LIFE BENEFIT PT RATE		.00	5.07	5.07
HLTH LIFE BENEFIT PT RATE		.00	5.07	5.07
HEALTH INSURANCE FT RATE		.00	2,663.23	2,663.23
		.00	2,663.23	2,663.23

01/27/2015 10:27
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 20
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Administration and Gen Salarie

	VENDOR	QUANTITY	UNIT COST	2015 Department
HEALTH INSURANCE FT RATE		.00	1,331.61	1,331.61
HEALTH INSURANCE FT RATE		.00	2,663.23	2,663.23
HEALTH INSURANCE FT RATE				
61610850 500159 - Retiree Medical Benefits				4,967.00
61610850 500199 - Personnel Transfer				219,962.41
Transfer from Admin		1.00	36,998.50	36,998.50
Transfer from Village Clerk		1.00	11,068.24	11,068.24
Transfer from Finance		1.00	63,690.95	63,690.95
Transfer from IT		1.00	84,131.74	84,131.74
Transfer from HR		1.00	24,072.98	24,072.98
61610850 500201 - Unemployment				777.38
61610850 500260 - Travel / Mileage Reimbursement				250.00
61610850 500261 - Meals & Lodging				300.00
61610850 500262 - Conferences/Seminars/Training				3,000.00
61610850 500399 - Miscellaneous Expense				200.00
TOTAL Pleasant Prairie Sewer Utility				303,293.10
630 Somers Sewer Utility				
61630850 500199 - Personnel Transfer				20,948.80
Transfer from Admin		1.00	3,523.67	3,523.67
Transfer from Village Clerk		1.00	1,054.12	1,054.12
Transfer from Finance		1.00	6,065.80	6,065.80
Transfer from IT		1.00	8,012.55	8,012.55
Transfer from HR		1.00	2,292.66	2,292.66

01/27/2015 10:27
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 21
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Administration and Gen Salarie	VENDOR	QUANTITY	UNIT COST	2015 Department
TOTAL Somers Sewer Utility				20,948.80
TOTAL Administration and Gen Salarie		324,241.90		

01/27/2015 10:27
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 22
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Office Supplies and Expenses

	VENDOR	QUANTITY	UNIT COST	2015 Department
610 Pleasant Prairie Sewer Utility				
61610851 500206 - Contractual Printing				1,600.00
61610851 500216 - Legislative Services				750.00
61610851 500232 - Facility Leases				17,720.00
61610851 500241 - Software Maintenance Agreemnts				1,750.00
61610851 500310 - Office Supplies				250.00
61610851 500311 - Copying / Printing				1,650.00
61610851 500312 - Mailing				12,300.00
61610851 500350 - Minor Equipment/Tool Replacemt				500.00
61610851 500399 - Miscellaneous Expense				50.00
TOTAL Pleasant Prairie Sewer Utility				36,570.00
TOTAL Office Supplies and Expenses		36,570.00		

01/27/2015 10:27
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 23
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Outside Services Employed

	VENDOR	QUANTITY	UNIT COST	2015 Department
610 Pleasant Prairie Sewer Utility				
61610852 500210 - Attorney Fees				2,000.00
61610852 500212 - Engineering Fees				500.00
61610852 500214 - Consultant/Contractual Service				4,650.00
TOTAL Pleasant Prairie Sewer Utility				7,150.00
TOTAL Outside Services Employed		7,150.00		

01/27/2015 10:27
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 24
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:
Insurance Expense

	VENDOR	QUANTITY	UNIT COST	2015 Department
610 Pleasant Prairie Sewer Utility				
61610853 500510 - Property & Liability Insurance				10,625.00
General Liability		1.00	8,055.00	8,055.00
Boiler & Machinery		1.00	267.00	267.00
Property Insurance		1.00	2,303.00	2,303.00
TOTAL Pleasant Prairie Sewer Utility				10,625.00
TOTAL Insurance Expense			10,625.00	

01/27/2015 10:27
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 25
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Miscellaneous Gen Expenses

	VENDOR	QUANTITY	UNIT COST	2015 Department
610 Pleasant Prairie Sewer Utility				
61610856 500300 - Memberships & Subscriptions				870.00
61610856 500515 - Return Net Investment Meters				5,800.00
61610856 500901 - Non-Personnel Transfer				93,100.00
61610856 500990 - Decision Package				40,388.00
Fund 100 Allocation - GIS Specialist to Full-time		1.00	3,043.00	3,043.00
Utilities Clerical Part-time to Full-time		1.00	12,345.00	12,345.00
Pig Force Main for Lakeview Lift		1.00	25,000.00	25,000.00
TOTAL Pleasant Prairie Sewer Utility				140,158.00
TOTAL Miscellaneous Gen Expenses				140,158.00
TOTAL REVENUE				-5,452,190.70
TOTAL EXPENSE				4,836,053.97
GRAND TOTAL				-616,136.73

** END OF REPORT - Generated by Kathy Goessl **

VILLAGE OF PLEASANT PRAIRIE

Decision Packages

BUDGET YEAR: 2015

DEPARTMENT: Sewer Utility

FUND NO. & NAME: 601 - Sewer Utility

DECISION PACKAGE OVERVIEW:

List all decision packages and amounts. For each decision package listed, a separate Decision Package detail sheet needed. Positive values = increase in expenses/decrease in revenue (New programs), negative values net = decrease in expenses / increase in revenue (Program Reduction / Revenue Enhancements)

	DECISION PACKAGE NAME	AMOUNT
1.	Utilities Clerical Part-time to Full-time	\$12,345
2.	Pig Force main for Lakeview Lift	\$25,000
3.	GIS Specialist to Full-time (Fund 100 Allocation)	\$3,043
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

TOTAL AMOUNT: \$40,388

VILLAGE OF PLEASANT PRAIRIE

Decision Package

BUDGET YEAR: 2015

DEPARTMENT: Sewer Utility

FUND NO. & NAME: 601 - Sewer Utility

DECISION PACKAGE REQUEST DETAIL:

Complete a detail sheet for each new program listed above. Note: Click to add "Additional New Program Request...".

DECISION PACKAGE DETAIL NO.: 1

DECISION PACKAGE

NAME:

Utilities Clerical Part-time to Full-time

APPROVED

REJECTED

CAPITAL PURCHASE REQUIRED: No

IF YES,

CAPITAL PROJECT NAME: _____

CAPITAL PROJECT NO.: _____

ACCOUNT	DESCRIPTION	COST
	Salaries and benefits	\$12,345

TOTAL COSTS: \$12,345

OVERVIEW INCLUDING JUSTIFICATION BASED ON TRENDING:

Public Works Central Clerical Services (CCS) is responsible for all the clerical duties within the Public Works Department. The CCS team is staffed with one full time staff and four part time staff with limited hours available to complete work assignments for nine departments within Public Works. Staff is proposing to promote in house a part time position to a full time position. The duties of this position are mainly within the Sewer and Water division. Sewer and Water Dept. split, \$12,345 each.

VILLAGE OF PLEASANT PRAIRIE

Decision Package

BUDGET YEAR: 2015

DEPARTMENT: Sewer Utility

FUND NO. & NAME: 601 - Sewer Utility

DECISION PACKAGE REQUEST DETAIL:

Complete a detail sheet for each new program listed above. Note: Click to add "Additional New Program Request...".

DECISION PACKAGE DETAIL NO.: 2

DECISION PACKAGE

NAME:

Pig Force main for Lakeview Lift

APPROVED

REJECTED

CAPITAL PURCHASE REQUIRED: No IF YES,

CAPITAL PROJECT NAME: _____

CAPITAL PROJECT NO.: _____

ACCOUNT	DESCRIPTION	COST
61610831 500214	Contracted - Maintenance of Mains	\$25,000

TOTAL COSTS: \$25,000

OVERVIEW INCLUDING JUSTIFICATION BASED ON TRENDING:

Pigging of Lakeview Lift force mains. The force mains for Lakeview lift station needs to be cleaned to ensure they operate properly.

Village of Pleasant Prairie, WI

Capital Plan - IT

2015 thru 2019

PROJECTS BY DEPARTMENT

Department	Project#	Priority	2015	2016	2017	2018	2019	Total
601 Sewer Utility								
Generators at lift stations	SEWER-11-01	1	30,000					30,000
Rebuild Lift Stations	SEWER-11-05	1	100,000	100,000	50,000	100,000		350,000
Repave Sewer Sites	SEWER-12-01	1	10,000	10,000	10,000			30,000
Heritage Valley Lift Station Abandon	SEWER-12-04	1	194,000					194,000
Cooper Road Basin Sewer Rehab to Reduce I/I	SEWER-14-01	1	200,000	200,000	200,000	200,000	215,000	1,015,000
Repair Knife Valves For Lakeview Lift	SEWER-15-04	1	60,000					60,000
Relay Sewer Force Mains	SEWER-15-1	2					150,000	150,000
601 Sewer Utility Total			594,000	310,000	260,000	300,000	365,000	1,829,000
601/602 Sewer/Water Split								
Scada Historian Upgrade	SW-15-01	1	15,000	15,000	15,000	15,000	15,000	75,000
601/602 Sewer/Water Split Total			15,000	15,000	15,000	15,000	15,000	75,000
GRAND TOTAL			609,000	325,000	275,000	315,000	380,000	1,904,000

Village of Pleasant Prairie, WI

Capital Plan - IT

2015 thru 2019

PROJECTS BY FUNDING SOURCE

Source	Project#	Priority	2015	2016	2017	2018	2019	Total
Operating Funds								
Scada Historian Upgrade	<i>SW-15-01</i>	1	15,000	15,000	15,000	15,000	15,000	<i>75,000</i>
Generators at lift stations	<i>SEWER-11-01</i>	1	30,000					<i>30,000</i>
Rebuild Lift Stations	<i>SEWER-11-05</i>	1	100,000	100,000	50,000	100,000		<i>350,000</i>
Repave Sewer Sites	<i>SEWER-12-01</i>	1	10,000	10,000	10,000			<i>30,000</i>
Heritage Valley Lift Station Abandon	<i>SEWER-12-04</i>	1	194,000					<i>194,000</i>
Cooper Road Basin Sewer Rehab to Reduce I/I	<i>SEWER-14-01</i>	1	200,000	200,000	200,000	200,000	215,000	<i>1,015,000</i>
Repair Knife Valves For Lakeview Lift	<i>SEWER-15-04</i>	1	60,000					<i>60,000</i>
Relay Sewer Force Mains	<i>SEWER-15-1</i>	2					150,000	<i>150,000</i>
Operating Funds Total			609,000	325,000	275,000	315,000	380,000	1,904,000
GRAND TOTAL			609,000	325,000	275,000	315,000	380,000	1,904,000

Capital Plan - IT

2015 *thru* 2019

Village of Pleasant Prairie, WI

Department 601 Sewer Utility

Contact John Steinbrink, Jr.

Type Equipment

Useful Life 20 years

Category Equipment - New

Priority 1 Urgent

Status Active

Total Project Cost: \$30,000

Project #	SEWER-11-01
Project Name	Generators at lift stations

Special Assessable

Fund Number

Description
Install generators at lift stations: 2015 - Carol Beach Unit 6 - Install natural gas powered generator with enclosure on a concrete pad at lift station in case of power failure.

Justification
Back up power at the lift stations is necessary to ensure there are no sewer backups during a rain event.

Expenditures	2015	2016	2017	2018	2019	Total
Equip/Vehicles/Furnishings	30,000					30,000
Total	30,000					30,000

Funding Sources	2015	2016	2017	2018	2019	Total
Operating Funds	30,000					30,000
Total	30,000					30,000

Budget Impact/Other

Capital Plan - IT

2015 *thru* 2019

Department 601 Sewer Utility

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project #	SEWER-11-05
Project Name	Rebuild Lift Stations

Type Improvement

Useful Life 15-20 years

Category Sanitary Sewer Other

Special Assessable

Priority 1 Urgent

Fund Number

Status Active

Total Project Cost: \$350,000

Description
Rebuild Lift Stations: 2015 192 Lift Station- Rebuild lift station and controls. 2016 Bentz Lift Station- Rebuild lift station and controls. 2017 Slaters Lift Station- Rebuild lift station and controls. 2018 165 Lift Station- Rebuild lift station and controls.

Justification
The lift stations are reaching the end of their life span. They are continuing to cost more to maintain and the new technology much more cost efficient.

Expenditures	2015	2016	2017	2018	2019	Total
Construction	100,000	100,000	50,000	100,000		350,000
Total	100,000	100,000	50,000	100,000		350,000

Funding Sources	2015	2016	2017	2018	2019	Total
Operating Funds	100,000	100,000	50,000	100,000		350,000
Total	100,000	100,000	50,000	100,000		350,000

Budget Impact/Other

Capital Plan - IT

2015 *thru* 2019

Village of Pleasant Prairie, WI

Department 601 Sewer Utility

Contact John Steinbrink, Jr.

Project # SEWER-12-01
Project Name Repave Sewer Sites

Type Improvement

Useful Life 20 years

Category Parking Lots

Priority 1 Urgent

Status Active

Special Assessable

Fund Number

Total Project Cost: \$30,000

Description
 Repave parking lot at Sewer sites to allow vehicle access for maintenance and emergencies.

Justification
 It is important to have paved access to the lift stations.

Expenditures	2015	2016	2017	2018	2019	Total
Construction	10,000	10,000	10,000			30,000
Total	10,000	10,000	10,000			30,000

Funding Sources	2015	2016	2017	2018	2019	Total
Operating Funds	10,000	10,000	10,000			30,000
Total	10,000	10,000	10,000			30,000

Budget Impact/Other
 Useful life exceeded, improvements needed for emergency access.

Capital Plan - IT

2015 *thru* 2019

Department 601 Sewer Utility

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project #	SEWER-12-04
Project Name	Heritage Valley Lift Station Abandon

Type Improvement

Useful Life

Category TID 2 Sewer

Priority 1 Urgent

Status Active

Special Assessable

Fund Number

Total Project Cost: \$194,000

Description
Abandon the Heritage Valley Lift Station and route the sewer from the subdivision the the sewer line on the Prairie Farms Bike Trail by gravity.

Justification
Eliminating a Lift Station would drastically reduce the maintenance costs as well as the possibility of a sewer backup due to power or pump failure.

Expenditures	2015	2016	2017	2018	2019	Total
Land Acquisition	50,000					50,000
Construction	144,000					144,000
Total	194,000					194,000

Funding Sources	2015	2016	2017	2018	2019	Total
Operating Funds	194,000					194,000
Total	194,000					194,000

Budget Impact/Other
Abandoning the Lift Station would reduce maintenance costs and eliminate the need for electric and phone service to the site.

Capital Plan - IT

2015 *thru* 2019

Department 601 Sewer Utility

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project # SEWER-14-01
Project Name Cooper Road Basin Sewer Rehab to Reduce I/I

Type Improvement

Useful Life 50

Category Sanitary Sewer Collection

Special Assessable

Priority 1 Urgent

Fund Number

Status Active

Total Project Cost: \$1,015,000

Description
 Rehab Sanitary Sewer on Cooper Road Basin along with Inflow & Infiltration grant program.

Justification
 Reduced sewer treatment costs by rehabilitating the Villages sewer mains to reduce inflow and infiltration. A grant program will assist residents in reducing the inflow and infiltration from private property.

Expenditures	2015	2016	2017	2018	2019	Total
Construction	200,000	200,000	200,000	200,000	215,000	1,015,000
Total	200,000	200,000	200,000	200,000	215,000	1,015,000

Funding Sources	2015	2016	2017	2018	2019	Total
Operating Funds	200,000	200,000	200,000	200,000	215,000	1,015,000
Total	200,000	200,000	200,000	200,000	215,000	1,015,000

Budget Impact/Other
 Reduced flow to Kenosha Treatment Plant, lower the risks of a sewer backup and reduce the amount of emergency callouts during rain events.

Capital Plan - IT

2015 *thru* 2019

Village of Pleasant Prairie, WI

Department 601 Sewer Utility
Contact John Steinbrink, Jr.
Type Improvement
Useful Life
Category Sanitary Sewer Collection
Priority 1 Urgent
Status Active

Project # SEWER-15-04
Project Name Repair Knife Valves For Lakeview Lift

Special Assessable
Fund Number

Total Project Cost: \$60,000

Description
 Repair the knife valves and pits for the Lakeview force main.

Justification
 The valves for the Lakeview forcemain need repair to be able to isolate the forcemains in case of an emergency.

Expenditures	2015	2016	2017	2018	2019	Total
Equip/Vehicles/Furnishings	60,000					60,000
Total	60,000					60,000

Funding Sources	2015	2016	2017	2018	2019	Total
Operating Funds	60,000					60,000
Total	60,000					60,000

Budget Impact/Other

Capital Plan - IT

2015 *thru* 2019

Village of Pleasant Prairie, WI

Department 601 Sewer Utility
Contact John Steinbrink, Jr.
Type Improvement
Useful Life 50 years
Category Sanitary Sewer Collection
Priority 2 Very Important
Status Active

Project # SEWER-15-1
Project Name Relay Sewer Force Mains

Special Assessable

Fund Number

Total Project Cost: \$150,000

Description
 Relay Sanitary Sewer Force Main

Justification
 Sanitary sewer has exceeded its useful life

Expenditures	2015	2016	2017	2018	2019	Total
Construction					150,000	150,000
Total					150,000	150,000

Funding Sources	2015	2016	2017	2018	2019	Total
Operating Funds					150,000	150,000
Total					150,000	150,000

Budget Impact/Other

Capital Plan - IT

2015 *thru* 2019

Department 601/602 Sewer/Water Split

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project #	S/W-15-01
Project Name	Scada Historian Upgrade

Type Improvement

Useful Life

Category Water Other

Priority 1 Urgent

Status Active

Special Assessable

Fund Number

Total Project Cost: \$75,000

Description
2015 - Upgrade the scada historian software in order to better maintain the water and sewer system. Train two users on the proper operation.
2016 - Upgrade scada monitoring equipment to better track operations and help reduce energy use and repair costs.
2017 - Upgrade scada monitoring equipment to better track operations and help reduce energy use and repair costs.
2018 - Upgrade scada monitoring equipment to better track operations and help reduce energy use and repair costs.
2019 - Upgrade scada monitoring equipment to better track operations and help reduce energy use and repair costs.

Justification
The current license for historian has run out of tags. An upgrade is needed to better keep track of the water and sewer systems for operations and maintenance. Operators need to be trained to use the software properly in order to receive all of the benefits of the software.
Newer technology is available to monitor and track equipment use and efficiency. The technology can produce savings in the Villages operational costs.

Expenditures	2015	2016	2017	2018	2019	Total
Equip/Vehicles/Furnishings	15,000	15,000	15,000	15,000	15,000	75,000
Total	15,000	15,000	15,000	15,000	15,000	75,000

Funding Sources	2015	2016	2017	2018	2019	Total
Operating Funds	15,000	15,000	15,000	15,000	15,000	75,000
Total	15,000	15,000	15,000	15,000	15,000	75,000

Budget Impact/Other
Historical data is crucial for controlling energy usage and maintaining the water and sewer systems. This will reduce the repair cost throughout the system.

Pleasant Prairie Utilities
2015 Budgeted Laborer Annual Hours

Using Current Employees

	610 Sewer PI Pr Utility	630 Sewer LM Somers	Water	Other	Total
1 RecPlex Maintenance - Electrician		650			
10 Full Time Employees @	2,080	20,800	21,450 FT hours		
1 Part Time Employees @	1456	1,456	4,142 PT hours		
2 Seasonal Part Time Employees @	640	1,280			
1 Hydrant Flushing Hours	450	450			
Total Hrs Available		24,636			
Variance s/b zero		-			
Parks Mowing Hr Allocation		956 Parks			

Rates	
Full Time Operation	22.46
Part Time Employees	10.12
Mix Rate Operations	20.86
New Employees	0.00
Parks Mow Mixed Rate	12.23

Mixed Rate Calculation		
Hours	Rates	Hrs* Rate
3,186	10.12	32,242
21,450	22.46	481,767
24,636		514,009

Part Time
Full Time Employees

Pleasant Prairie Utilities
2015 Budgeted Laborer Annual Hours

Using Current Employees

Operating Hours, Converted to Dollars

Water

	610 Sewer PI Pr Utility	630 Sewer LM Somers	Water	Other	Total
602-650624 Pumping Expenses			300		300
Pumping Expenses mowing			168		168
Pumping Expenses			6,259		6,259
Pumping Expenses mowing			2,055		2,055
602-650624-112 Overtime - Pumping Expenses			500		500
602-650633 Pumping - Maint of Equipmt			250		250
Dollars			5,216		5,216
602-650633-112 Overtime - Pumping Maint			1000		1000
602-650660					
602-650661 Tran/Dist - Storage Facilities			300		300
Tran/Dist - Storage Facilities mowing			84		84
Tran/Dist - Storage Facilities			6,259		6,259
Tran/Dist - Storage Facilities mowing			1,027		1,027
602-650661-112 Overtime - Transmission and Dist.			0		0
602-650662 Trans/Dist - Lines			3,800		3,800
Dollars			79,284		79,284
602-650662-112 Overtime - Transmission and Dist.			1,000		1,000
602-650663 Trans/Dist - Meters			150		150
Dollars			3,130		3,130
602-650663-112 Overtime - Transmission and Dist.			0		0
602-650670					
602-650672 Maint of Dist Reservoirs			100		100
Dollars			2,086		2,086
602-650672-112 Overtime - Maint of Dist					0
602-650673 Maintenance of Mains			1,300		1,300
Dollars			27,123		27,123
602-650673-112 Overtime - Maint. of Mains			5,000		5,000
602-650675 Maintenance of Services			450		450
Dollars	0	0	9,389		9,389
602-650675-112 Overtime - Maint. of Services			1,000		1,000
602-650676 Maintenance of Meters			1,500		1,500
Dollars			31,296		31,296
602-650676-112 Overtime - Maint of Meters			100		100
602-650677 Maintenance of Hydrants			515		515
Dollars			10,745		10,745
602-650677-112 Overtime - Maint of Hydrants			500		500
602-650902 Meter Reading Labor FT Labor		-	775		775
Dollars			16,170		16,170
602-650902-112 Overtime - Meter Reading			200		200
602-650920					
602-651097					
Total Hours	-	-	9,692	-	9,692
Total Dollars	0	0	200,040	0	200,040
Total Overtime Dollars	0	0	9,300	0	9,300

Sewer/Water Split

602-651070

Hours
Dollars

Pleasant Prairie Utilities
2015 Budgeted Laborer Annual Hours

Using Current Employees

		610 Sewer PI Pr Utility	630 Sewer LM Somers	Water	Other	Total
<u>Sewer</u>	601-6*0820	Collection system labwork	Hours	500		500
			Dollars	10,432	-	10,432
	601-6*0820-112	Overtime - Supervision and Labor	Dollars	500		500
	601-6*0831	Maint of Sewage Collection System	Hours	4,600	80	4,500
	601-6*1027	Industrial Sampling Hours	Hours	700		700
				5,300	80	5,200
				110,580	1,669	112,249
	601-6*0831-112	Overtime - Maint Swr Collection Sys	Dollars	5,000		5,000
	601-6*0832	Maint of Collection System Pumping	Hours	2,800		2,800
		Maint of Collect sys pmp mowing		504		504
		Maint of Collection System Pumping	Dollars	58,420	-	58,420
		Maint of Collect sys pmp mowing		6,164		6,164
	601-6*0832-112	Overtime - Maint System Pumping Ec	Dollars	2,500		2,500
	601-6*0833	Maint of Treatment & Disposal Plant	Hours	-		-
			Dollars	-	-	-
601-6*0833-112	Overtime - Maint of Treatmt & Dispos	Dollars	-		-	
601-6*0834	Maint of General Plant	Hours	80		80	
	Maint of General Plant mowing		200		200	
	Maint of General Plant	Dollars	1,669	-	1,669	
	Maint of General Plant mowing		2,446		2,446	
601-6*0834-112	Overtime - Maint of General Plant	Dollars	-		-	
601-610842	Sewer Meter Reads		350		350	
			7,302		7,302	
601-610850		Hours				
601-611074-112		Hours				
601-611094		Hours				
601-611098		Hours				

Total Hours	9,734	80	-	-	9,634
Total Dollars	197,013	1,669	-	-	198,682
Overtime Total Dollars	8,000	-	-	-	8,000

<u>Projects</u>						
601-611099	192 LS rebuild	Hours	520	-		520
		Dollars	10,849	-	-	10,849
39th Ave Recon: Wetland fill		Hours		-	848	848
		Dollars	-	-	17,693	17,693
		Hours		-	0	-
		Dollars	-	-	-	-
602-650633	Abandon Ladish Well	Hours		-	240	240
		Dollars	-	-	5,007	5,007
	HV LV abandon	Hours	1700			1,700
		Dollars	35,469	-	-	35,469
		Hours		-		-
		Dollars	-	-	-	-
	Generator Install	Hours	300	0		300
		Dollars	6,259	-	-	6,259
601-610832	Pig 18 inch forcemain at LakeView L	Hours	150		0	150
		Dollars	3,130	-	-	3,130
601-610831	Update 3 flumes/ add 2 SCADA	Hours	240			240
		Dollars	5,007	-	-	5,007
		Hours		-	-	-
		Dollars	-	-	-	-
	Total	Hours	2,910	-	1,088	3,998
			60,715	-	22,700	83,415

<u>Meter Installations charged to asset account</u>						
	Meter Installations				312	312
		Hours	-	-	312	312
		Dollars	\$ -	\$ -	\$ 6,509.62	\$ 6,509.62

<u>Assist Other Departments</u>						
	ISF	Hours	250	250		500
	Locates		1,000	1,000		
	Snow Plowing/Culvert	Hours			500	500
		Dollars	\$ 5,216.04	\$ -	\$ 5,216.04	\$ 10,432.08
						\$ 20,864.15

Grand Total Hours	13,894	80	10,942	1,900	24,636
Grand Total Dollars	202,229	1,669	205,256	16,942	426,096
		203,898			
Grand Total Overtime Dollars	8,000	-	9,300	-	17,300

Additional Niagara Sewer Treatment Costs to 7th Ave Metering site

(Revised 1/26/2015)

2011 Month	Flow After		Average		Average		Average		Total Rain
	Total Flow in Gallons	Niagara (0.5 MG/day)	BOD	BOD after Niagara	TSS	TSS after Niagara	Phos.	Phos after Niagara	
Jan-11	51,010,000	57,567,500	427	379.50	586.00	520.39	6.20	5.55	1.03
Feb-11	56,697,000	63,254,500	272	244.84	407.00	365.84	4.70	4.26	2.90
Mar-11	80,312,000	86,869,500	149	138.51	205.00	190.28	3.10	2.90	3.57
Apr-11	79,925,000	86,482,500	147	135.85	228.00	210.71	3.10	2.90	5.30
May-11	72,375,000	78,932,500	178	164.04	246.00	226.39	3.50	3.25	4.45
Jun-11	58,341,000	64,898,500	254	229.35	332.00	299.46	4.20	3.83	2.94
Jul-11	58,141,000	64,698,500	330	297.57	467.00	420.68	5.20	4.72	4.47
Aug-11	49,935,000	56,492,500	245	217.72	355.00	314.95	4.80	4.30	2.23
Sep-11	44,212,000	50,769,500	287	251.22	364.00	318.28	4.90	4.33	3.75
Oct-11	47,714,000	54,271,500	284	250.89	369.00	325.62	5.00	4.46	1.62
Nov-11	51,933,000	58,490,500	251	223.98	382.00	340.29	4.50	4.05	3.35
Dec-11	62,369,000	68,926,500	166	151.16	214.00	194.59	3.80	3.49	2.04
Totals	712,964,000	791,654,000	2,990	2,684.63	4,155.00	3,727.50	53.00	48.05	37.65
Average	59,413,667	65,971,167	249.17	223.72	346.25	310.63	4.42	4.00	3.14

2012 Month	Flow After		Average		Average		Average		Total Rain
	Total Flow in Gallons	Niagara (0.5 MG/day)	BOD	BOD after Niagara	TSS	TSS after Niagara	Phos.	Phos after Niagara	
Jan-12	69,061,000	75,618,500	149	136.95	182	167.08	3.7	3.42	1.03
Feb-12	63,936,000	70,493,500	174	158.74	209	190.49	3.8	3.49	1.51
Mar-12	87,213,000	93,770,500	159	148.58	191	178.34	3.3	3.10	2.29
Apr-12	77,007,000	83,564,500	189	174.95	265	244.99	3.9	3.63	2.86
May-12	75,864,000	82,421,500	176	162.79	272	251.16	3.6	3.35	2.86
Jun-12	57,356,000	63,913,500	253	228.07	331	298.07	4.6	4.18	0.22
Jul-12	59,563,000	66,120,500	232	209.98	287	259.53	4.9	4.46	3.64
Aug-12	58,896,000	65,453,500	225	203.46	296	267.35	5.5	5.00	2.13
Sep-12	50,934,000	57,491,500	293	260.72	399	354.63	6.3	5.64	2.68
Oct-12	51,946,000	58,503,500	244	217.77	246	219.55	5.0	4.50	2.75
Nov-12	48,834,000	55,391,500	272	240.98	259	229.52	5.6	5.00	0.41
Dec-12	59,447,000	66,004,500	233	210.85	240	217.15	5.0	4.55	3.27
Totals	760,057,000	838,747,000	2599	2,353.85	3177	2877.85	55.2	50.33154266	25.65
Average	63,338,083	69,895,583	217	196	265	240	4.6	4.2	2.14

2013 Month	Flow After		Average		Average		Average		Total Rain
	Total Flow in Gallons	Niagara (0.5 MG/day)	BOD	BOD after Niagara	TSS	TSS after Niagara	Phos.	Phos after Niagara	
Jan-13	62,948,000	69,505,500	255	231.89	356	323.36	5.1	4.67	3.04
Feb-13	74,413,000	80,970,500	171	157.96	185	170.83	3.7	3.44	3.76
Mar-13	98,617,000	105,174,500	146	137.52	153	144.08	3.2	3.03	1.78
Apr-13	122,813,000	129,370,500	113	107.78	143	136.26	2.6	2.49	7.92
May-13	77,790,000	84,347,500	190	176.01	205	189.84	3.9	3.64	2.71
Jun-13	80,749,000	87,306,500	213	197.75	234	217.18	4.9	4.57	4.95
Jul-13	72,795,000	79,352,500	207	190.72	231	212.74	4.8	4.44	2.84
Aug-13	66,130,000	72,687,500	217	198.33	208	190.14	4.8	4.41	1.47
Sep-13	58,260,000	64,817,500	226	204.15	253	228.42	5.4	4.90	2.31
Oct-13	64,487,000	71,044,500	197	179.74	219	199.71	5.1	4.68	4.95
Nov-13	64,820,000	71,377,500	176	160.75	214	195.26	7.7	7.04	2.13
Dec-13	59,689,000	66,246,500	236	213.63	241	218.13	5.1	4.64	1.66
Totals	903,511,000	982,201,000	2347	2,156.22	2642	2,425.93	56.3	51.95687751	39.52
Average	75,292,583	81,850,083	196	180	220	202	4.7	4.3	3.29

2014 Month	Flow After		Average		Average		Average		Total Rain
	Total Flow in Gallons	Niagara (0.5 MG/day)	BOD	BOD after Niagara	TSS	TSS after Niagara	Phos.	Phos after Niagara	
Jan-14	66,018,000	72,575,500	215	196.48	237	216.49	4.8	4.41	1.34
Feb-14	60,790,000	67,347,500	200	181.50	170	154.42	4.3	3.93	1.79
Mar-14	90,384,000	96,941,500	150	140.53	145	135.87	3.5	3.30	1.15
Apr-14	83,731,000	90,288,500	155	144.47	168	156.52	3.8	3.56	3.31
May-14	93,769,000	100,326,500	152	142.72	170	159.54	3.4	3.21	3.66
Jun-14	92,828,517	99,386,017	142	133.29	168	157.58	2.9	2.74	5.66
Jul-14	77,837,000	84,394,500	204	188.93	241	223.05	4.2	3.91	2.39
Aug-14	66,691,000	73,248,500	245	223.96	239	218.50	4.6	4.23	3.75
Sep-14	61,928,000	68,485,500	170	154.68	185	168.24	4.5	4.12	2.88
Oct-14	67,269,000	73,826,500	193	176.75	229	209.55	4.7	4.33	4.76
Nov-14	Estimated								
Dec-14	Estimated								
Totals	761,245,517	826,820,517	1826	1,683.30	1952	1,799.76	40.7	37.74	30.69
Average	63,437,126	68,901,710	183	168	195	180	4.1	4	3.07

Cost Per Month	2011	2011+Niagra	2012	2012+Niagra	2013	2013+Niagra	2014	2014+Niagra
Jan	\$136,750	\$143,149	\$99,996	\$105,250	\$123,079	\$129,293	\$113,534	\$117,928
Feb	\$112,940	\$122,296	\$98,869	\$103,925	\$112,095	\$116,852	\$96,537	\$100,242
Mar	\$115,481	\$122,420	\$127,907	\$133,287	\$135,167	\$141,664	\$125,638	\$131,006
Apr	\$115,409	\$123,852	\$127,570	\$132,919	\$153,729	\$162,045	\$121,828	\$126,243
May	\$115,258	\$120,559	\$122,364	\$128,826	\$122,286	\$127,846	\$133,548	\$139,073
Jun	\$110,736	\$116,253	\$109,781	\$114,991	\$136,743	\$142,681	\$130,081	\$133,811
Jul	\$130,927	\$138,486	\$108,424	\$113,479	\$122,361	\$127,630	\$130,708	\$135,032
Aug	\$96,184	\$101,958	\$108,262	\$113,377	\$110,516	\$115,718	\$118,862	\$123,111
Sep	\$89,085	\$95,595	\$108,647	\$115,037	\$104,508	\$108,617	\$95,420	\$99,751
Oct	\$97,876	\$102,950	\$93,995	\$98,180	\$107,742	\$111,870	\$110,310	\$115,874
Nov	\$101,454	\$107,912	\$93,239	\$97,497	\$102,530	\$115,031	\$122,369	\$127,532
Dec	\$95,496	\$100,864	\$104,218	\$109,693	\$106,512	\$110,802	\$102,075	\$108,124
Annual Totals	\$1,317,595	\$1,396,297	\$1,303,273	\$1,366,461	\$1,437,268	\$1,510,050	\$1,400,910	\$1,457,728
Monthly Average	\$109,800	\$116,358	\$108,606	\$113,872	\$119,772	\$125,837	\$116,742	\$121,477
Increase per year:		\$78,702		\$63,188		\$72,782		\$56,818
Average increase for last 4 years:				\$67,872				

Assumed 6,557,500 Gallons 215,000 gallons a day
 Assumed BOD 10 mg/L
 Assumed TSS 10 mg/L
 Assumed Phos 0.5 mg/L

Sewer Surcharge Limits
 Bod - 180 TSS - 200 Phos - 6

City Sewerage Service Charge Formula
 (Vol* \$0.74/1000 gal)+(BOD* Vol/1,000* 8.34* .001* \$0.259)+(TSS* Vol/1,000* 8.34* .001* \$0.168)+ (PHOS* Vol/1,000* 8.34* .001* \$4.272)

2015 Estimated Budget for 7th Ave Metering Site	
Average Annual Cost (Before Niagara)	\$1,364,761
Average Annual Increase with Niagara	\$67,872
Estimated cost for treatment at 7th Ave	\$1,432,634

RESOLUTION #15-04

**RESOLUTION RELATING TO ADOPTION
OF 2015 SEWER UTILITY BUDGET**

WHEREAS, the Village Board of the Village of Pleasant Prairie, in order to provide sewer collection and treatment services to the residents of the Village of Pleasant Prairie; and,

WHEREAS, the proposed 2015 Budget including operating and capital plans have been presented and discussed publicly at tonight's Village Board Meeting, and,

WHEREAS, the adoption of the Sewer Utility Budget doesn't require a user fee increase and,

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Pleasant Prairie hereby adopts the 2015 Sewer Utility Budget.

Passed and adopted this 2nd day of February, 2015.

John P. Steinbrink, President
Village of Pleasant Prairie

Attest:

Jane M. Romanowski, Village Clerk

VILLAGE OF PLEASANT PRAIRIE

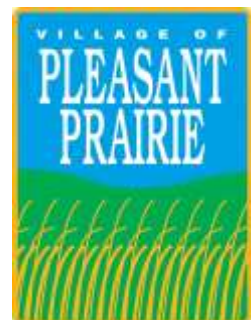
BUDGET COVER PAGE

BUDGET YEAR: 2015

DEPARTMENT: Water Utility



SUBMITTED BY: John Steinbrink, Jr., Public Works Director



Overview

BUDGET YEAR: 2015

DEPARTMENT: Water Utility

The Department of Public Works Utility Division maintains, repairs and constructs, the sewer and water infrastructure. The department consists of two divisions: The maintenance division supervised by the Utility foreman with seven full time employees, one year round part time employee and three seasonal employees. The maintenance division completes sewer and water maintenance activities such as sewer main and lift station wet well cleaning, hydrant flushing, water valve exercising, sewer and water main repair and construction and completing special projects as the Park and Ride Bridge. The Utility technical division is supervised by the manager of Technical services with three full time employees and one part time year round employee. The technical division maintains all meters, sewer sampling and monitoring, regulatory compliance work for PSC, DNR, and EPA, maintains SCADA controls for the sewer and water department.

Projects completed in 2014

The Utility maintenance division has successfully completed sewer main cleaning, and valve exercising per DNR requirements. Hydrant flushing volume will have to be increased in 2015 to meet the Villages ISO requirements. The crew constructed a sanitary sewer main extension on Springbrook road , water main extension on 63rd Ave and completed construction on two bridges for the Pleasant Prairie Park and Ride.

Projects for 2015

The Water Utility is proposing to contract painting the Ladish water tower, and making improvements to the Sheridan Road pumping station that will allow the Village to better manage water intake from City of Kenosha. The Utility will be to continue making upgrades to the SCADA programming in the water system to monitor energy usage. Management will focus on these activities and monitoring energy consumption using updated SCADA reports at the water booster stations.

VILLAGE OF PLEASANT PRAIRIE

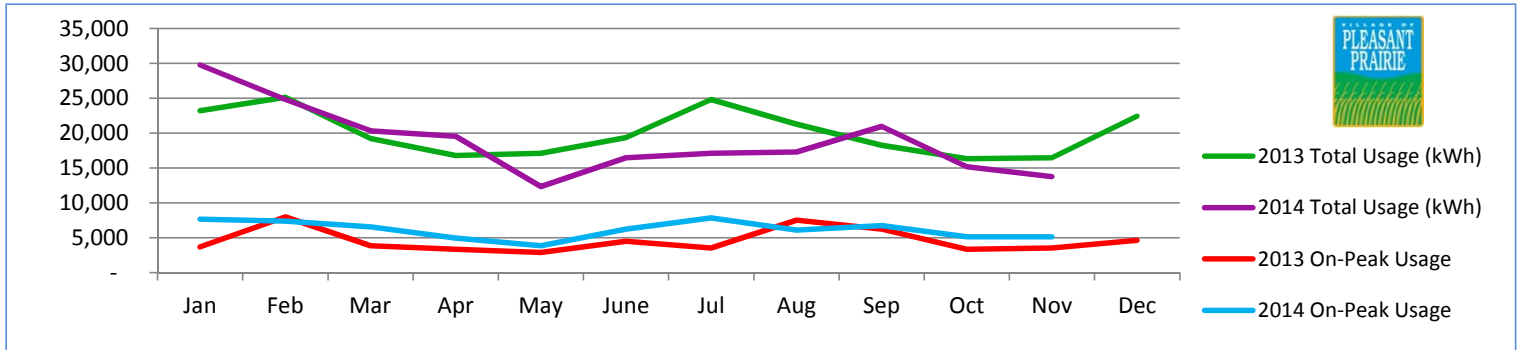
TRENDING REPORT

DEPARTMENT: Water Utility

BUDGET YEAR: 2015

Trend # 1

Lakeview Booster



2013	2013 Total Usage (kWh)	2013 On-Peak Usage
Jan	23,200	3,680
Feb	25,120	8,000
Mar	19,200	3,840
Apr	16,800	3,360
May	17,120	2,880
June	19,360	4,480
Jul	24,800	3,520
Aug	21,280	7,520
Sep	18,240	6,240
Oct	16,320	3,360
Nov	16,480	3,520
Dec	22,400	4,640

Our goal is to increase efficiency and keep the total KWh usage low to avoid additional We Energy charges.

2014	2014 Total Usage (kWh)	2014 On-Peak Usage
Jan	29,760	7,680
Feb	24,800	7,360
Mar	20,320	6,560
Apr	19,520	4,960
May	12,320	3,840
June	16,480	6,240
July	17,120	7,840
Aug	17,280	6,080
Sep	20,960	6,720
Oct	15,200	5,120
Nov	13,760	5,120
Dec		

VILLAGE OF PLEASANT PRAIRIE

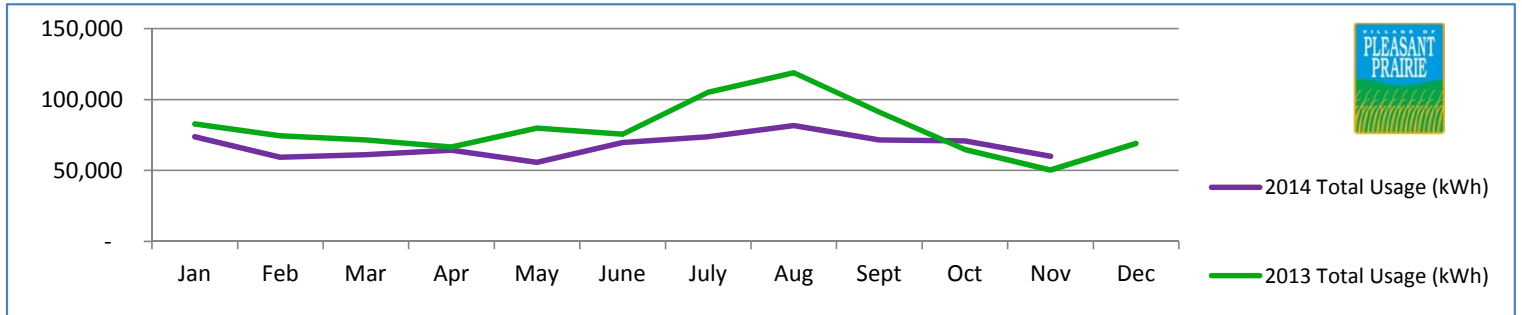
TRENDING REPORT

DEPARTMENT: Water Utility

BUDGET YEAR: 2015

Trend #2

Sheridan Pumping Station



2014	2014 Total Usage (kWh)	2014 On-Peak Usage
Jan	73,800	4,200
Feb	59,400	4,200
Mar	61,200	3,600
Apr	64,200	3,600
May	55,800	1,800
June	69,600	2,400
July	73,800	1,800
Aug	81,600	2,400
Sept	71,400	1,800
Oct	70,800	3,000
Nov	60,000	2,400
Dec		

Monitor the energy consumption to keep operating costs to a minimum.

2013	2013 Total Usage (kWh)	2013 On-Peak Usage
Jan	82,800	4,200
Feb	74,400	3,600
Mar	71,400	3,600
Apr	66,600	3,000
May	79,800	2,400
June	75,600	2,400
July	105,000	1,800
Aug	118,800	1,800
Sept	91,200	1,800
Oct	64,800	2,400
Nov	50,400	1,800
Dec	69,000	4,200

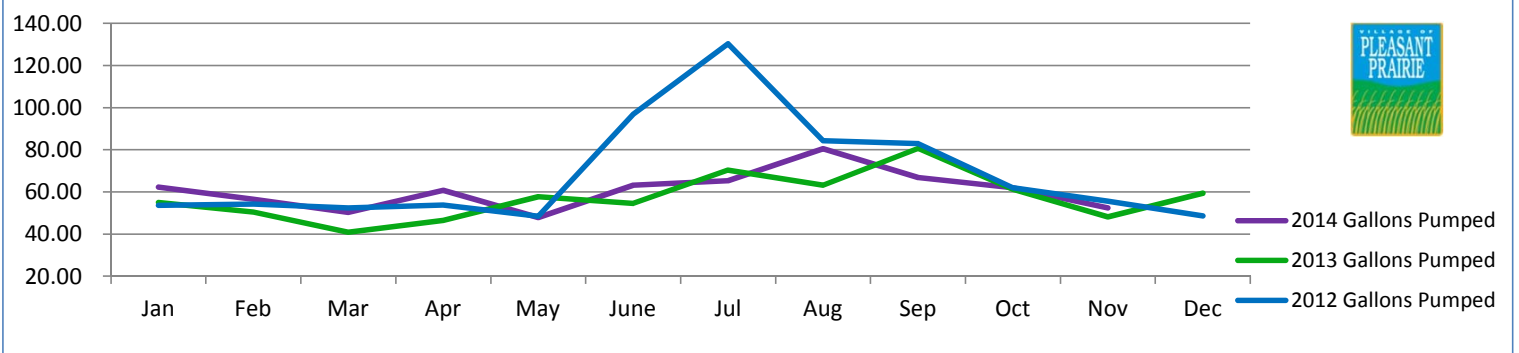
VILLAGE OF PLEASANT PRAIRIE

TRENDING REPORT

DEPARTMENT: Water Utility

BUDGET YEAR: 2015

Gallons Pumped at Sheridan Pumping Station



Millions of gallons pumped at Sherdain Pumping Station. Village staff uses this information to reduce energy costs.

Billing Month	Date Range		Gallons Pumped (In Millions)
Jan	12/18/2013	1/21/2014	62.27
Feb	1/22/2014	2/18/2014	56.45
Mar	2/19/2014	3/19/2014	50.23
Apr	3/20/2014	4/22/2014	60.72
May	4/23/2014	5/21/2014	47.89
June	5/22/2014	6/20/2014	63.13
Jul	6/21/2014	7/22/2014	65.25
Aug	7/23/2014	8/20/2014	80.48
Sep	08/21/14	09/19/14	66.79
Oct	09/20/14	10/20/14	61.98
Nov	10/21/14	11/18/14	52.38
Dec			

Billing Month	Date Range		Gallons Pumped (In Millions)
Jan	12/18/12	1/22/13	54.98
Feb	1/23/13	2/19/13	50.50
Mar	2/18/13	3/20/13	40.92
Apr	3/21/13	4/17/13	46.48
May	4/18/13	5/20/13	57.71
June	05/21/13	06/18/13	54.61
Jul	06/19/13	07/19/13	70.38
Aug	07/20/13	08/20/13	63.15
Sep	08/21/13	09/18/13	80.65
Oct	9/19/2013	10/18/2013	61.19
Nov	10/19/2013	11/13/2013	48.20
Dec	11/14/2013	12/17/2013	59.39

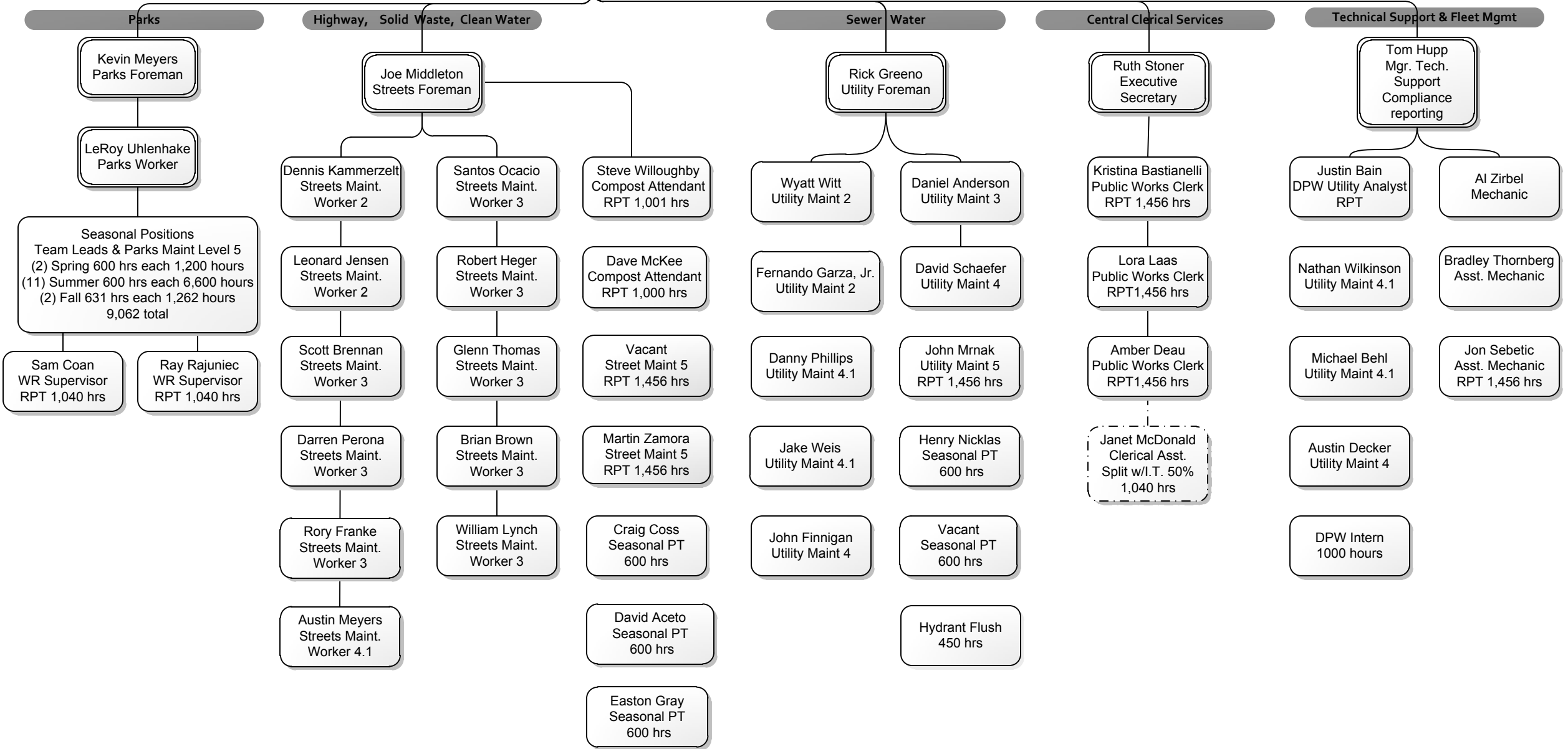
VILLAGE OF PLEASANT PRAIRIE

TRENDING REPORT			
Billing Month	Date Range		Gallons Pumped (In Millions)
Jan	12/20/11	1/18/12	53.61
Feb	1/19/12	2/17/12	54.22
Mar	2/18/12	3/20/12	52.37
Apr	3/21/12	4/19/12	53.76
May	4/20/12	5/17/12	48.47
June	05/18/12	06/18/12	96.95
July	06/19/12	07/19/12	130.28
Aug	07/20/12	08/15/12	84.38
Sept	08/16/12	09/17/12	82.88
Oct	09/18/12	10/15/12	61.95
Nov	10/16/12	11/15/12	55.60
Dec	11/16/12	12/17/12	48.60



Public Works

John Steinbrink, Jr.
Director of Public Works



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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Blank	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
000	UNDEFINED						
06020000 464602	BW Testing	.00	.00	.00	-315.29	.00	.00
06020000 500853	Meters	.00	.00	.00	3,932.60	.00	.00
06020000 500863	Comp Eq	.00	.00	.00	2,500.00	.00	.00
	TOTAL UNDEFINED	.00	.00	.00	6,117.31	.00	.00
650	Water Utility						
62650000 464602	BW Testing	-7,855.82	-10,000.00	-10,000.00	-9,384.99	-9,384.99	-10,000.00
62650000 464611	Res Sales	-1,444,422.58	-1,544,000.00	-1,493,985.00	-1,418,360.81	-1,418,360.81	-1,434,000.00
62650000 464612	Comm Sales	-490,513.87	-494,000.00	-305,848.00	-273,572.10	-273,572.10	-290,000.00
62650000 464613	Ind Sales	-1,105,030.30	-1,056,000.00	-1,056,000.00	-1,242,607.59	-1,242,607.59	-1,840,200.00
62650000 464614	PA Sales	-76,267.71	-80,000.00	-80,000.00	-72,349.79	-72,349.79	-73,000.00
62650000 464618	MulFamSal	.00	.00	-238,167.00	-261,380.56	-261,380.56	-257,000.00
62650000 464620	Prvt Fire	-91,962.34	-92,000.00	-92,000.00	-93,951.00	-93,951.00	-97,000.00
62650000 464630	Pblc Fire	-817,916.49	-818,300.00	-818,300.00	-822,845.55	-822,845.55	-851,000.00
62650000 464720	Twr Lease	-126,575.45	-127,200.00	-127,200.00	-143,026.30	-143,026.30	-150,000.00
62650000 464740	OthWtr Rev	-97,575.04	-5,000.00	-5,000.00	-935.00	-935.00	-2,000.00
62650000 481103	Gain/Loss	52,560.63	.00	.00	.00	.00	.00
	TOTAL Water Utility	-4,205,558.97	-4,226,500.00	-4,226,500.00	-4,338,413.69	-4,338,413.69	-5,004,200.00
710	Non Operating Revenue						
62710000 484190	Int on Inv	-4,597.20	-4,500.00	-4,500.00	-3,666.54	-4,500.00	-4,500.00
62710000 484191	Int on SA	-16,189.54	-16,149.00	-16,149.00	-11,765.40	-11,765.39	-11,249.79
62710000 484192	Int Lt Pa	-21,455.22	-21,500.00	-21,500.00	-23,111.84	-23,111.84	-23,000.00
62710000 484195	Amort Prem	-933.00	-933.00	-933.00	-933.00	-933.00	-744.00
	TOTAL Non Operating Revenue	-43,174.96	-43,082.00	-43,082.00	-39,476.78	-40,310.23	-39,493.79
720	Capital Contributions						
62720000 492421	Cap Con	974.43	.00	.00	.00	.00	.00
	TOTAL Capital Contributions	974.43	.00	.00	.00	.00	.00
810	Capital project Rollup						
62810000 500195	PT Utility	.00	.00	.00	7,223.41	.00	.00
62810000 500212	Eng Fee	.00	.00	.00	5,755.00	.00	.00

01/27/2015 10:28
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 2
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Blank			2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
62810000	500399	Misc Exp	.00	.00	.00	72.81	.00	.00	
62810000	500800	Const Mat	.00	.00	.00	141,199.26	.00	.00	
62810000	500821	Contractor	.00	.00	.00	32,379.00	.00	.00	
62810000	500905	ISF	.00	.00	.00	2,947.14	.00	.00	
	TOTAL Capital project Rollup		.00	.00	.00	189,576.62	.00	.00	
970	Transfers								
62970000	500900	Transf Out	124,080.00	116,875.00	116,875.00	102,676.63	117,543.00	129,049.00	
62970000	500903	Transfer O	939,177.00	939,177.00	939,177.00	847,927.00	847,927.00	847,927.00	
	TOTAL Transfers		1,063,257.00	1,056,052.00	1,056,052.00	950,603.63	965,470.00	976,976.00	
	TOTAL Blank		-3,184,502.50	-3,213,530.00	-3,213,530.00	-3,231,592.91	-3,413,253.92	-4,066,717.79	

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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 3
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Depreciation Expense Water/Sew			2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650	Water Utility								
62650403	500600	Dep Exp	484,237.90	520,000.00	520,000.00	.00	485,000.00	485,000.00	
62650403	500601	Dep CA	525,435.32	481,000.00	481,000.00	.00	526,000.00	526,000.00	
	TOTAL Water Utility		1,009,673.22	1,001,000.00	1,001,000.00	.00	1,011,000.00	1,011,000.00	
	TOTAL Depreciation Expense W		1,009,673.22	1,001,000.00	1,001,000.00	.00	1,011,000.00	1,011,000.00	

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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 4
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Taxes	Water/Sewer		2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650	Water Utility								
62650408	500151	SS	18,918.73	22,244.00	6,397.94	6,789.20	6,789.20	6,008.90	
62650408	500500	Ut Tx Eq	-11,292.00	10,500.00	-10,500.00	.00	-11,292.00	-11,292.00	
62650408	500591	Pscw Advan	4,633.93	4,700.00	4,700.00	3,930.11	3,930.11	4,000.00	
TOTAL Water Utility			12,260.66	37,444.00	597.94	10,719.31	-572.69	-1,283.10	
TOTAL Taxes Water/Sewer			12,260.66	37,444.00	597.94	10,719.31	-572.69	-1,283.10	

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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 5
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Non Operating Water/Sewer	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650 Water Utility							
62650427 500620 Int Expens	15,690.07	8,988.00	8,988.00	8,987.89	8,987.89	1,918.00	
TOTAL Water Utility	15,690.07	8,988.00	8,988.00	8,987.89	8,987.89	1,918.00	
TOTAL Non Operating Water/Se	15,690.07	8,988.00	8,988.00	8,987.89	8,987.89	1,918.00	

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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 6
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Purchased Water	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650 Water Utility							
62650602 500290 P Water	1,321,911.86	1,425,000.00	1,425,000.00	1,293,632.92	1,386,000.00	1,880,100.00	
62650602 500291 Pub Fire P	67,636.80	74,676.00	74,676.00	74,676.00	74,676.00	74,676.00	
TOTAL Water Utility	1,389,548.66	1,499,676.00	1,499,676.00	1,368,308.92	1,460,676.00	1,954,776.00	
TOTAL Purchased Water	1,389,548.66	1,499,676.00	1,499,676.00	1,368,308.92	1,460,676.00	1,954,776.00	

01/27/2015 10:28
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 7
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Pumping-Supervision/Engineerin	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650 Water Utility							
62650620 500110 FT Wages	312.65	.00	.00	.00	.00	.00	_____
62650620 500111 PT Wages	-20.23	.00	.00	.00	.00	.00	_____
62650620 500112 OT Wages	75.36	.00	.00	.00	.00	.00	_____
TOTAL Water Utility	367.78	.00	.00	.00	.00	.00	_____
TOTAL Pumping-Supervision/En	367.78	.00	.00	.00	.00	.00	_____

01/27/2015 10:28
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 8
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Pumping-Power	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650 Water Utility							
62650623 500220 Electric	94,585.73	95,000.00	95,000.00	87,974.00	87,974.00	175,708.00	
62650623 500357 Fuel	8,253.93	10,000.00	10,000.00	3,345.00	3,345.00	5,000.00	
TOTAL Water Utility	102,839.66	105,000.00	105,000.00	91,319.00	91,319.00	180,708.00	
TOTAL Pumping-Power	102,839.66	105,000.00	105,000.00	91,319.00	91,319.00	180,708.00	

01/27/2015 10:28
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 9
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Pumping-Labor and Expenses		2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650	Water Utility							
62650624	500110 FT Wages	438.54	21,425.00	.00	.00	.00	.00	
62650624	500111 PT Wages	223.50	2,020.00	.00	.00	.00	.00	
62650624	500112 OT Wages	.00	1,892.00	.00	.00	.00	.00	
62650624	500195 PT Utility	.00	.00	34,846.90	4,401.85	4,401.85	9,970.56	
62650624	500196 PT PW	.00	.00	2,302.81	.00	.00	29,031.33	
62650624	500202 Employ Ev	.00	.00	.00	282.90	282.90	.00	
62650624	500214 Consult Sv	2,762.40	5,000.00	5,000.00	.00	.00	5,000.00	
62650624	500221 Gas	2,857.51	3,200.00	3,200.00	5,011.96	5,011.96	3,200.00	
62650624	500222 Sewer	163.02	160.00	160.00	168.72	168.72	170.00	
62650624	500223 Water	1,429.51	1,500.00	1,500.00	1,434.18	1,434.18	1,500.00	
62650624	500224 Telephone	1,860.00	1,860.00	1,860.00	1,380.00	1,380.00	1,200.00	
62650624	500229 CW	1,679.94	1,680.00	1,680.00	1,832.64	1,832.64	1,680.00	
62650624	500399 Misc Exp	.00	500.00	500.00	.00	.00	500.00	
62650624	500905 Fl Interna	375.37	3,238.00	3,238.00	395.91	395.91	3,000.00	
	TOTAL Water Utility	11,789.79	42,475.00	54,287.71	14,908.16	14,908.16	55,251.89	
	TOTAL Pumping-Labor and Expe	11,789.79	42,475.00	54,287.71	14,908.16	14,908.16	55,251.89	

01/27/2015 10:28
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 10
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Pumping-Maintenance of Equip			2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650	Water Utility								
62650633	500110	FT Wages	-1,315.97	8,890.00	.00	.00	.00	.00	
62650633	500111	PT Wages	256.00	.00	.00	.00	.00	.00	
62650633	500112	OT Wages	160.56	1,000.00	.00	.00	.00	.00	
62650633	500195	PT Utility	.00	.00	14,714.21	5,755.09	5,755.09	16,505.38	
62650633	500196	PT PW	.00	.00	.00	4,093.48	4,093.48	.00	
62650633	500214	Consult Sv	3,628.88	5,000.00	5,000.00	1,089.24	1,089.24	5,000.00	
62650633	500242	Con Eq Mnt	7,722.00	8,000.00	8,000.00	4,446.00	4,446.00	8,000.00	
62650633	500362	Eq Maint S	2,888.57	5,000.00	5,000.00	1,119.94	1,119.94	5,000.00	
62650633	500905	Fl Interna	826.56	500.00	500.00	1,216.89	1,216.89	1,000.00	
TOTAL Water Utility			14,166.60	28,390.00	33,214.21	17,720.64	17,720.64	35,505.38	
TOTAL Pumping-Maintenance of			14,166.60	28,390.00	33,214.21	17,720.64	17,720.64	35,505.38	

01/27/2015 10:28
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 11
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Trans/Dist-Supervision/Engineer	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650 Water Utility							
62650660 500110 FT Wages	35,219.40	24,513.00	24,513.00	18,153.77	18,153.77	17,020.60	
TOTAL Water Utility	35,219.40	24,513.00	24,513.00	18,153.77	18,153.77	17,020.60	
TOTAL Trans/Dist-Supervision	35,219.40	24,513.00	24,513.00	18,153.77	18,153.77	17,020.60	

01/27/2015 10:28
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 12
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Trans/Dist-Storage Facilities	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650 Water Utility							
62650661 500110 FT Wages	-511.81	6,350.00	.00	.00	.00	.00	
62650661 500111 PT Wages	1,826.24	1,011.00	.00	.00	.00	.00	
62650661 500195 PT Utility	.00	.00	9,662.80	.00	.00	9,370.21	
62650661 500196 PT PW	.00	.00	1,152.54	3,620.40	3,620.40	1,284.40	
62650661 500199 Pers Trans	.00	.00	.00	.00	.00	9,370.21	
62650661 500205 Publicatio	.00	25.00	25.00	.00	.00	25.00	
62650661 500214 Consult Sv	21,285.24	7,000.00	7,000.00	78,850.50	78,850.50	7,000.00	
62650661 500220 Electric	2,229.14	2,400.00	2,400.00	1,797.71	1,797.71	2,200.00	
62650661 500335 Lab Suppli	1,333.30	1,500.00	1,500.00	496.99	496.99	500.00	
62650661 500362 Eq Maint S	10,241.27	5,000.00	5,000.00	5,597.34	5,597.34	5,500.00	
62650661 500364 Build Mnt	2,617.64	2,000.00	2,000.00	2,276.10	2,276.10	2,000.00	
62650661 500370 Landscapin	.00	500.00	500.00	144.88	144.88	500.00	
62650661 500399 Misc Exp	.00	100.00	100.00	11.66	11.66	100.00	
62650661 500905 Fl Interna	4,220.22	7,000.00	7,000.00	4,266.41	4,266.41	7,000.00	
TOTAL Water Utility	43,241.24	32,886.00	36,340.34	97,061.99	97,061.99	44,849.82	
TOTAL Trans/Dist-Storage Fac	43,241.24	32,886.00	36,340.34	97,061.99	97,061.99	44,849.82	

01/27/2015 10:28
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 13
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Trans/Distribution Lines	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650 Water Utility							
62650662 500110 FT Wages	41,756.50	55,362.00	.00	6,079.79	6,079.79	.00	
62650662 500111 PT Wages	10,589.52	19,050.00	.00	20.80	20.80	.00	
62650662 500112 OT Wages	1,098.63	1,000.00	.00	.00	.00	.00	
62650662 500195 PT Utility	.00	.00	108,132.54	85,645.05	85,645.05	106,611.14	
62650662 500196 PT PW	.00	.00	.00	1,383.31	1,383.31	.00	
62650662 500205 Publicatio	.00	300.00	300.00	.00	.00	.00	
62650662 500212 Eng Fee	.00	500.00	500.00	.00	.00	500.00	
62650662 500214 Consult Sv	819.48	1,000.00	1,000.00	1,075.90	1,075.90	1,000.00	
62650662 500261 Meals/Lod	87.60	112.00	112.00	112.00	112.00	112.00	
62650662 500262 Conf/Sem	685.00	1,500.00	1,500.00	1,456.64	1,456.00	1,500.00	
62650662 500350 Minor Equi	.00	.00	1,100.00	1,250.59	1,250.59	1,100.00	
62650662 500362 Eq Maint S	1,895.39	4,750.00	10,950.00	8,250.32	8,250.32	10,950.00	
62650662 500399 Misc Exp	84.39	200.00	200.00	23.45	24.00	200.00	
62650662 500905 Fl Interna	22,573.83	23,000.00	15,700.00	19,659.27	19,659.27	18,000.00	
TOTAL Water Utility	79,590.34	106,774.00	139,494.54	124,957.12	124,957.03	139,973.14	
TOTAL Trans/Distribution Lin	79,590.34	106,774.00	139,494.54	124,957.12	124,957.03	139,973.14	

01/27/2015 10:28
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 14
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Trans/Dist-Meters	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650 Water Utility							
62650663 500110 FT Wages	-311.65	3,175.00	.00	.00	.00	.00	
62650663 500195 PT Utility	.00	.00	4,831.40	.00	.00	4,685.11	
62650663 500362 Eq Maint S	267.15	1,000.00	1,000.00	209.89	209.89	1,000.00	
62650663 500399 Misc Exp	.00	150.00	150.00	105.25	105.25	150.00	
62650663 500905 Fl Interna	.00	.00	.00	.00	.00	100.00	
TOTAL Water Utility	-44.50	4,325.00	5,981.40	315.14	315.14	5,935.11	
TOTAL Trans/Dist-Meters	-44.50	4,325.00	5,981.40	315.14	315.14	5,935.11	

01/27/2015 10:28
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 15
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Trans/Dist-Miscellaneous Expen	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650 Water Utility							
62650665 500220 Electric	1,677.80	1,500.00	1,500.00	1,794.66	1,794.66	1,854.00	
TOTAL Water Utility	1,677.80	1,500.00	1,500.00	1,794.66	1,794.66	1,854.00	
TOTAL Trans/Dist-Miscellaneo	1,677.80	1,500.00	1,500.00	1,794.66	1,794.66	1,854.00	

01/27/2015 10:28
kgoessl

Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 16
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Maintenance-Supervision/Engine	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650 Water Utility							
62650670 500110 FT Wages	33,997.06	17,117.00	17,117.00	17,956.81	17,956.81	17,020.60	
TOTAL Water Utility	33,997.06	17,117.00	17,117.00	17,956.81	17,956.81	17,020.60	
TOTAL Maintenance-Supervisio	33,997.06	17,117.00	17,117.00	17,956.81	17,956.81	17,020.60	

01/27/2015 10:28
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 17
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Maintenance-Distribution Reser	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650 Water Utility							
62650672 500110 FT Wages	1,663.57	2,117.00	.00	.00	.00	.00	
62650672 500111 PT Wages	1,716.38	.00	.00	.00	.00	.00	
62650672 500112 OT Wages	113.69	.00	.00	.00	.00	.00	
62650672 500195 PT Utility	.00	.00	3,221.44	4,377.04	4,377.04	3,123.40	
62650672 500196 PT PW	.00	.00	.00	885.32	885.32	.00	
62650672 500212 Eng Fee	.00	500.00	500.00	.00	.00	500.00	
62650672 500214 Consult Sv	.00	6,000.00	6,000.00	6,760.77	6,760.77	6,000.00	
62650672 500821 Constructi	410,263.92	.00	.00	.00	.00	.00	
62650672 500905 Fl Interna	1,178.47	1,200.00	1,200.00	601.34	601.34	1,200.00	
TOTAL Water Utility	414,936.03	9,817.00	10,921.44	12,624.47	12,624.47	10,823.40	
TOTAL Maintenance-Distributi	414,936.03	9,817.00	10,921.44	12,624.47	12,624.47	10,823.40	

01/27/2015 10:28
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 18
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Maintenance-Mains	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650 Water Utility							
62650673 500110 FT Wages	17,181.31	21,844.00	.00	2,431.84	2,431.84	.00	
62650673 500111 PT Wages	3,272.07	3,556.00	.00	8.32	8.32	.00	
62650673 500112 OT Wages	5,386.00	5,000.00	.00	.00	.00	.00	
62650673 500195 PT Utility	.00	.00	43,409.20	25,673.40	25,673.40	44,161.64	
62650673 500196 PT PW	.00	.00	.00	3,964.73	3,964.73	.00	
62650673 500214 Contractua	830.00	2,000.00	2,000.00	3,000.00	3,000.00	3,000.00	
62650673 500362 Eq Maint S	27,586.50	20,000.00	20,000.00	16,011.10	16,011.10	20,000.00	
62650673 500800 Constr Mat	.00	.00	.00	.00	.00	1,000.00	
62650673 500905 Fl Interna	22,729.91	20,000.00	20,000.00	12,102.08	12,102.08	20,000.00	
TOTAL Water Utility	76,985.79	72,400.00	85,409.20	63,191.47	63,191.47	88,161.64	
TOTAL Maintenance-Mains	76,985.79	72,400.00	85,409.20	63,191.47	63,191.47	88,161.64	

01/27/2015 10:28
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 19
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Maintenance-Services	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650 Water Utility							
62650675 500110 FT Wages	7,608.42	9,049.00	.00	.00	.00	.00	
62650675 500111 PT Wages	453.75	476.00	.00	.00	.00	.00	
62650675 500112 OT Wages	968.85	1,000.00	.00	.00	.00	.00	
62650675 500195 PT Utility	.00	.00	15,523.41	17,722.74	17,722.74	14,953.61	
62650675 500196 PT PW	.00	.00	.00	172.51	172.51	.00	
62650675 500214 Consult Sv	38,489.50	30,000.00	30,000.00	12,216.00	12,216.00	14,000.00	
62650675 500362 Eq Maint S	6,181.05	3,000.00	3,000.00	639.90	639.90	3,000.00	
62650675 500905 Fl Interna	5,945.64	8,000.00	8,000.00	5,027.38	5,027.38	8,000.00	
TOTAL Water Utility	59,647.21	51,525.00	56,523.41	35,778.53	35,778.53	39,953.61	
TOTAL Maintenance-Services	59,647.21	51,525.00	56,523.41	35,778.53	35,778.53	39,953.61	

01/27/2015 10:28
kgoessl

Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 20
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Maintenance-Meters	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650 Water Utility							
62650676 500110 FT Wages	15,270.50	16,594.00	.00	.00	.00	.00	
62650676 500111 PT Wages	260.10	339.00	.00	.00	.00	.00	
62650676 500112 OT Wages	919.17	100.00	.00	.00	.00	.00	
62650676 500195 PT Utility	.00	.00	25,773.71	32,184.96	32,184.96	46,567.93	
62650676 500214 Consult Sv	9,999.10	9,000.00	9,000.00	12,665.83	12,665.83	11,000.00	
62650676 500350 Minor Equi	413.28	100.00	100.00	476.99	477.00	450.00	
62650676 500362 Eq Maint S	3,718.32	1,500.00	1,500.00	5,167.59	5,167.59	5,000.00	
62650676 500905 Fl Interna	3,280.15	4,000.00	4,000.00	3,111.50	3,111.50	4,000.00	
TOTAL Water Utility	33,860.62	31,633.00	40,373.71	53,606.87	53,606.88	67,017.93	
TOTAL Maintenance-Meters	33,860.62	31,633.00	40,373.71	53,606.87	53,606.88	67,017.93	

01/27/2015 10:28
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 21
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Maintenance-Hydrants	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650 Water Utility							
62650677 500110 FT Wages	985.19	6,061.00	.00	.00	.00	.00	
62650677 500111 PT Wages	535.62	2,723.00	.00	.00	.00	.00	
62650677 500112 OT Wages	142.66	500.00	.00	.00	.00	.00	
62650677 500195 PT Utility	.00	.00	13,061.17	14,880.24	14,880.24	14,535.45	
62650677 500196 PT PW	.00	.00	.00	207.00	207.00	.00	
62650677 500362 Eq Maint S	1,081.40	10,500.00	10,500.00	6,086.34	6,086.34	10,500.00	
62650677 500905 FI Interna	978.65	7,000.00	7,000.00	5,467.96	5,467.96	6,000.00	
TOTAL Water Utility	3,723.52	26,784.00	30,561.17	26,641.54	26,641.54	31,035.45	
TOTAL Maintenance-Hydrants	3,723.52	26,784.00	30,561.17	26,641.54	26,641.54	31,035.45	

01/27/2015 10:28
kgoessl

Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 22
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Water Meter Reading Expenses	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650 Water Utility							
62650902 500110 FT Wages	12,894.50	16,404.00	.00	.00	.00	.00	
62650902 500111 PT Wages	12.00	.00	.00	.00	.00	.00	
62650902 500112 OT Wages	122.08	200.00	.00	.00	.00	.00	
62650902 500195 PT Utility	.00	.00	25,199.23	22,437.48	22,437.48	24,446.52	
62650902 500196 PT PW	.00	.00	.00	72.17	72.17	.00	
62650902 500905 Fl Interna	2,063.30	3,000.00	3,000.00	2,490.00	2,490.00	2,500.00	
TOTAL Water Utility	15,091.88	19,604.00	28,199.23	24,999.65	24,999.65	26,946.52	
TOTAL Water Meter Reading Ex	15,091.88	19,604.00	28,199.23	24,999.65	24,999.65	26,946.52	

01/27/2015 10:28
kgoessl

Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 23
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Customer Records and Collectio	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650 Water Utility							
62650903 500199 Pers Trans	5,403.20	4,679.00	4,679.00	4,986.90	4,986.90	4,733.97	_____
62650903 500206 Con Print	746.25	900.00	900.00	863.75	863.75	900.00	_____
62650903 500312 Mailing	4,642.05	4,900.00	4,900.00	4,881.77	4,881.77	4,900.00	_____
TOTAL Water Utility	10,791.50	10,479.00	10,479.00	10,732.42	10,732.42	10,533.97	_____
TOTAL Customer Records and C	10,791.50	10,479.00	10,479.00	10,732.42	10,732.42	10,533.97	_____

01/27/2015 10:28
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 24
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Administrative/General	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650 Water Utility							
62650920 500110 FT Wages	50,666.46	32,115.00	32,115.00	34,545.77	34,545.77	32,358.35	
62650920 500111 PT Wages	5,784.91	9,890.00	9,890.00	10,917.89	10,917.89	12,147.88	
62650920 500199 Pers Trans	107,831.84	107,730.00	107,730.00	102,544.90	102,544.90	110,738.08	
62650920 500201 Uemploy	1,173.72	825.00	825.00	825.00	825.00	631.89	
62650920 500260 T&M Reimb	448.87	500.00	923.00	922.10	922.10	1,000.00	
62650920 500261 Meals/Lod	9.58	100.00	276.00	275.10	275.10	275.00	
62650920 500262 Conf/Sem/T	1,717.00	2,500.00	1,901.00	1,609.14	1,609.14	2,500.00	
TOTAL Water Utility	167,632.38	153,660.00	153,660.00	151,639.90	151,639.90	159,651.20	
TOTAL Administrative/General	167,632.38	153,660.00	153,660.00	151,639.90	151,639.90	159,651.20	

01/27/2015 10:28
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 25
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Office Supplies and Expenses/W	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650 Water Utility							
62650921 500205 Publicatio	153.69	250.00	250.00	.00	.00	250.00	
62650921 500206 Con Print	5,350.00	5,000.00	5,000.00	1,000.00	1,000.00	5,000.00	
62650921 500216 Leg Svc	165.83	400.00	400.00	165.85	165.00	400.00	
62650921 500225 Cell Tele	1,760.83	1,800.00	1,800.00	1,247.86	1,247.86	1,500.00	
62650921 500232 Fac Lease	17,542.00	17,719.00	17,719.00	17,542.00	17,542.00	18,000.00	
62650921 500241 Soft Maint	588.67	600.00	600.00	736.31	736.31	736.00	
62650921 500261 Meals/Lod	1,273.41	800.00	800.00	798.90	798.90	800.00	
62650921 500262 Conf/Sem/T	1,231.00	2,295.00	2,295.00	2,153.33	2,153.33	2,300.00	
62650921 500300 Memb/Sub	1,612.41	1,612.00	1,612.00	3,125.00	3,125.00	3,125.00	
62650921 500310 Office Sup	181.00	400.00	400.00	400.00	400.00	400.00	
62650921 500311 Copy/Print	672.86	1,000.00	1,000.00	684.26	684.26	700.00	
62650921 500312 Mailing	1,655.87	2,125.00	2,125.00	1,196.73	2,125.00	2,125.00	
62650921 500350 Minor Equi	332.70	100.00	100.00	100.00	100.00	100.00	
62650921 500352 Uniform Se	388.28	1,000.00	1,000.00	1,053.86	1,053.86	1,200.00	
62650921 500353 Safety Equ	1,949.64	1,800.00	1,800.00	1,776.40	1,776.40	1,800.00	
62650921 500399 Misc Exp	.00	250.00	250.00	134.25	134.25	250.00	
62650921 500901 Non Person	56,290.95	41,360.00	41,360.00	41,232.17	41,232.17	44,600.00	
TOTAL Water Utility	91,149.14	78,511.00	78,511.00	73,346.92	74,274.34	83,286.00	
TOTAL Office Supplies and Ex	91,149.14	78,511.00	78,511.00	73,346.92	74,274.34	83,286.00	

01/27/2015 10:28
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 26
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Outside Services Employed/Wate	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650 Water Utility							
62650923 500210 Attrny Fee	75,108.81	2,000.00	2,000.00	283.20	283.20	2,000.00	
62650923 500211 Acctg Fee	68,402.60	.00	.00	.00	.00	25,000.00	
62650923 500212 Eng Fee	29,422.97	.00	.00	.00	.00	.00	
62650923 500214 Consult Sv	25,436.32	10,800.00	10,800.00	9,240.78	9,240.78	10,000.00	
62650923 500241 Soft Maint	.00	.00	.00	146.88	146.88	150.00	
TOTAL Water Utility	198,370.70	12,800.00	12,800.00	9,670.86	9,670.86	37,150.00	
TOTAL Outside Services Emplo	198,370.70	12,800.00	12,800.00	9,670.86	9,670.86	37,150.00	

01/27/2015 10:28
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 27
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Property Insurance	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650 Water Utility							
62650924 500510 Insurance	13,300.23	13,650.00	13,650.00	13,349.00	13,349.00	13,749.00	
TOTAL Water Utility	13,300.23	13,650.00	13,650.00	13,349.00	13,349.00	13,749.00	
TOTAL Property Insurance	13,300.23	13,650.00	13,650.00	13,349.00	13,349.00	13,749.00	

01/27/2015 10:28
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 28
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Employee Pension and Benefits	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650 Water Utility							
62650926 500152 WR	15,597.00	20,354.00	5,995.89	6,150.54	6,150.54	5,334.16	
62650926 500153 WC	8,790.23	10,781.00	2,536.91	2,944.22	3,196.71	3,456.97	
62650926 500154 H & L	61,814.07	70,097.00	13,851.90	18,734.14	18,734.14	15,076.28	
62650926 500158 LT Dis Ins	8.30	123.00	123.00	.00	.00	16.14	
62650926 500159 Ret Med	-9,813.39	11,270.00	11,270.00	3,644.98	3,644.98	3,645.00	
TOTAL Water Utility	76,396.21	112,625.00	33,777.70	31,473.88	31,726.37	27,528.55	
TOTAL Employee Pension and B	76,396.21	112,625.00	33,777.70	31,473.88	31,726.37	27,528.55	

01/27/2015 10:28
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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 29
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

FOR PERIOD 99

ACCOUNTS FOR:

Miscellaneous General Expenses	2013 ACTUAL	2014 ORIG BUD	2014 REVISED BUD	2014 ACTUAL	2014 PROJECTION	2015 Department	COMMENT
650 Water Utility							
62650930 500990 Dec Pkg	.00	.00	.00	.00	.00	271,390.00	
TOTAL Water Utility	.00	.00	.00	.00	.00	271,390.00	
TOTAL Miscellaneous General	.00	.00	.00	.00	.00	271,390.00	
TOTAL REVENUE	-4,247,759.50	-4,269,582.00	-4,269,582.00	-4,378,205.76	-4,378,723.92	-5,043,693.79	
TOTAL EXPENSE	4,975,159.99	4,559,628.00	4,538,628.00	3,425,871.77	4,337,983.83	5,308,732.71	
GRAND TOTAL	727,400.49	290,046.00	269,046.00	-952,333.99	-40,740.09	265,038.92	

** END OF REPORT - Generated by Kathy Goessl **

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 1
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:
Blank

	VENDOR	QUANTITY	UNIT COST	2015 Department
TOTAL UNDEFINED				.00
650 Water Utility				
62650000 464602 - Bulk Water Usage - Testing				-10,000.00
62650000 464611 - Residential Meter Sales				-1,434,000.00
1ST QTR		1.00	326,000.00	-326,000.00
2ND QTR		1.00	344,000.00	-344,000.00
3RD QTR		1.00	414,000.00	-414,000.00
4TH QTR		1.00	340,000.00	-340,000.00
NEW ADDITIONS		1.00	10,000.00	-10,000.00
62650000 464612 - Commercial Meter Sales				-290,000.00
1ST QTR		1.00	60,000.00	-60,000.00
2ND QTR		1.00	66,000.00	-66,000.00
3RD QTR		1.00	84,000.00	-84,000.00
4TH QTR		1.00	69,000.00	-69,000.00
NEW COMMERCIAL		1.00	11,000.00	-11,000.00
62650000 464613 - Industrial Meter Sales				-1,840,200.00
1ST QTR		1.00	259,000.00	-259,000.00
2ND QTR		1.00	276,000.00	-276,000.00
3RD QTR		1.00	374,000.00	-374,000.00
4TH QTR		1.00	340,000.00	-340,000.00
NIAGARA (869.635/day X \$2.25+base fees starting 3/1/15)		1.00	591,200.00	-591,200.00

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 2
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Blank	VENDOR	QUANTITY	UNIT COST	2015 Department
62650000 464614 - Public Authority Meter Sales		1.00	15,000.00	-73,000.00
1ST QTR				-15,000.00
2ND QTR		1.00	18,000.00	-18,000.00
3RD QTR		1.00	23,000.00	-23,000.00
4TH QTR		1.00	17,000.00	-17,000.00
62650000 464618 - Multifamily Meter Sales				-257,000.00
1ST QTR		1.00	60,000.00	-60,000.00
2ND QTR		1.00	60,000.00	-60,000.00
3RD QTR		1.00	64,000.00	-64,000.00
4TH QTR		1.00	65,000.00	-65,000.00
NEW ADDITIONS		1.00	8,000.00	-8,000.00
62650000 464620 - Private Fire Protection				-97,000.00
62650000 464630 - Public Fire Protection				-851,000.00
62650000 464720 - Tower Lease Revenue				-150,000.00
62650000 464740 - Other Water Revenues				-2,000.00
TOTAL Water Utility				-5,004,200.00
710 Non Operating Revenue				
62710000 484190 - Interest On Invesments				-4,500.00
62710000 484191 - Interest - Special Assessments				-11,249.79
62710000 484192 - Interest - Late Payments				-23,000.00
62710000 484195 - Amortization Of Premium				-744.00

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 3
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:
Blank

	VENDOR	QUANTITY	UNIT COST	2015 Department
TOTAL Non Operating Revenue				-39,493.79
970 Transfers				
<hr/>				
62970000 500900 - Transfer Out				129,049.00
Equipment Storage Prange - 5% Allocation		1.00	11,819.00	11,819.00
Finance Software Allocation (6%) 2014 -\$668		1.00	355.00	355.00
Cell Tower Lease Tranfer to RecPlex 2014 - \$116,875		1.00	116,875.00	116,875.00
62970000 500903 - Transfer Out-Tax Equivalent				847,927.00
TOTAL Transfers				976,976.00
TOTAL Blank			-4,066,717.79	

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 4
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Depreciation Expense Water/Sew	VENDOR	QUANTITY	UNIT COST	2015 Department
650 Water Utility				
62650403 500600 - Depreciation Expense				485,000.00
62650403 500601 - Depreciation-Contributed Asset				526,000.00
TOTAL Water Utility				1,011,000.00
TOTAL Depreciation Expense Water/Sew		1,011,000.00		

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 5
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:
Taxes Water/Sewer

	VENDOR	QUANTITY	UNIT COST	2015 Department
650				Water Utility
<hr/>				
62650408	500151 - Social Security			6,008.90
		.00	41.85	41.85
	MEDICARE			
	FICA	.00	178.94	178.94
	MEDICARE	.00	41.84	41.84
	FICA	.00	178.91	178.91
	MEDICARE	.00	58.45	58.45
	FICA	.00	249.94	249.94
	MEDICARE	.00	493.60	493.60
	FICA	.00	2,110.56	2,110.56
	MEDICARE	.00	196.93	196.93
	FICA	.00	842.03	842.03
	MEDICARE	.00	106.37	106.37
	FICA	.00	454.82	454.82
	MEDICARE	.00	34.45	34.45
	FICA	.00	147.32	147.32
	MEDICARE	.00	131.45	131.45
	FICA	.00	562.06	562.06
	MEDICARE	.00	34.00	34.00
	FICA	.00	145.38	145.38
62650408	500500 - Utility Tax Equivalent			-11,292.00
62650408	500591 - Pscw Advanced Assessment			4,000.00

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 6
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Taxes Water/Sewer

VENDOR QUANTITY UNIT COST 2015 Department

TOTAL Water Utility

-1,283.10

TOTAL Taxes Water/Sewer

-1,283.10

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 7
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Non Operating Water/Sewer

VENDOR QUANTITY UNIT COST 2015 Department

650 Water Utility

62650427 500620 - Interest Expense

1,918.00

TOTAL Water Utility

1,918.00

TOTAL Non Operating Water/Sewer

1,918.00

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 8
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:
Purchased Water

	VENDOR	QUANTITY	UNIT COST	2015 Department
650 Water Utility				
<hr/>				
62650602 500290 - Purchased Water				1,880,100.00
1ST QTR		1.00	350,000.00	350,000.00
2ND QTR		1.00	350,000.00	350,000.00
3RD QTR		1.00	350,000.00	350,000.00
4TH QTR		1.00	350,000.00	350,000.00
NIAGRA (869.635 gal/day X 1.84 starting March 1)		1.00	480,100.00	480,100.00
62650602 500291 - Public Fire Protection				74,676.00
TOTAL Water Utility				1,954,776.00
TOTAL Purchased Water		1,954,776.00		

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 9
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:
Pumping-Power

	VENDOR	QUANTITY	UNIT COST	2015 Department
650 Water Utility				
<hr/>				
62650623 500220 - Electric				175,708.00
2014 Estimate @ 659 MG		1.00	95,000.00	95,000.00
2015 increase from 659 MG to 1080 MG for Niagara		1.00	60,708.00	60,708.00
Lose for peaks		1.00	20,000.00	20,000.00
62650623 500357 - Fuel				5,000.00
TOTAL Water Utility				180,708.00
TOTAL Pumping-Power			180,708.00	

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 10
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Pumping-Labor and Expenses

	VENDOR	QUANTITY	UNIT COST	2015 Department
650				Water Utility
62650624	500195	- Personnel Transfer Utilities		9,970.56
62650624	500196	- Personnel Transfer PW		29,031.33
62650624	500214	- Consultant/Contractual Service		5,000.00
62650624	500221	- Natural Gas		3,200.00
62650624	500222	- Municipal Sewer		170.00
62650624	500223	- Municipal Water		1,500.00
62650624	500224	- Telephone Services		1,200.00
62650624	500229	- Clean Water		1,680.00
62650624	500399	- Miscellaneous Expense		500.00
62650624	500905	- Fleet Internal Service Fund		3,000.00
		TOTAL Water Utility		55,251.89
		TOTAL Pumping-Labor and Expenses	55,251.89	

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 11
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Pumping-Maintenance of Equip		VENDOR	QUANTITY	UNIT COST	2015 Department
650	Water Utility				
62650633	500195 - Personnel Transfer Utilities				16,505.38
62650633	500214 - Consultant/Contractual Service				5,000.00
62650633	500242 - Contracted - Equipment Maint				8,000.00
62650633	500362 - Equipment Maintenance-Supplies				5,000.00
62650633	500905 - Fleet Internal Service Fund				1,000.00
TOTAL Water Utility					35,505.38
TOTAL Pumping-Maintenance of Equip					35,505.38

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 12
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Trans/Dist-Supervision/Enginee	VENDOR	QUANTITY	UNIT COST	2015 Department
650 Water Utility				
62650660 500110 - Full Time Wages				17,020.60
DPW UTILITIES FOREMAN (2120)		.23	74,002.61	17,020.60
TOTAL Water Utility				17,020.60
TOTAL Trans/Dist-Supervision/Enginee			17,020.60	

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 13
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Trans/Dist-Storage Facilities

	VENDOR	QUANTITY	UNIT COST	2015	Department
650	Water Utility				
62650661	500195 - Personnel Transfer Utilities			9,370.21	
62650661	500196 - Personnel Transfer PW			1,284.40	
62650661	500199 - Personnel Transfer			9,370.21	
62650661	500205 - Publication Of Notices/Agendas			25.00	
62650661	500214 - Consultant/Contractual Service			7,000.00	
	Water Well - Pump Repair	1.00	.00	.00	
	2014 - 71,691				
	Martin Petersen	1.00	5,000.00	5,000.00	
	2014 - \$5,279				
	Other	1.00	2,000.00	2,000.00	
	2014 - \$1,880				
62650661	500220 - Electric			2,200.00	
62650661	500335 - Lab Supplies			500.00	
62650661	500362 - Equipment Maintenance-Supplies			5,500.00	
62650661	500364 - Building Maint - Supplies			2,000.00	
62650661	500370 - Landscaping Supplies			500.00	
62650661	500399 - Miscellaneous Expense			100.00	
62650661	500905 - Fleet Internal Service Fund			7,000.00	
	TOTAL Water Utility			44,849.82	
	TOTAL Trans/Dist-Storage Facilities	44,849.82			

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 14
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Trans/Distribution Lines

	VENDOR	QUANTITY	UNIT COST	2015	Department
650					Water Utility
62650662	500195	-	Personnel Transfer Utilities	106,611.14	
62650662	500212	-	Engineering Fees	500.00	
62650662	500214	-	Consultant/Contractual Service	1,000.00	
62650662	500261	-	Meals & Lodging	112.00	
62650662	500262	-	Conferences/Seminars/Training	1,500.00	
62650662	500350	-	Minor Equipment/Tool Replacemt	1,100.00	
62650662	500362	-	Equipment Maintenance-Supplies	10,950.00	
62650662	500399	-	Miscellaneous Expense	200.00	
62650662	500905	-	Fleet Internal Service Fund	18,000.00	
			TOTAL Water Utility	139,973.14	
			TOTAL Trans/Distribution Lines	139,973.14	

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 15
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:
Trans/Dist-Meters

	VENDOR	QUANTITY	UNIT COST	2015 Department
650				Water Utility
62650663	500195	-	Personnel Transfer Utilities	4,685.11
62650663	500362	-	Equipment Maintenance-Supplies	1,000.00
62650663	500399	-	Miscellaneous Expense	150.00
62650663	500905	-	Fleet Internal Service Fund	100.00
			TOTAL Water Utility	5,935.11
			TOTAL Trans/Dist-Meters	5,935.11

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 16
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Trans/Dist-Miscellaneous Expen

VENDOR QUANTITY UNIT COST 2015 Department

650 Water Utility

62650665 500220 - Electric

2014 Base

3% increase in electric rates

1.00 1,800.00 1,800.00

1.00 54.00 54.00

TOTAL Water Utility

TOTAL Trans/Dist-Miscellaneous Expen 1,854.00

1,854.00

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 17
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Maintenance-Supervision/Engine	VENDOR	QUANTITY	UNIT COST	2015 Department
650 Water Utility				
62650670 500110 - Full Time Wages		.23	74,002.61	17,020.60
DPW UTILITIES FOREMAN (2120)				17,020.60
TOTAL Water Utility				17,020.60
TOTAL Maintenance-Supervision/Engine			17,020.60	

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 18
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Maintenance-Distribution Reser	VENDOR	QUANTITY	UNIT COST	2015 Department
650 Water Utility				
62650672 500195 - Personnel Transfer Utilities				3,123.40
62650672 500212 - Engineering Fees				500.00
62650672 500214 - Consultant/Contractual Service				6,000.00
62650672 500905 - Fleet Internal Service Fund				1,200.00
TOTAL Water Utility				10,823.40
TOTAL Maintenance-Distribution Reser		10,823.40		

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 19
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:
Maintenance-Mains

	VENDOR	QUANTITY	UNIT COST	2015 Department
650	Water Utility			
62650673	500195 - Personnel Transfer Utilities			44,161.64
62650673	500214 - Consultant/Contractual Service			3,000.00
62650673	500362 - Equipment Maintenance-Supplies			20,000.00
62650673	500800 - Construction Materials			1,000.00
	Road Paving Materials	.00	1,000.00	1,000.00
62650673	500905 - Fleet Internal Service Fund			20,000.00
	TOTAL Water Utility			88,161.64
	TOTAL Maintenance-Mains	88,161.64		

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 20
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:
Maintenance-Services

	VENDOR	QUANTITY	UNIT COST	2015 Department
650				Water Utility
62650675	500195	-	Personnel Transfer Utilities	14,953.61
62650675	500214	-	Consultant/Contractual Service	14,000.00
62650675	500362	-	Equipment Maintenance-Supplies	3,000.00
62650675	500905	-	Fleet Internal Service Fund	8,000.00
			TOTAL Water Utility	39,953.61
			TOTAL Maintenance-Services	39,953.61

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 21
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:
Maintenance-Meters

	VENDOR	QUANTITY	UNIT COST	2015 Department
650				Water Utility
62650676	500195	-	Personnel Transfer Utilities	46,567.93
62650676	500214	-	Consultant/Contractual Service	11,000.00
62650676	500350	-	Minor Equipment/Tool Replacemt	450.00
62650676	500362	-	Equipment Maintenance-Supplies	5,000.00
62650676	500905	-	Fleet Internal Service Fund	4,000.00
			TOTAL Water Utility	67,017.93
			TOTAL Maintenance-Meters	67,017.93

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 22
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:
Maintenance-Hydrants

	VENDOR	QUANTITY	UNIT COST	2015 Department
650	Water Utility			
62650677	500195 - Personnel Transfer Utilities			14,535.45
62650677	500362 - Equipment Maintenance-Supplies			10,500.00
62650677	500905 - Fleet Internal Service Fund			6,000.00
	TOTAL Water Utility			31,035.45
	TOTAL Maintenance-Hydrants	31,035.45		

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 23
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Water Meter Reading Expenses	VENDOR	QUANTITY	UNIT COST	2015 Department
650 Water Utility				
62650902 500195 - Personnel Transfer Utilities				24,446.52
62650902 500905 - Fleet Internal Service Fund				2,500.00
TOTAL Water Utility				26,946.52
TOTAL Water Meter Reading Expenses		26,946.52		

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 24
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Customer Records and Collectio	VENDOR	QUANTITY	UNIT COST	2015 Department
650 Water Utility				
62650903 500199 - Personnel Transfer		1.00	4,733.97	4,733.97
Transfer from Finance				
62650903 500206 - Contractual Printing				900.00
62650903 500312 - Mailing				4,900.00
TOTAL Water Utility				10,533.97
TOTAL Customer Records and Collectio		10,533.97		

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 25
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Administrative/General Salarie

	VENDOR	QUANTITY	UNIT COST	2015 Department
650 Water Utility				
62650920 500110 - Full Time Wages				32,358.35
DPW DIRECTOR (2135)		.13	104,469.69	13,581.06
DPW EXECUTIVE SECRETARY (2142)		.13	56,429.08	7,335.78
IT/PW CLERICAL ASSISTANT (2143)		.07	33,944.14	2,376.09
DPW MGR OF TECHNICAL SRVCS (2154)		.13	69,734.00	9,065.42
62650920 500111 - Part Time Wages				12,147.88
DPW PURCHASING CLERK (1044)		.13	22,200.38	2,886.05
DPW INVENTORY CONTROL TECH (1050)		.13	22,197.77	2,885.71
DPW ANALYST (1070)		.13	31,009.31	4,031.21
DPW CLERK (2330)		.13	18,037.77	2,344.91
62650920 500199 - Personnel Transfer				110,738.08
Transfer from Admin		1.00	19,380.17	19,380.17
Transfer from Village Clerk		1.00	5,797.65	5,797.65
Transfer from Finance		1.00	28,881.60	28,881.60
Transfer from IT		1.00	44,069.01	44,069.01
Transfer from HR		1.00	12,609.65	12,609.65
62650920 500201 - Unemployment				631.89
62650920 500260 - Travel / Mileage Reimbursement				1,000.00
62650920 500261 - Meals & Lodging				275.00
62650920 500262 - Conferences/Seminars/Training				2,500.00

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 26
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Administrative/General Salarie	VENDOR	QUANTITY	UNIT COST	2015 Department
TOTAL Water Utility				159,651.20
TOTAL Administrative/General Salarie		159,651.20		

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 27
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Office Supplies and Expenses/W

	VENDOR	QUANTITY	UNIT COST	2015 Department
650	Water Utility			
62650921	500205 - Publication Of Notices/Agendas			250.00
62650921	500206 - Contractual Printing			5,000.00
62650921	500216 - Legislative Services			400.00
62650921	500225 - Cellular Telephone			1,500.00
62650921	500232 - Facility Leases			18,000.00
62650921	500241 - Software Maintenance Agreemnts			736.00
62650921	500261 - Meals & Lodging			800.00
62650921	500262 - Conferences/Seminars/Training			2,300.00
62650921	500300 - Memberships & Subscriptions			3,125.00
62650921	500310 - Office Supplies			400.00
62650921	500311 - Copying / Printing			700.00
62650921	500312 - Mailing			2,125.00
62650921	500350 - Minor Equipment/Tool Replacemt			100.00
62650921	500352 - Uniform Services & Uniforms			1,200.00
62650921	500353 - Safety Equipment			1,800.00
62650921	500399 - Miscellaneous Expense			250.00
62650921	500901 - Non-Personnel Transfer			44,600.00
	TOTAL Water Utility			83,286.00
	TOTAL Office Supplies and Expenses/W	83,286.00		

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 28
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Outside Services	Employed/Wate	VENDOR	QUANTITY	UNIT COST	2015 Department
650	Water Utility				
62650923	500210 - Attorney Fees				2,000.00
62650923	500211 - Accounting/Audit Fees		1.00	25,000.00	25,000.00
	Water Rate Study with PCS using Baker Tilly				25,000.00
62650923	500214 - Consultant/Contractual Service				10,000.00
62650923	500241 - Software Maintenance Agreemnts				150.00
	TOTAL Water Utility				37,150.00
	TOTAL Outside Services Employed/Wate		37,150.00		

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 29
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:
Property Insurance

	VENDOR	QUANTITY	UNIT COST	2015 Department
650 Water Utility				
62650924 500510 - Property & Liability Insurance				13,749.00
General Liability		1.00	6,190.00	6,190.00
Boiler & Machinery		1.00	807.00	807.00
Property Insurance		1.00	6,752.00	6,752.00
TOTAL Water Utility				13,749.00
TOTAL Property Insurance			13,749.00	

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 30
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:
Employee Pension and Benefits

	VENDOR	QUANTITY	UNIT COST	2015 Department
650	Water Utility			
62650926	500152 - Wisconsin Retirement			5,334.16
		.00	202.02	202.02
	GENERAL EMPLOYEE RETIREMENT	.00	202.00	202.00
	GENERAL EMPLOYEE RETIREMENT	.00	282.18	282.18
	GENERAL EMPLOYEE RETIREMENT	.00	2,382.88	2,382.88
	GENERAL EMPLOYEE RETIREMENT	.00	950.67	950.67
	GENERAL EMPLOYEE RETIREMENT	.00	513.50	513.50
	GENERAL EMPLOYEE RETIREMENT	.00	166.33	166.33
	GENERAL EMPLOYEE RETIREMENT	.00	634.58	634.58
62650926	500153 - Worker'S Compensation			3,456.97
		.00	7.21	7.21
	WORKERS COMP-CLERICAL	.00	7.21	7.21
	WORKERS COMP-CLERICAL	.00	226.55	226.55
	WORKERS COMP-MUNI OPS	.00	1,913.12	1,913.12
	WORKERS COMP-MUNI OPS	.00	763.26	763.26
	WORKERS COMP-MUNI OPS	.00	18.34	18.34
	WORKERS COMP-CLERICAL	.00	5.94	5.94
	WORKERS COMP-CLERICAL	.00	509.48	509.48
	WORKERS COMP-MUNI OPS	.00	5.86	5.86
	WORKERS COMP-CLERICAL			
62650926	500154 - Health & Life Benefits			15,076.28
		.00	4.12	4.12
	HLTH LIFE BENEFIT PT RATE	.00	4.12	4.12
	HLTH LIFE BENEFIT PT RATE	.00	4.12	4.12
	HLTH LIFE BENEFIT PT RATE	.00	7,490.34	7,490.34
	HEALTH INSURANCE FT RATE	.00	2,163.88	2,163.88

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 31
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Employee Pension and Benefits	VENDOR	QUANTITY	UNIT COST	2015 Department
HEALTH INSURANCE FT RATE		.00	2,163.88	2,163.88
HEALTH INSURANCE FT RATE		.00	1,081.94	1,081.94
HEALTH INSURANCE FT RATE		.00	2,163.88	2,163.88
HEALTH INSURANCE FT RATE				
62650926 500158 - Long Term Disability Insurance				16.14
62650926 500159 - Retiree Medical Benefits				3,645.00
TOTAL Water Utility				27,528.55
TOTAL Employee Pension and Benefits		27,528.55		

01/27/2015 10:31
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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 32
bgnyrpts

PROJECTION: 15002 2015 Utilities Operating Budget

ACCOUNTS FOR:

Miscellaneous General Expenses

	VENDOR	QUANTITY	UNIT COST	2015 Department
650 Water Utility				
<hr/>				
62650930 500990 - Decision Package				271,390.00
		1.00	1,445.00	1,445.00
Fund 100 Allocation -GIS Specialist to Full-time				
		1.00	1,600.00	1,600.00
Inspect the drives at Sheridan Booster Station				
		1.00	12,345.00	12,345.00
Utilities Clerical Part-time to Full-time				
		1.00	4,000.00	4,000.00
Meter Reader Upgrade				
		1.00	252,000.00	252,000.00
Water Tower Painting				
TOTAL Water Utility				271,390.00
TOTAL Miscellaneous General Expenses				271,390.00
TOTAL REVENUE				-5,043,693.79
TOTAL EXPENSE				5,308,732.71
GRAND TOTAL				265,038.92

** END OF REPORT - Generated by Kathy Goessl **

VILLAGE OF PLEASANT PRAIRIE

Decision Packages

BUDGET YEAR: 2015

DEPARTMENT: Water Utility

FUND NO. & NAME: 602 - Water Utility

DECISION PACKAGE OVERVIEW:

List all decision packages and amounts. For each decision package listed, a separate Decision Package detail sheet needed. Positive values = increase in expenses/decrease in revenue (New programs), negative values net = decrease in expenses / increase in revenue (Program Reduction / Revenue Enhancements)

	DECISION PACKAGE NAME	AMOUNT
1.	Inspect the drives at Sheridan Booster Station	\$1,600
2.	Utilities Clerical Part-time to Full-time	\$12,345
3.	Water Tower Paint	\$252,000
4.	Meter Reader Upgrade	\$4,000
5.	GIS Specialist to Full-time (Fund 100 Allocation)	\$1,445
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

TOTAL AMOUNT: \$271,390

VILLAGE OF PLEASANT PRAIRIE

Decision Package

BUDGET YEAR: 2015

DEPARTMENT: Water Utility

FUND NO. & NAME: 602 - Water Utility

DECISION PACKAGE REQUEST DETAIL:

Complete a detail sheet for each new program listed above. Note: Click to add "Additional New Program Request...".

DECISION PACKAGE DETAIL NO.: 1

DECISION PACKAGE

NAME:

Inspect the drives at Sheridan Booster Station

APPROVED

REJECTED

CAPITAL PURCHASE REQUIRED: No IF YES,

CAPITAL PROJECT NAME: _____

CAPITAL PROJECT NO.: _____

ACCOUNT	DESCRIPTION	COST
602-650661-242	Electrical inspection of pump drives	\$1,600

TOTAL COSTS: \$1,600

OVERVIEW INCLUDING JUSTIFICATION BASED ON TRENDING:

The drives at the Booster Station have been in place since 2003. The proposed inspection will find any current issues in the system and help locate any weak circuits that may cause failures in the near future.

VILLAGE OF PLEASANT PRAIRIE

Decision Package

BUDGET YEAR: 2015

DEPARTMENT: Water Utility

FUND NO. & NAME: 602 - Water Utility

DECISION PACKAGE REQUEST DETAIL:

Complete a detail sheet for each new program listed above. Note: Click to add "Additional New Program Request...".

DECISION PACKAGE DETAIL NO.: 2

DECISION PACKAGE

NAME:

Utilities Clerical Part-time to Full-time

APPROVED

REJECTED

CAPITAL PURCHASE REQUIRED: No IF YES,

CAPITAL PROJECT NAME: _____

CAPITAL PROJECT NO.: _____

ACCOUNT	DESCRIPTION	COST
	Salaries and benefits	\$12,345

TOTAL COSTS: \$12,345

OVERVIEW INCLUDING JUSTIFICATION BASED ON TRENDING:

Public Works Central Clerical Services (CCS) is responsible for all the clerical duties within the Public Works Department. The CCS team is staffed with one full time staff and four part time staff with limited hours available to complete work assignments for nine departments within Public Works. Staff is proposing to promote in house a part time position to a full time position. The duties of this position are mainly within the Sewer and Water division. Water and Sewer Dept. split, \$12,345 each.

VILLAGE OF PLEASANT PRAIRIE

Decision Package

BUDGET YEAR: 2015

DEPARTMENT: Water Utility

FUND NO. & NAME: 602 - Water Utility

DECISION PACKAGE REQUEST DETAIL:

Complete a detail sheet for each new program listed above. Note: Click to add "Additional New Program Request...".

DECISION PACKAGE DETAIL NO.: 3

DECISION PACKAGE

NAME:

Water Tower Paint

APPROVED

REJECTED

CAPITAL PURCHASE REQUIRED: No IF YES,

CAPITAL PROJECT NAME: _____

CAPITAL PROJECT NO.: _____

ACCOUNT	DESCRIPTION	COST
62650672 500821	Contracted - Maint. of Distribution Reservoir	\$252,000

TOTAL COSTS: \$252,000

OVERVIEW INCLUDING JUSTIFICATION BASED ON TRENDING:

Timber Ridge water tower painting. Painting the water towers every 15 years is part of the normal maintenance required to prevent rust, fading and possible failure. The water tower is fading and peeling with the potential metal failure.

VILLAGE OF PLEASANT PRAIRIE

Decision Package

BUDGET YEAR: 2015

DEPARTMENT: Water Utility

FUND NO. & NAME: 602 - Water Utility

DECISION PACKAGE REQUEST DETAIL:

Complete a detail sheet for each new program listed above. Note: Click to add "Additional New Program Request...".

DECISION PACKAGE DETAIL NO.: 4

DECISION PACKAGE

NAME:

Meter Reader Upgrade

APPROVED

REJECTED

CAPITAL PURCHASE REQUIRED: No IF YES,

CAPITAL PROJECT NAME: _____

CAPITAL PROJECT NO.: _____

ACCOUNT	DESCRIPTION	COST
62650902 500350	Minor equipment - Meter reading	\$4,000

TOTAL COSTS: \$4,000

OVERVIEW INCLUDING JUSTIFICATION BASED ON TRENDING:

We currently have two hand held meter readers. One of them is out of date and will not read the new flexpro MXU's we are currently using. We need to upgrade this handheld so it will be able to read any meter in the Village. Handhelds need to be able to read all meters. In the event one is not operational the other needs to be used.

Village of Pleasant Prairie, WI

Capital Plan - IT

2015 thru 2019

PROJECTS BY DEPARTMENT

Department	Project#	Priority	2015	2016	2017	2018	2019	Total
602 Water Utility								
Residential Meters - New	<i>Water-01</i>	3	21,000	20,000	20,000	20,000	20,000	<i>101,000</i>
Residential Meters - Replacement	<i>Water-02</i>	3	32,000	23,000	29,000	39,000	31,000	<i>154,000</i>
Travis City Hydrant Replacement	<i>WATER-11-02</i>	1	7,800	7,800	7,800	7,800	7,800	<i>39,000</i>
Water Meter Upgrade - Sensus OMNI C2 (Industrial)	<i>WATER-11-03</i>	1	30,000	30,000	30,000	30,000	20,000	<i>140,000</i>
Pave Sites	<i>WATER-12-02</i>	5			10,000			<i>10,000</i>
Water Meter radio upgrades	<i>WATER-12-03</i>	1	40,000	40,000	40,000	40,000	10,000	<i>170,000</i>
Carol Beach Water System Improvement	<i>WATER-12-05</i>	5				350,000		<i>350,000</i>
Pleasant Homes - Water Main	<i>WATER-12-06</i>	5		180,000				<i>180,000</i>
Installation of antenna for remote water meter read	<i>WATER-12-07</i>	5		40,000				<i>40,000</i>
Hydrant Meter Replacement	<i>WATER-15-03</i>	3	14,000					<i>14,000</i>
1.5" and 2" Water Meter Replacement	<i>WATER-15-04</i>	1	50,000	50,000	50,000	50,000		<i>200,000</i>
Paint Booster Reservoir	<i>WATER-15-05</i>	2		55,000				<i>55,000</i>
Reline 16" Water Main on Cooper Rd. & 93rd St.	<i>WATER-15-06</i>	2					420,000	<i>420,000</i>
Improve/Rebuild Pressure Reducing Pits	<i>WATER-15-07</i>	2	14,000	14,000	8,000			<i>36,000</i>
Replace Check Valves at Booster Station 1	<i>WATER-15-08</i>	1	13,500					<i>13,500</i>
602 Water Utility Total			222,300	459,800	194,800	536,800	508,800	1,922,500
GRAND TOTAL			222,300	459,800	194,800	536,800	508,800	1,922,500

Village of Pleasant Prairie, WI

Capital Plan - IT

2015 thru 2019

PROJECTS BY FUNDING SOURCE

Source	Project#	Priority	2015	2016	2017	2018	2019	Total
Operating Funds								
Residential Meters - New	<i>Water-01</i>	3	21,000	20,000	20,000	20,000	20,000	101,000
Residential Meters - Replacement	<i>Water-02</i>	3	32,000	23,000	29,000	39,000	31,000	154,000
Travis City Hydrant Replacement	<i>WATER-11-02</i>	1	7,800	7,800	7,800	7,800	7,800	39,000
Water Meter Upgrade - Sensus OMNI C2 (Industrial)	<i>WATER-11-03</i>	1	30,000	30,000	30,000	30,000	20,000	140,000
Pave Sites	<i>WATER-12-02</i>	5			10,000			10,000
Water Meter radio upgrades	<i>WATER-12-03</i>	1	40,000	40,000	40,000	40,000	10,000	170,000
Carol Beach Water System Improvement	<i>WATER-12-05</i>	5				350,000		350,000
Pleasant Homes - Water Main	<i>WATER-12-06</i>	5		180,000				180,000
Installation of antenna for remote water meter read	<i>WATER-12-07</i>	5		40,000				40,000
Hydrant Meter Replacement	<i>WATER-15-03</i>	3	14,000					14,000
1.5" and 2" Water Meter Replacement	<i>WATER-15-04</i>	1	50,000	50,000	50,000	50,000		200,000
Paint Booster Reservoir	<i>WATER-15-05</i>	2		55,000				55,000
Reline 16" Water Main on Cooper Rd. & 93rd St.	<i>WATER-15-06</i>	2					420,000	420,000
Improve/Rebuild Pressure Reducing Pits	<i>WATER-15-07</i>	2	14,000	14,000	8,000			36,000
Replace Check Valves at Booster Station 1	<i>WATER-15-08</i>	1	13,500					13,500
Operating Funds Total			222,300	459,800	194,800	536,800	508,800	1,922,500
GRAND TOTAL			222,300	459,800	194,800	536,800	508,800	1,922,500

Capital Plan - IT

2015 *thru* 2019

Village of Pleasant Prairie, WI

Department 602 Water Utility

Contact John Steinbrink, Jr.

Project #	Water-01
Project Name	Residential Meters - New

Type Equipment

Useful Life 20 years

Category Water Other

Priority 3 Important

Status Active

Special Assessable

Fund Number

Total Project Cost: \$101,000

Description
New installation of residential water meters \$21,000 for 2015

Justification

Expenditures	2015	2016	2017	2018	2019	Total
Equip/Vehicles/Furnishings	21,000	20,000	20,000	20,000	20,000	101,000
Total	21,000	20,000	20,000	20,000	20,000	101,000

Funding Sources	2015	2016	2017	2018	2019	Total
Operating Funds	21,000	20,000	20,000	20,000	20,000	101,000
Total	21,000	20,000	20,000	20,000	20,000	101,000

Budget Impact/Other

Capital Plan - IT

2015 *thru* 2019

Department 602 Water Utility

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project #	Water-02
Project Name	Residential Meters - Replacement

Type Equipment

Useful Life 20 years

Category Water Other

Priority 3 Important

Status Active

Special Assessable

Fund Number

Total Project Cost: \$154,000

Description
Change out residential meters per PSC requirements.

Justification
The PSC requires the Village to change out its residential meters (.75" & 1") every 20 years.
2015 - 125 meters will need to be replaced
2016 - 73 meters will need to be replaced
2017 - 95 meters will need to be replaced
2018 - 126 meters will need to be replaced
2019 - 101 meters will need to be replaced

Expenditures	2015	2016	2017	2018	2019	Total
Equip/Vehicles/Furnishings	32,000	23,000	29,000	39,000	31,000	154,000
Total	32,000	23,000	29,000	39,000	31,000	154,000

Funding Sources	2015	2016	2017	2018	2019	Total
Operating Funds	32,000	23,000	29,000	39,000	31,000	154,000
Total	32,000	23,000	29,000	39,000	31,000	154,000

Budget Impact/Other

Capital Plan - IT

2015 *thru* 2019

Department 602 Water Utility

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project #	WATER-11-02
Project Name	Travis City Hydrant Replacement

Type Equipment

Useful Life 50 years

Category Water Other

Special Assessable

Priority 1 Urgent

Fund Number 602

Status Active

Total Project Cost: \$39,000

Description
Travis City hydrant replacement

Justification
Currently we have 200 Travis City hydrants within the Village of Pleasant Prairie. Parts for these hydrants are no longer available and will no longer be made. It is recommended that we replace 2 hydrants per year. The cost of each hydrant is \$2,200.00 plus labor.

Expenditures	2015	2016	2017	2018	2019	Total
Equip/Vehicles/Furnishings	7,800	7,800	7,800	7,800	7,800	39,000
Total	7,800	7,800	7,800	7,800	7,800	39,000

Funding Sources	2015	2016	2017	2018	2019	Total
Operating Funds	7,800	7,800	7,800	7,800	7,800	39,000
Total	7,800	7,800	7,800	7,800	7,800	39,000

Budget Impact/Other
Keep hydrants in working order to avoid hydrant down time for Utility and Fire Departments.

Capital Plan - IT

2015 *thru* 2019

Department 602 Water Utility

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project # WATER-11-03
Project Name Water Meter Upgrade - Sensus OMNI C2 (Industrial)

Type Improvement

Useful Life 10years

Category Water Other

Priority 1 Urgent

Status Active

Special Assessable

Fund Number 602

Total Project Cost: \$160,000

Description
 Replace 3" and larger water meters with Sensus OMNI C2 water meters and update registers on meters

Justification
 Currently the Utility has 24-3" meters, 17-4" meters and 4-6" meters. The 3" and 4" are calibrated every two years and the 6" are calibrated yearly. Even though calibrated and inspected, some of these meters are obsolete due to difficulty finding replacement parts and are no longer produced. By 2018, all of our current large meters will be obsolete as our meter supplier Sensus has designed a more accurate meter to replace all larger sizes. The new meters have a different turbine system to read low and variable flow enabling larger meters to be more accurate. In addition, the new meters are made of a coated cast iron instead of bronze in anticipation of new EPA guidelines regarding lead which leaches out of bronze fixtures.

Expenditures	2015	2016	2017	2018	2019	Total	Future
Equip/Vehicles/Furnishings	30,000	30,000	30,000	30,000	20,000	140,000	20,000
Total	30,000	30,000	30,000	30,000	20,000	140,000	Total

Funding Sources	2015	2016	2017	2018	2019	Total	Future
Operating Funds	30,000	30,000	30,000	30,000	20,000	140,000	20,000
Total	30,000	30,000	30,000	30,000	20,000	140,000	Total

Budget Impact/Other
 Reduce water loss and bill more accurately

Capital Plan - IT

2015 *thru* 2019

Village of Pleasant Prairie, WI

Department 602 Water Utility

Contact John Steinbrink, Jr.

Type Improvement

Useful Life

Category Parking Lots

Priority 5 Future Consideration

Status Active

Total Project Cost: \$10,000

Project #	WATER-12-02
Project Name	Pave Sites

Special Assessable

Fund Number

Description
Repave asphalt drives at Water sites after tower maintenance - Painting

Justification
Necessary maintenance for water distribution system.

Expenditures	2015	2016	2017	2018	2019	Total
Construction			10,000			10,000
Total			10,000			10,000

Funding Sources	2015	2016	2017	2018	2019	Total
Operating Funds			10,000			10,000
Total			10,000			10,000

Budget Impact/Other
Necessary maintenance.

Capital Plan - IT

2015 *thru* 2019

Village of Pleasant Prairie, WI

Department 602 Water Utility
Contact John Steinbrink, Jr.
Type Improvement
Useful Life 20 years
Category Water Distribution System
Priority 1 Urgent
Status Active

Project # WATER-12-03
Project Name Water Meter radio upgrades

Special Assessable
Fund Number

Total Project Cost: \$170,000

Description
 Upgrade the water meters with radio reads. Approximately 180 per year till the project is complete.

Justification
 Need to update water meter reading technology to allow easier access for meter reading and more accurate information.

Expenditures	2015	2016	2017	2018	2019	Total
Equip/Vehicles/Furnishings	40,000	40,000	40,000	40,000	10,000	170,000
Total	40,000	40,000	40,000	40,000	10,000	170,000

Funding Sources	2015	2016	2017	2018	2019	Total
Operating Funds	40,000	40,000	40,000	40,000	10,000	170,000
Total	40,000	40,000	40,000	40,000	10,000	170,000

Budget Impact/Other

Capital Plan - IT

2015 *thru* 2019

Village of Pleasant Prairie, WI

Department 602 Water Utility
Contact John Steinbrink, Jr.
Type Improvement
Useful Life
Category Water Distribution System
Priority 5 Future Consideration
Status Active

Project # WATER-12-05
Project Name Carol Beach Water System Improvement

Special Assessable

Fund Number 602

Total Project Cost: \$350,000

Description
 Replace the water main and install hydrants in the following areas of Carol Beach
 11th Avenue from 111th Street to 113th Street area
 111th Street from 8th Avenue to Sheridan Road
 114th Street from 8th Avenue to 10th Avenue

Justification
 The water main in Carol Beach between 111th / 114th Street and 8th/11th Avenue is the oldest and smallest water main (4 to 6 inch) in the Village Of Pleasant Prairie. It was constructed in the 1950's as part of a private well system for the area. When the system was abandoned the PPWU. took it over and connected it to the municipal water supply.

Expenditures	2015	2016	2017	2018	2019	Total
Construction				350,000		350,000
Total				350,000		350,000

Funding Sources	2015	2016	2017	2018	2019	Total
Operating Funds				350,000		350,000
Total				350,000		350,000

Budget Impact/Other
 Reduce water main breaks creating a more efficient allocation of staff, reduce water loss and improve public safety.

Capital Plan - IT

2015 *thru* 2019

Village of Pleasant Prairie, WI

Department 602 Water Utility
Contact John Steinbrink, Jr.
Type Improvement
Useful Life 75 years
Category Water Distribution System
Priority 5 Future Consideration
Status Active

Project # WATER-12-06
Project Name Pleasant Homes - Water Main

Special Assessable

Fund Number 602

Total Project Cost: \$180,000

Description
 Relay old water main on 44th Avenue from 120th Street to 122nd Street.

Justification
 Eliminate water main breaks

Expenditures	2015	2016	2017	2018	2019	Total
Construction		180,000				180,000
Total		180,000				180,000

Funding Sources	2015	2016	2017	2018	2019	Total
Operating Funds		180,000				180,000
Total		180,000				180,000

Budget Impact/Other
 Less labor for repairs

Capital Plan - IT

2015 *thru* 2019

Department 602 Water Utility

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project #	WATER-12-07
Project Name	Installation of antena for remote water meter read

Type Equipment

Useful Life 10 years

Category Water Distribution System

Priority 5 Future Consideration

Status Active

Special Assessable

Fund Number

Total Project Cost: \$40,000

Description
Installation of an antenna for remote water meter reading

Justification
This new antenna would mount on a water tower and would read the water meter usage every hour. This information will allow the DPW to better manage water usage for the Village water system.

Expenditures	2015	2016	2017	2018	2019	Total
Equip/Vehicles/Furnishings		40,000				40,000
Total		40,000				40,000

Funding Sources	2015	2016	2017	2018	2019	Total
Operating Funds		40,000				40,000
Total		40,000				40,000

Budget Impact/Other
Hosting Fees

Budget Items	2015	2016	2017	2018	2019	Total
Contractual Services & Maint	12,000	12,000	12,000	12,000		48,000
Total	12,000	12,000	12,000	12,000		48,000

Capital Plan - IT

2015 *thru* 2019

Village of Pleasant Prairie, WI

Department 602 Water Utility
Contact John Steinbrink, Jr.
Type Equipment
Useful Life
Category Water Distribution System
Priority 3 Important
Status Active

Project # WATER-15-03
Project Name Hydrant Meter Replacement

Special Assessable
Fund Number

Total Project Cost: \$14,000

Description
 Replace old hydrant meters with 4 new ones.

Justification
 Old hydrant meters have reached the end of their useful life. Newer meters have built in backflow preventors to help prevent crosscontamination of our water system.

Expenditures	2015	2016	2017	2018	2019	Total
Equip/Vehicles/Furnishings	14,000					14,000
Total	14,000					14,000

Funding Sources	2015	2016	2017	2018	2019	Total
Operating Funds	14,000					14,000
Total	14,000					14,000

Budget Impact/Other

Capital Plan - IT

2015 *thru* 2019

Village of Pleasant Prairie, WI

Department 602 Water Utility
Contact John Steinbrink, Jr.
Type Improvement
Useful Life
Category Water Distribution System
Priority 1 Urgent
Status Active

Project # WATER-15-04
Project Name 1.5" and 2" Water Meter Replacement

Special Assessable
Fund Number

Total Project Cost: \$200,000

Description
 Replace the Villages 1.5" and 2" water meters in the next 4 years.

Justification
 The Villages 1.5" and 2" water meters need to be replaced to abide by the low lead rule required by the EPA.

Expenditures	2015	2016	2017	2018	2019	Total
Equip/Vehicles/Furnishings	50,000	50,000	50,000	50,000		200,000
Total	50,000	50,000	50,000	50,000		200,000

Funding Sources	2015	2016	2017	2018	2019	Total
Operating Funds	50,000	50,000	50,000	50,000		200,000
Total	50,000	50,000	50,000	50,000		200,000

Budget Impact/Other

Capital Plan - IT

2015 *thru* 2019

Village of Pleasant Prairie, WI

Department 602 Water Utility
Contact John Steinbrink, Jr.
Type Improvement
Useful Life
Category Water Distribution System
Priority 2 Very Important
Status Active

Project # WATER-15-05
Project Name Paint Booster Reservoir

Special Assessable
Fund Number

Total Project Cost: \$55,000

Description
 Paint the 93rd St. Booster Reservoir.

Justification
 The exterior of the 93rd St. booster reservoir is in need of paint. The old finish is worn and discolored.

Expenditures	2015	2016	2017	2018	2019	Total
Equip/Vehicles/Furnishings		55,000				55,000
Total		55,000				55,000

Funding Sources	2015	2016	2017	2018	2019	Total
Operating Funds		55,000				55,000
Total		55,000				55,000

Budget Impact/Other

Capital Plan - IT

2015 *thru* 2019

Village of Pleasant Prairie, WI

Department 602 Water Utility
Contact John Steinbrink, Jr.
Type Improvement
Useful Life
Category Water Distribution System
Priority 2 Very Important
Status Active

Project # WATER-15-06
Project Name Reline 16" Water Main on Cooper Rd. & 93rd St.

Special Assessable
Fund Number

Total Project Cost: \$420,000

Description
 Reline 16" Water Main on Cooper Rd. & 93rd St.

Justification
 The 16" water main along Cooper rd. and 39th ave. is reaching the end of its useful life. Maintenance costs will continue to rise until repairs are made.

Expenditures	2015	2016	2017	2018	2019	Total
Construction					420,000	420,000
Total					420,000	420,000

Funding Sources	2015	2016	2017	2018	2019	Total
Operating Funds					420,000	420,000
Total					420,000	420,000

Budget Impact/Other
 Repairs will reduce maintenance costs and service outages to Village residents.

Capital Plan - IT

2015 *thru* 2019

Department 602 Water Utility

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project #	WATER-15-07
Project Name	Improve/Rebuild Pressure Reducing Pits

Type Improvement

Useful Life

Category Water Distribution System

Priority 2 Very Important

Status Active

Special Assessable

Fund Number

Total Project Cost: \$36,000

Description
The Village currently has three pressure reducing valve assemblies in use. One is in the process of being rebuilt and the other two will need to be repaired in the next two years. These assemblies are a critical component of our water system by reducing the water pressure in lower elevations and help prevent water main breaks.

Justification
Valve assemblies are deteriorating and are in need of repair. Add Electric, Sump pump and rebuild controls to enable monitoring and prolong the life of the equipment.

Expenditures	2015	2016	2017	2018	2019	Total
Equip/Vehicles/Furnishings	14,000	14,000	8,000			36,000
Total	14,000	14,000	8,000			36,000

Funding Sources	2015	2016	2017	2018	2019	Total
Operating Funds	14,000	14,000	8,000			36,000
Total	14,000	14,000	8,000			36,000

Budget Impact/Other

Capital Plan - IT

2015 *thru* 2019

Village of Pleasant Prairie, WI

Department 602 Water Utility
Contact John Steinbrink, Jr.
Type Equipment
Useful Life
Category Water Distribution System
Priority 1 Urgent
Status Active

Project # WATER-15-08
Project Name Replace Check Valves at Booster Station 1

Special Assessable
Fund Number

Total Project Cost: \$13,500

Description
 The check valves at Booster Station 1 are obsolete and in need of repair. Water cannot be efficiently pumped if these valves are not working properly.

Justification
 Valves are obsolete and in need of repair.

Expenditures	2015	2016	2017	2018	2019	Total
Equip/Vehicles/Furnishings	13,500					13,500
Total	13,500					13,500

Funding Sources	2015	2016	2017	2018	2019	Total
Operating Funds	13,500					13,500
Total	13,500					13,500

Budget Impact/Other

Electrical Pumping charges for BS2

Date Range	Total	kWh	kWh/MG	
7/20/10	8/19/10	77.455	105,600	1,363
8/20/10	9/21/10	82.915	111,000	1,339
9/22/10	10/20/10	59.893	82,800	1,382
10/21/10	11/18/10	54.378	77,400	1,423
11/19/10	12/20/10	58.717	85,800	1,461
12/21/10	1/20/11	56.146	79,200	1,411
1/21/11	2/17/11	53.059	78,000	1,470
2/18/11	3/21/11	58.782	85,200	1,449
3/22/11	4/18/11	53.929	78,600	1,457
4/19/11	5/18/11	53.493	73,200	1,368
05/19/11	06/21/11	73.867	91,200	1,235
06/22/11	07/20/11	88.373	109,200	1,236
07/21/11	08/17/11	78.464	105,600	1,346
08/18/11	09/19/11	90.815	121,200	1,335
09/20/11	10/18/11	60.375	85,200	1,411
10/19/11	11/17/11	54.377	79,200	1,456
11/18/11	12/19/11	54.348	76,200	1,402
12/20/11	01/18/12	53.605	74,400	1,388
01/19/12	02/17/12	54.223	76,800	1,416
02/18/12	03/20/12	52.368	71,400	1,363
03/21/12	04/19/12	53.762	73,200	1,362
04/20/12	05/17/12	48.472	62,400	1,287
05/18/12	06/18/12	96.949	123,600	1,275
06/19/12	07/19/12	130.276	138,000	1,059
07/20/12	08/15/12	84.379	116,400	1,379
08/16/12	09/17/12	82.884	122,400	1,477
09/18/12	10/15/12	61.95	87,000	1,404
10/16/12	11/15/12	55.6	75,000	1,349
11/16/12	12/17/12	48.598	67,200	1,383
12/18/12	01/22/13	54.98	82,800	1,506
01/23/13	02/19/13	50.5	74,400	1,473
02/20/13	03/20/13	40.921	71,400	1,745
03/21/13	04/17/13	46.48	66,600	1,433
04/18/13	05/20/13	57.71	79,800	1,383
05/21/13	06/18/13	54.605	75,600	1,384
06/19/13	07/19/13	70.38335	105,000	1,492
07/20/13	08/20/13	63.14665	118,800	1,881
08/21/13	09/18/13	80.652	91,200	1,131
9/19/2013	10/18/2013	61.186	64,800	1,059
10/19/2013	11/13/2013	48.2	50,400	1,046
11/14/2013	12/17/2013	59.39385	69,000	1,162
12/18/2013	1/21/2014	62.268	73,800	1,185
1/22/2014	2/18/2014	56.45	59,400	1,052
2/19/2014	3/19/2014	50.225	61,200	1,219
3/20/2014	4/22/2014	60.724	64,200	1,057
4/23/2014	5/21/2014	47.981	55,800	1,163
5/22/2014	6/20/2014	63.13	69,600	1,102
6/21/2014	7/22/2014	65.25	73,800	1,131
7/23/2014	8/20/2014	80.48	81,600	1,014
8/21/2014	9/19/2014	66.79	71,400	1,069
9/20/2014	10/20/2014	61.98	70,800	1,142
Two year average		51.9		
Two year average		54.0		

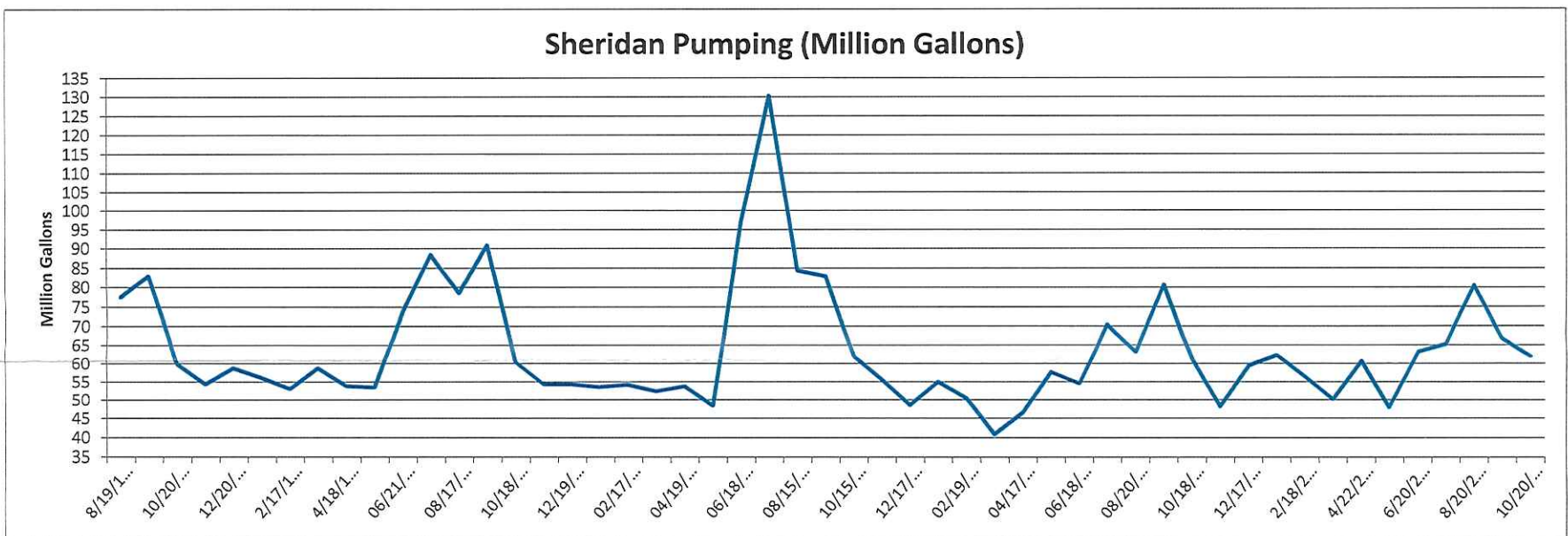
773 2011 MG

878 2012 MG

695 2013 MG

659 2014 MG

2014	MG	Energy cost	MG
	659	\$ 95,000.00	751.47 4 year average
2015	1080	\$ 155,708.23 2015 estimate	328.50 Add 0.9 MGD for Niagara
		\$ 20,000.00 lose for peak	1,079.97 Projected for 2015
		\$ 175,708.23 2015 budget	



RESOLUTION #15-05

**RESOLUTION RELATING TO ADOPTION
OF 2015 WATER UTILITY BUDGET**

WHEREAS, the Village Board of the Village of Pleasant Prairie, in order to provide water to the residents of the Village of Pleasant Prairie; and,

WHEREAS, the proposed 2015 Budget including operating and capital plans have been presented and discussed publicly at tonight's Village Board meeting, and,

WHEREAS, the adoption of the Water Utility Budget doesn't require a user fee increase and,

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Pleasant Prairie hereby adopts the 2015 Water Utility Budget.

Passed and adopted this 2nd day of February, 2015.

John P. Steinbrink, President
Village of Pleasant Prairie

Attest:

Jane M. Romanowski, Village Clerk

Consider **amendments to the Village Comprehensive Plan (Ord. #15-07)** to approve a revised Concept Plan for Pleasant Prairie Park as shown as Figure 8.3 of the Village of Pleasant Prairie Park and Open Space Plan, a component of the Village's 2035 Comprehensive Plan. The revised plan eliminates two ball fields and adds a football field in the north central portion of the park; adds a cell tower site in the central portion of the site; and relocates the pond further east.

Recommendation: On January 26, 2015, the Village Plan Commission held a public hearing and recommended that the Village Board approve the amendment to the Park and Open Space Plan and adopt **Ord. #15-07** as presented.

VILLAGE STAFF REPORT OF FEBRUARY 2, 2015

Consider **amendments to the Village Comprehensive Plan (Ord. #15-07)** to approve a revised Concept Plan for Pleasant Prairie Park as shown as Figure 8.3 of the Village of Pleasant Prairie Park and Open Space Plan, a component of the Village's 2035 Comprehensive Plan. The revised plan eliminates two ball fields and adds a football field in the north central portion of the park; adds a cell tower site in the central portion of the site; and relocates the pond further east.

On December 19, 2009 the Village Board adopted the Village of Pleasant Prairie, Wisconsin 2035 Comprehensive Plan (Comprehensive Plan) and on May 20, 2013, the Village Board adopted the Village of Pleasant Prairie Park and Open Space Plan; 2013-2018 (Ordinance # 13-16) as a component of the Comprehensive Plan. The Park and Open Space Plan includes Background Information, Goals, Objective and Standards, Analysis of Existing Park and Recreational Facilities, Policies Recommendations and Program Implementation and Recommended Park, Open Space and Trail Conceptual Plans.

The Village Park Commission at its December 2, 2014 meeting recommended that the Concept Plan for Pleasant Prairie Park as shown on Figure 8.3 on page 95 of the Village's Park and Open Space Plan be amended to eliminate two ball fields and add a football field in the north central portion of the park; add a cell tower site in the central portion of the site; and relocate the pond further east. *Exhibit 1* of Village Board Resolution #14-39 shows the existing Concept Plan and *Exhibit 2* of said Resolution shows the proposed Concept Plan for Pleasant Prairie Park. On December 15, 2014, the Village Board adopted Resolution #14-39 to initiate and petition to consider the revised Concept Plan for the Pleasant Prairie Park as shown on Exhibit 2.

On January 26, 2015 the Plan Commission held a public hearing and adopted Plan Commission Resolution #15-04 to amend the Concept Plan for Pleasant Prairie Park shown as Exhibit 1 of Ord. 15-07.

On January 26, 2015, the Village Plan Commission held a public hearing and recommended that the Village Board approve the amendment to the Park and Open Space Plan and adopt **Ord. #15-07** as presented.

ORD. # 15-07

**ORDINANCE TO AMEND SECTION 390-6
OF THE VILLAGE MUNICIPAL CODE ENTITLED
COMPREHENSIVE PLAN
IN THE VILLAGE OF PLEASANT PRAIRIE,
KENOSHA COUNTY, WISCONSIN**

THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF PLEASANT PRAIRIE, KENOSHA COUNTY, WISCONSIN, do hereby ordain that the Figure 8.3 on page 95 of the *Village of Pleasant Prairie Park and Open Space Plan: 2013-2018, a component of the Village of Pleasant Prairie Wisconsin 2035 Comprehensive Plan* be amended as shown on ***Exhibit 1.***

The Village Community Development Director is hereby directed to record this Amendment to the Comprehensive Plan on the appropriate page of said Plan and to update Appendix A in Chapter 390 of the Village Municipal Code to include said amendment.

Adopted this 2nd day of February, 2015.

VILLAGE OF PLEASANT PRAIRIE

ATTEST:

John P. Steinbrink,
Village President

Jane M. Romanowski
Village Clerk

Ayes: ____ Nays: ____ Absent: ____

Posted: _____

Ord #15-07 PP Park Concept Plan amend

Pleasant Prairie Park - This 22-acre park is located at the intersection of 104th Avenue and Bain Station Road on the western edge of the Village about three-fourths of a mile east of the Des Plaines River. (See Conceptual Plan Figure 8.3).

- Acquire additional parcels of land abutting 104th Avenue and abutting to 108th Avenue for park expansion purposes.
- Expand the existing activities recreational amenities by ~~improving the baseball/softball facilities and~~ adding **football**/soccer fields and basketball court.
- **Accommodate a cell tower site.**
- Explore opportunities to develop more unique outdoor facilities such as a dog park, disc golf course and a skate park.
- Develop and incorporate a system of boardwalks and interpretive exhibits into the park's adjacent wetland areas. Interpretive displays could include information of the surrounding environment such as details of plant and wildlife that may be observed along a trail or within the park or the history of the land.

Figure 8.3
Concept Plan for Pleasant Prairie Park (revised by Ord. #15-07)



RESOLUTION #15-02

PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POLICE POWERS IN CONNECTION WITH THE CONSTRUCTION OF 1200 LINEAR FEET OF SANITARY SEWER IN THE HERITAGE VALLEY SUBDIVISION BETWEEN 105TH AVENEUE AND SEWER D

RESOLVED, by the Village Board of the Village of Pleasant Prairie, Kenosha County, Wisconsin:

1. The Governing Body hereby declares its intention to levy special assessments pursuant to Section 66.0703, Wis. Stats., upon property described in Schedule A hereto for special benefits conferred upon such property for the construction of 1200 linear feet of sanitary sewer in the Heritage Valley Subdivision between 105th Avenue and Sewer D.
2. The Governing Body hereby determines that the construction of such improvements are in the best interest of and for the health and welfare of the Municipality and the property affected by the improvement and constitutes an exercise of the police power.
3. The assessment against any parcel may be paid in cash or in ten equal, annual installments.
4. The Clerk shall cause to be prepared a report which shall consist of:
 - A. Preliminary plans and specifications for the improvements.
 - B. An estimate of the entire cost of the proposed improvements.
 - C. A schedule of proposed assessments.
5. When the report is completed, the Clerk shall make a copy of the report available for public inspection
6. Upon completion of the report, the Clerk shall cause notice to be given stating the nature of the proposed improvement, the general boundary lines of the proposed assessment district, the time and place at which the report may be inspected, and the time and place of the public hearing on the matters contained in the preliminary resolution and report. This notice shall be published as a Class 1 Notice and a copy shall be mailed, at least ten days before the hearing, to every interested party.

7. The hearing shall be held at the regular meeting place of the Governing Body at a time set by the Clerk in accordance with Section 66.0703(7(a)), Wis. Stats.

Passed and adopted this 2nd day of February, 2015.

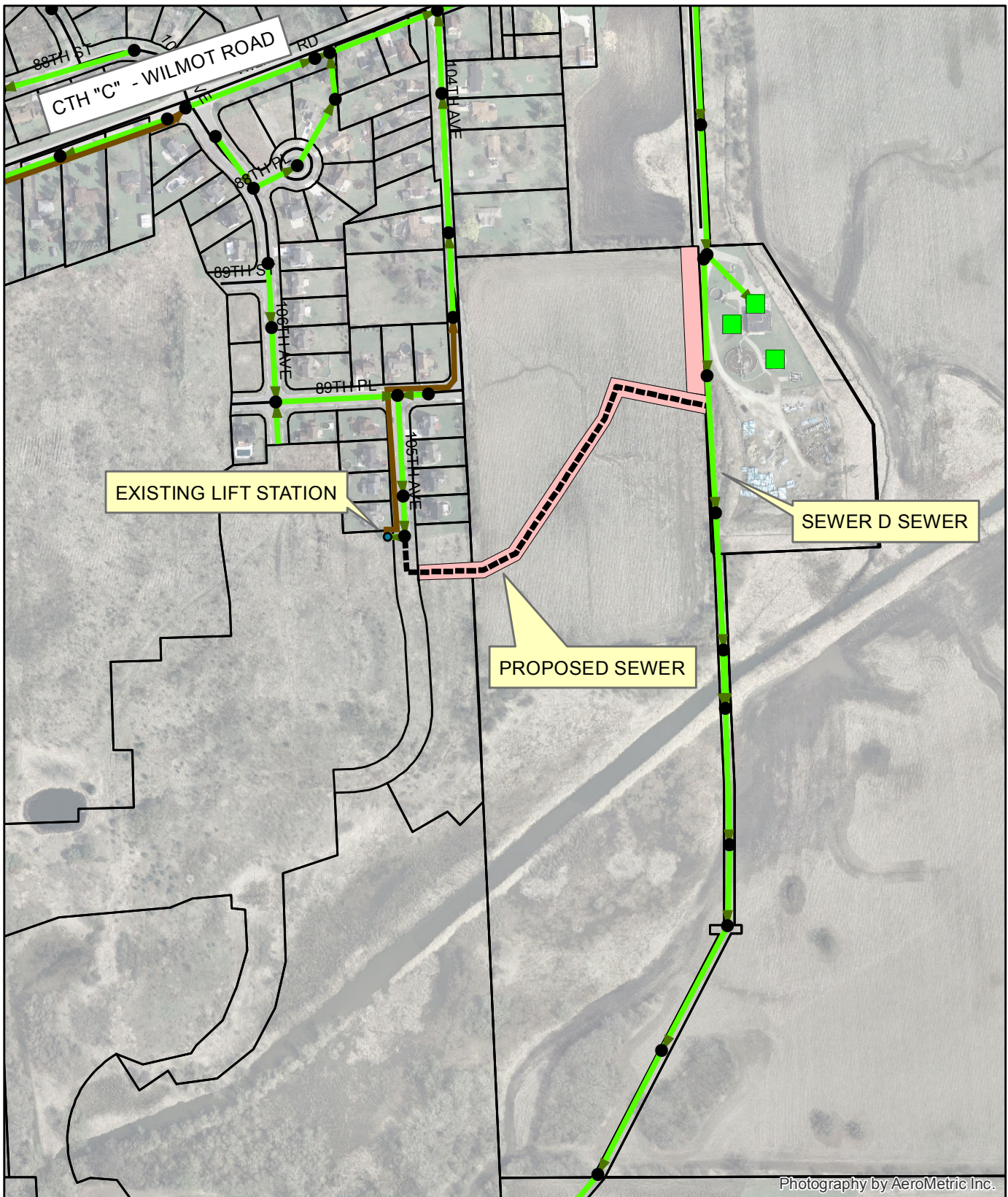
VILLAGE OF PLEASANT PRAIRIE

John P. Steinbrink, President

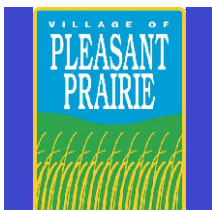
Attest:



Jane M. Romanowski, Clerk

Posted:

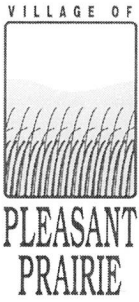


HERITAGE VALLEY SANITARY SEWER



-  NEW SEWER LINE
-  EASEMENT AREA



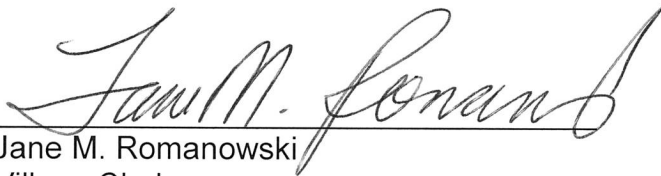


NOTICE TO RESIDENTS
OF
VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN

An open meeting of the Village Board of the Village of Pleasant Prairie, Kenosha County, Wisconsin, will be held in the Village Hall, 9915 - 39th Avenue, Pleasant Prairie, WI on Monday, February 2, 2015, at the 6:00 p.m. to consider:

- A. The adoption of a preliminary resolution declaring intent to exercise special assessment police powers in connection with the construction of 1200 linear feet of sanitary sewer in the Heritage Valley Subdivision between 105th Avenue and Sewer D in the Village of Pleasant Prairie.
- B. Other items set forth on the agenda of said meeting which are available in the municipal offices.

Dated: January 19, 2015


Jane M. Romanowski
Village Clerk

Publish one (1) time
January 27, 2015

RESOLUTION #15-03

**PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE
SPECIAL ASSESSMENT POLICE POWERS IN CONNECTION WITH
THE CONSTRUCTION OF 461 LINEAR FEET OF SANITARY SEWER ALONG 39TH
AVENUE BETWEEN 97TH STREET AND SPRINGBROOK ROAD; 454 LINEAR FEET
OF SANITARY SEWER ALONG 39TH AVENUE BETWEEN 100TH STREET AND
SPRINGBROOK ROAD; AND 439 LINEAR FEET OF WATER MAIN ALONG
SPRINGBROOK ROAD WEST OF 39TH AVENUE**

RESOLVED, by the Village Board of the Village of Pleasant Prairie, Kenosha County, Wisconsin:

1. The Governing Body hereby declares its intention to levy special assessments pursuant to Section 66.0703, Wis. Stats., upon property described in Schedule A hereto for special benefits conferred upon such property for the construction of 461 linear feet of sanitary sewer along 39th Avenue between 97th Street and Springbrook Road; 454 linear feet of sanitary sewer along 39th Avenue between 100th Street and Springbrook Road; and 439 linear feet of water main along Springbrook Road west of 39th Avenue.
2. The Governing Body hereby determines that the construction of such improvements are in the best interest of and for the health and welfare of the Municipality and the property affected by the improvement and constitutes an exercise of the police power.
3. The assessment against any parcel may be paid in cash or in ten equal, annual installments.
4. The Clerk shall cause to be prepared a report which shall consist of:
 - A. Preliminary plans and specifications for the improvements.
 - B. An estimate of the entire cost of the proposed improvements.
 - C. A schedule of proposed assessments.
5. When the report is completed, the Clerk shall make a copy of the report available for public inspection

6. Upon completion of the report, the Clerk shall cause notice to be given stating the nature of the proposed improvement, the general boundary lines of the proposed assessment district, the time and place at which the report may be inspected, and the time and place of the public hearing on the matters contained in the preliminary resolution and report. This notice shall be published as a Class 1 Notice and a copy shall be mailed, at least ten days before the hearing, to every interested party.
7. The hearing shall be held at the regular meeting place of the Governing Body at a time set by the Clerk in accordance with Section 66.0703(7(a)), Wis. Stats.

Passed and adopted this 2nd day of February, 2015.

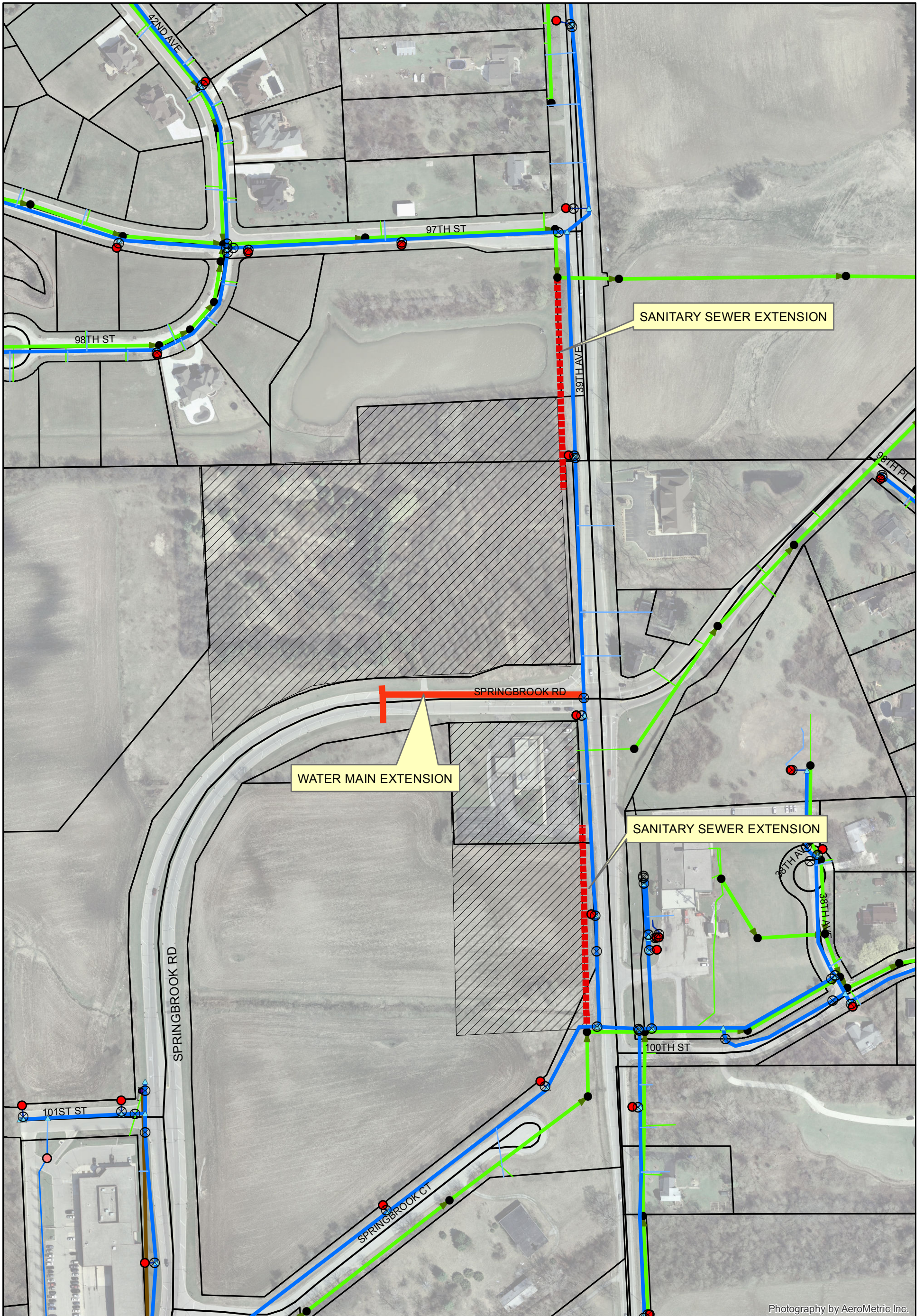
VILLAGE OF PLEASANT PRAIRIE

John P. Steinbrink, President

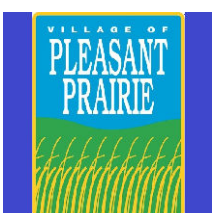
Attest:

Jane M. Romanowski, Clerk

Posted:



Photography by AeroMetric Inc.



**39TH AVENUE RECONSTRUCTION
SEWER AND WATER EXTENSIONS**

- SANITARY EXTENSION
- WATER MAIN EXTENSION
- SEWER SERVICE AREA






NOTICE TO RESIDENTS
OF
VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN

An open meeting of the Village Board of the Village of Pleasant Prairie, Kenosha County, Wisconsin, will be held in the Village Hall, 9915 - 39th Avenue, Pleasant Prairie, WI on Monday, February 2, 2015, at the 6:00 p.m. to consider:

- A. The adoption of a preliminary resolution declaring intent to exercise special assessment police powers in connection with the construction of 461 linear feet of sanitary sewer along 39th Avenue between 97th Street and Springbrook Road; 454 linear feet of sanitary sewer along 39th Avenue between 100th Street and Springbrook Road; and 439 linear feet of water main along Springbrook Road west of 39th Avenue in the Village of Pleasant Prairie.
- B. Other items set forth on the agenda of said meeting which are available in the municipal offices.

Dated: January 19, 2015


Jane M. Romanowski
Village Clerk

Publish one (1) time
January 27, 2015



MEMORADUM

Office of the Village Engineer
Matthew J. Fineour, P.E.

TO: Michael Pollocoff, Village Administrator

FROM: Matthew Fineour, Village Engineer

CC: Jane Romanowski, Village Clerk
John Steinbrink Jr., Public Works Director

SUBJ: Springbrook Road Water Main Interconnection
Design Services Agreement

DATE: January 21, 2015

Background:

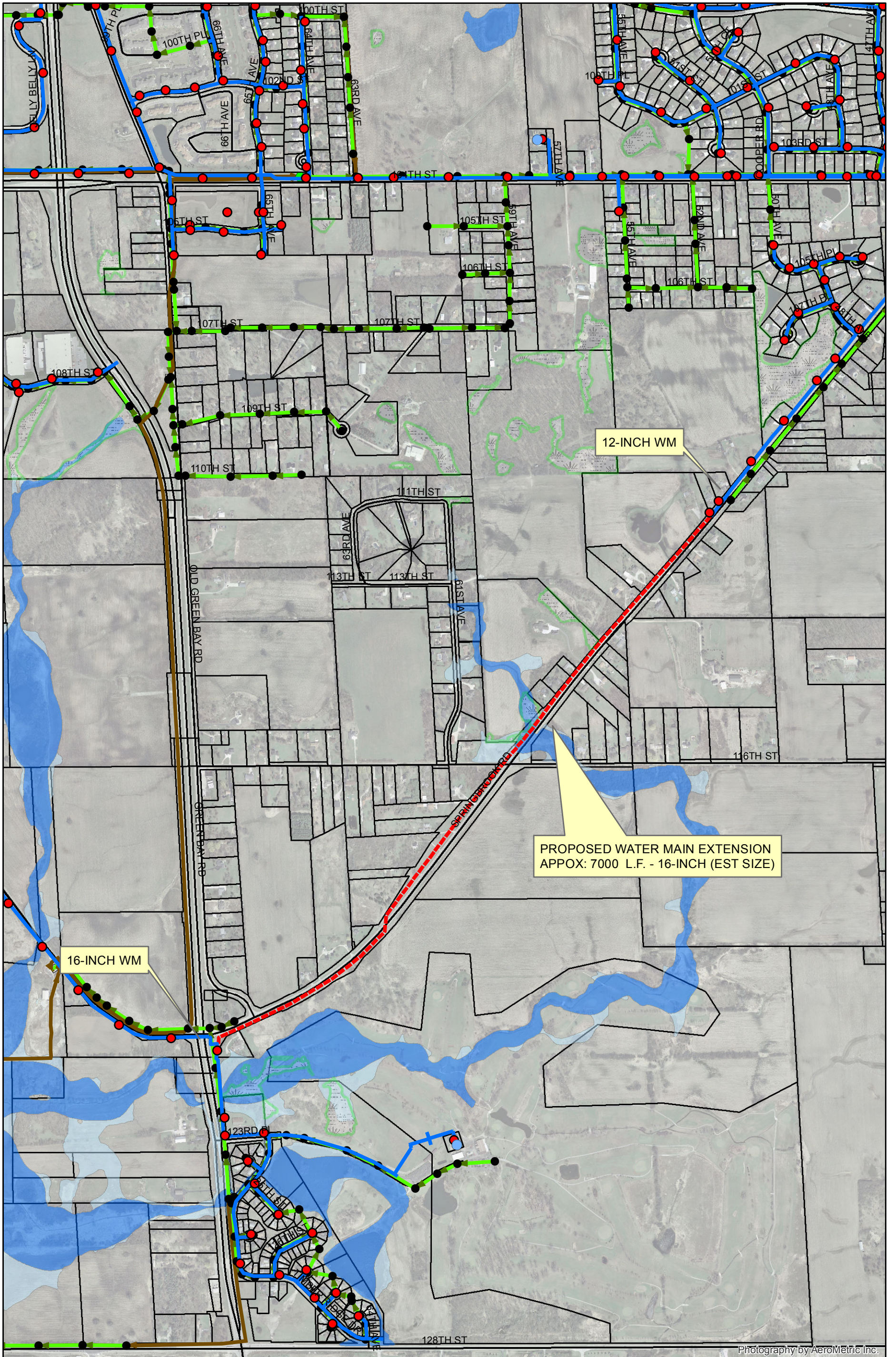
The following is a professional service agreement from GAI Consultants Inc., for the Springbrook Road Water Main Interconnection Project. The project involves the extension of a water main along Springbrook Road from STH 31 northeast to interconnect to the existing water main located north of 116th Street, approximately 7,000 linear feet in length. Design services include surveying, preparation of plans / specifications, cost estimates, permitting, and obtaining public bids for award of contract.

The design service agreement for the Springbrook Road Water Main Interconnection project is a time and material contract not to exceed \$67,550.

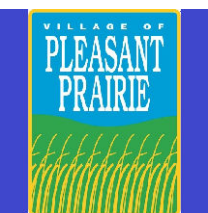
Recommendation:

It is recommended that the Village Board approve the Professional Service Agreement with GAI Consultants for \$67,550.

Attachments: Professional Service Agreement
Project Overview Map



Photography by AeroMetric Inc.



**SPRINGBROOK ROAD WATER MAIN INTERCONNECTION
E-15-001**



January 20, 2015

Project No. W150016.00

Mr. Mathew J. Fineour, P.E.
Village Engineer
Village of Pleasant Prairie
9915 - 39th Avenue
Pleasant Prairie, Wisconsin 53158

Proposal: Springbrook Road Water Main Interconnection

Dear Mr. Fineour:

Attached please find our proposed contract for the referenced project for the Village's approval. Please call if you have any questions.

We look forward to working with the Village of Pleasant Prairie on this project.

Sincerely,

GAI Consultants, Inc.



Timothy J. Hastings
Project Manager

TJH/pat

Encl: As Noted

Project Number: W150016.00

THIS AGREEMENT, made and entered into this _____ day of January, 2015 is by and between GAI Consultants, Inc., its directors, officers and employees located at 700 Geneva Parkway, Lake Geneva, WI, (hereinafter collectively referred to as "GAI"), and the Village of Pleasant Prairie, Kenosha County, WI, located at 9915 39th Avenue, Pleasant Prairie, WI (hereinafter referred to as "CLIENT"). This AGREEMENT is subject to and incorporates the provisions of GAI's **Proposal dated January 15, 2015, attached hereto**. In the event of any conflict between this AGREEMENT and GAI's Proposal, the terms of GAI's Proposal shall govern.

WHEREAS, CLIENT is desirous of engaging GAI to provide certain professional services described in GAI's Proposal dated January 15, 2015 and

WHEREAS, GAI is agreeable to performing the professional services described under these terms and conditions,

WHEREFORE, the parties hereto do mutually agree as follows:

Article 1. Scope of Services - GAI shall perform the Services described in GAI's Proposal, incorporated herein by reference, in connection with the following project: **Springbrook Road Water Main Interconnection**.

Article 2. Compensation - GAI agrees to accept and CLIENT agrees to pay the compensation on a time (hourly) and expense basis in accordance with GAI's rates in effect at the time of performance as set forth in GAI's Proposal.

Article 3. Invoicing/Payment

1. GAI will submit invoices periodically, but not more frequently than every two weeks, for Project services performed during the period or upon completion of the Project, whichever is earlier.
2. Invoices are due and payable in U.S. dollars within 30 days from date of invoice. All charges not paid within 30 days are subject to a service charge of 1-1/2 percent per month or a fraction thereof, plus all costs and expenses of collection, including without limitation, attorneys' fees. In addition, should CLIENT fail to pay any invoice within 45 days of the invoice date, GAI may, in its sole discretion, upon 3 days written notice to CLIENT, stop work and recover from CLIENT payment for all services performed prior to the work stoppage, plus all amounts for interest, penalties and attorney's fees that may be recoverable under applicable law, including without limitation, prompt payment and/or lien laws. GAI will resume performance once CLIENT pays all outstanding amounts due plus any advance payment(s) or other security in GAI's sole discretion deemed necessary.
3. CLIENT will be invoiced for all internal expenses, such as photocopy and photographic reproductions, postage, mileage, company vehicle rental, etc., on a per diem rate for all personnel required by the work to remain away from their normal residence and the cost of transporting materials, equipment, and/or personnel as required for proper performance of the project on a mileage basis. If one of GAI's field vehicles is required for the execution of the work, CLIENT will be invoiced for the vehicle on a rental basis or on a mileage basis, depending upon the vehicle.
4. CLIENT will be invoiced for external expenses, such as travel, lodging, sub-contracted services, etc., at direct cost plus a 10% handling and administrative fee.
5. Payments shall include the GAI invoice number and be mailed directly to GAI at the address first written above to the attention of the Accounts Receivable.

Article 4. Changes - CLIENT and GAI may make additions to the scope of work by written Change Order. CLIENT may omit work previously ordered by written instructions to GAI. The provisions of this AGREEMENT, with appropriate changes in GAI's Compensation and Project Schedule, shall apply to all additions and omissions.

Article 5. CLIENT Responsibilities - CLIENT represents, with the intent that GAI rely thereon, that it has sufficient financial resources to pay GAI as agreed to in this AGREEMENT and, as applicable and necessary for GAI to perform its services. CLIENT will:

1. Provide all criteria and full information as to its requirements for GAI's services, including design or study objectives, constraints, third party certification requirement(s), standards or budget limitation(s).
2. Assist GAI by placing at its disposal all available information pertinent to the Project and/or GAI's services including the actual or suspected presence of hazardous waste, materials or conditions at or beneath the Project site,

record (“As-Built”) drawings, surveys, previous reports, exploration logs of adjacent structures and any other data relative to the Project. Unless otherwise noted, GAI may rely upon such information.

3. Upon identification by GAI and approval by CLIENT of the necessity and scope of information required, furnish GAI with data, reports, surveys, and other materials and information required for this Project, all of which GAI may rely upon in performing its services, except those included in GAI’s scope of services.
4. Guarantee access to the property and make all provisions for GAI to enter upon public and private lands and clear all exploration location(s) for buried utilities/piping/structures as required for GAI to perform its services under this AGREEMENT.
5. Examine all studies, reports, sketches, opinions of the construction costs, specifications, drawings, proposals and other documents presented by GAI to CLIENT and promptly render in writing the decisions pertaining thereto within a period mutually agreed upon.
6. Designate in writing a person to act as CLIENT’S representative with respect to the services to be rendered under this AGREEMENT. Such person shall have complete authority to transmit instructions, receive information, interpret and define CLIENT’s policies and decisions with respect to materials, equipment, elements and systems pertinent to GAI’s services.
7. Give prompt written notice to GAI whenever CLIENT observes or otherwise becomes aware of any development that affects the scope or timing of GAI’S services, or any defect in the Project or work of Contractor(s).
8. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
9. Furnish such legal and insurance counseling services as CLIENT may require for the Project.

Article 6. Schedule/Delays - GAI shall commence performance upon receipt of the CLIENT’s written authorization to proceed and shall perform its professional services in accordance with the mutually agreed schedule, **provided however**, the performance under this AGREEMENT shall be excused in the event performance of this AGREEMENT is prevented or delays are occasioned by factors beyond GAI’s control, or by factors which could not reasonably have been foreseen at the time this AGREEMENT was prepared and executed. The delayed party’s performance shall be extended by the period of delay plus a reasonable period to restart operations.

Article 7. Document Ownership and Reuse

1. All reports, drawings, specifications, manuals, learning and audio visual materials, boring logs, field data, laboratory test data, calculations, estimates, and other documents (collectively “Work Product”) prepared by GAI are instruments of service and shall remain the property of GAI. Unless otherwise notified by CLIENT, GAI will retain all pertinent records relating to the Services performed for a period of two (2) years following submission of the report, design documents or other project deliverables, during which period the records will be made available at GAI’s office to the CLIENT at reasonable times.
2. Any reuse of the Work Product described above without written verification or adaptation by GAI, as appropriate, for the specific purpose intended, will be at CLIENT’S sole risk and without liability or legal exposure to GAI. CLIENT shall indemnify and hold harmless GAI from all claims, damages, losses and expenses including attorneys’ fees arising out of or resulting there from. Any future verification or adaptation of such Work Product will entitle GAI to further compensation at rates to be agreed upon by CLIENT and GAI.
3. Unless specified otherwise in GAI’s Proposal, GAI will dispose of all materials and samples obtained in the investigation portion of the project 90 days after completion of the report. Further storage or transfer of samples will be made at CLIENT’s expense.
4. CLIENT recognizes that site conditions where samples and data are gathered do vary with time and that particularly subsurface conditions may differ from those encountered at the time and location where explorations or investigations are made and, therefore, the data, interpretations, and recommendations of GAI are based solely on the information available at the time of the investigation. GAI shall not be responsible for the interpretation by others of the information it develops.

Article 8. Standard of Performance - GAI will perform its Services with that level of care and skill ordinarily exercised by other professionals practicing in the same discipline(s), under similar circumstances and at the time and place where the Services are performed, and makes no warranty, express or implied, including the implied by law warranties of MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

Article 9. Insurance

1. GAI shall procure and maintain such insurance as is required by law as of the date first written above and during the performance of the AGREEMENT, and subject to the terms and conditions of the policies keep in force the following insurance:
 - A. Worker's Compensation Insurance with Other States' endorsement, including Employer's Liability Insurance for its employees in the amount of \$500,000;
 - B. Comprehensive General Liability Insurance, including Contractor's Protective and Completed Operations, covering bodily injuries with limits of \$2,000,000 per occurrence and aggregate, and property damage with limits of \$2,000,000 per occurrence and aggregate;
 - C. Comprehensive Automobile Liability Insurance, including operation of owned, non-owned and hired automobiles, with combined single limits for bodily injury and property damage of \$1,000,000 per occurrence;
2. If CLIENT requires additional types or amounts of insurance coverage, GAI, if specifically directed by CLIENT, will purchase additional insurance (if procurable) at CLIENT's expense; but GAI shall not be responsible for property damage from any cause, including fire and explosion, beyond the amounts and coverage of GAI's insurance specified above.
3. CLIENT will require that any Contractor(s) performing work in connection with GAI's Services will name GAI as an additional insured on their insurance policies. In addition, in any hold-harmless agreements between CLIENT or Owner and any contractor who may perform work in connection with any professional services rendered by GAI, CLIENT will require such contractor(s) to defend and indemnify GAI against third party suits.
4. It is agreed that GAI shall have no responsibility: 1) To supervise, manage, direct, or control CLIENT or its Contractors', subcontractors' or their employees; 2) For any of CLIENT's or its Contractors, subcontractors or agents or any of their employees' safety practices, policies, or compliance with applicable federal, state and/or local safety and health laws, rules or regulations; 3) For the adequacy of their means, methods, techniques, sequencing or procedures of performing their services or work; or 4) For defects in their work.

Article 10. Indemnity - Subject to the Limitation(s) of Liability provision(s) below in Articles 11 and 12, GAI agrees to indemnify and hold harmless CLIENT, and its officers, directors, and employees from and against any and all claims, suits, liability, damages, injunctive or equitable relief, expenses including reasonable attorneys' fees, or other loss (collectively "Losses") to the extent caused by GAI's negligent performance of Services.

Article 11. Limitation of Liability - In the event of any loss, damage, claim or expense to CLIENT resulting from GAI's performance or non-performance of the professional services authorized under this AGREEMENT, GAI's liability whether based on any legal theory of contract, tort including negligence, strict liability or otherwise under this AGREEMENT for professional acts, errors, or omissions shall be limited to the extent any such claims, damages, losses or expenses resulting from the negligent act, errors or omissions of GAI or its employees occurring during performance under this AGREEMENT. The total cumulative liability of GAI arising out of professional acts, errors, or omissions shall not exceed the greater of \$50,000 or two times the total compensation GAI receives from CLIENT under this AGREEMENT. GAI's aggregate liability for all other acts, errors, or omissions shall be limited to the coverage and amounts of insurance specified in Article 9, above. The limitations stated above shall not apply to the extent any damages are proximately caused by the willful misconduct of GAI and its employees.

Article 12. Disclaimer of Consequential Damages - Notwithstanding anything to the contrary in this AGREEMENT, neither party shall have any liability to the other party for indirect, consequential or special damages including, but not limited to, liability or damages for delays of any nature, loss of anticipated revenues or profits, costs of shutdown or startup whether such damages are based on contract, tort including negligence, strict liability or otherwise.

Article 13. Probable Construction Cost Estimates - Where applicable, statements concerning probable construction cost and detailed cost estimates prepared by GAI represent its judgment as a professional familiar with the construction

industry. It is recognized, however, that neither GAI nor CLIENT has any control over the cost of labor, materials or equipment, over the contractors' methods of determining bid prices, or over competitive bidding or market conditions. Accordingly, GAI cannot and does not guarantee that bids, proposals, or actual costs will not vary from any statement of probable construction cost or other cost estimate prepared by it.

Article 14. Confidentiality/Non-Disclosure - GAI shall not disclose, or permit disclosure of any information developed in connection with its performance under this AGREEMENT or received from CLIENT or the Project Owner, or their affiliates, subcontractors, or agents designated by CLIENT as confidential, except to GAI's employees and subcontractors who need such information in order to properly execute the services of this AGREEMENT. GAI shall require any such of its employees and subcontractors and their employees not to disclose or permit disclosure of any of such information, without the prior written consent of CLIENT. The foregoing shall not prohibit GAI from disclosing information in response to any federal, state or local government directive or judicial order, but in the event GAI receives or is threatened with such an order or has actual knowledge that such an order may be sought or be forthcoming, GAI shall immediately notify CLIENT and assist CLIENT in CLIENT's undertaking such lawful measures as it may desire to resist the issuance, enforcement and effect of such an order. GAI's obligation to resist such an order and assist CLIENT and the Project Owner is contingent upon GAI receiving further compensation for such assistance, including without limitation, a reasonable attorney's fee, in assisting CLIENT.

Article 15. Certifications - GAI shall not be required to execute any certification with regard to work performed, tested, and/or observed under this AGREEMENT unless:

1. GAI concludes that it has performed, tested and/or observed sufficient work to provide a sufficient basis for it to issue the certification; and
2. GAI believes that the work performed, tested or observed meets the certification criteria; and
3. GAI gave its written approval of the certification's exact form before executing this AGREEMENT.

Any certification by GAI shall be interpreted and construed as an expression of professional opinion based upon the Services performed by GAI, and does not constitute a warranty or guaranty, either expressed or implied.

Article 16. Miscellaneous Terms of Agreement

1. This AGREEMENT shall be subject to, interpreted, and enforced according to the laws of the state of the GAI office location first written above without giving effect to its conflict of law principles. If any part of this AGREEMENT shall be held illegal, unenforceable, void, or voidable by any court of competent jurisdiction, each of the remainder of the provisions shall nevertheless remain in full force and effect and shall in no way be affected, impaired, or invalidated.
2. Neither the CLIENT nor GAI may delegate, assign, sublet, or transfer their duties or interest as described in this AGREEMENT and GAI's Proposal without the written consent of the other party. Both parties relinquish the power to assign and any attempted assignment by either party or by operation of law shall be null and void.
3. This AGREEMENT shall be binding upon the parties hereto, their heirs, executors, administrators, successors, and assignees. In the event that a dispute should arise relating to the performance of the Services to be provided under this AGREEMENT and GAI's Proposal, and should that dispute result in litigation, it is agreed that each party shall bear its own litigation expenses, including staff time, court costs, attorneys' fees, and other claim-related expenses.
4. CLIENT shall not assert any claim or suit against GAI after expiration of a Limitation Period, defined as the shorter of (a) three (3) years from substantial completion of the particular GAI service(s) out of which the claim, damage or suit arose, or (b) the time period of any statute of limitation or repose provided by law. In the event of any claim, suit or dispute between CLIENT and GAI, CLIENT agrees to only pursue recovery from GAI and will not to seek recovery from, pursue or file any claim or suit, whether based on contract, tort including negligence, strict liability or otherwise against any director, officer, or employee of GAI.
5. Either the CLIENT or GAI may terminate or suspend performance of this AGREEMENT without cause upon thirty (30) days written notice delivered or mailed to the other party.
 - A. In the event of material breach of this AGREEMENT, the party not breaching the AGREEMENT may terminate it upon ten (10) days written notice delivered or mailed to the other party, which termination notice

- shall state the basis for the termination. The AGREEMENT shall not be terminated for cause if the breaching party cures or commences reasonable steps to cure the breach within the ten day period.
- B. In the event of the termination, other than caused by a material breach of this AGREEMENT by GAI, CLIENT shall pay GAI for the Services performed prior to the termination notice date, and for any necessary services and expenses incurred in connection with termination of the project, including but not limited to, the costs of completing analysis, records and reports necessary to document job status at the time of termination and costs associated with termination or subcontractor and/or sub-consultant contracts. Such compensation shall be based upon the schedule of fees used by GAI.
 - C. In the event CLIENT delays providing written authorization to proceed within 45 days of the date of GAI's Proposal or suspends GAI's performance for 45 days or more after authorization has been given, GAI reserves the right, in its sole discretion, to revise its cost, compensation and/or hourly rates to its then current rates prior to resuming performance under this AGREEMENT.
- 6. All notices required to be sent hereunder shall be either hand delivered, with signed receipt of such hand delivery, or sent by certified mail, return receipt requested.
 - 7. The paragraph headings in this AGREEMENT are for convenience of reference only and shall not be deemed to alter or affect the provisions hereof.
 - 8. Unless expressly stated to the contrary, the professional services to be provided by GAI do not include meetings and consultations in anticipation of litigation or arbitration or attendance as an expert witness in any deposition, hearing, or arbitration. If requested, these services will be provided by an amendment to this AGREEMENT, setting forth the terms and rates of compensation to be received by GAI.
 - 9. Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than CLIENT, the Project Owner and GAI.
 - 10. No modification or changes in the terms of this AGREEMENT may be made except by written instrument signed by the parties.
 - 11. GAI is an Equal Opportunity Employer. GAI complies with the Office of Federal Contract Compliance Programs Affirmative Action Programs as outlined in 41 CFR 60-1.4(a)(b), 41 CFR 60-250.5(a)(b), and 41 CFR 60-741.5(a)(b).

IN WITNESS WHEREOF, GAI AND CLIENT have executed this AGREEMENT as of the date first above written.

VILLAGE OF PLEASANT PRAIRIE

GAI CONSULTANTS, INC.

By: _____
John P. Steinbrink
Village President

By: 
Andrew L. Nelson
Senior Director

By: _____
Jane Romanowski
Village Clerk

Attachment: Proposal of Services dated January 15, 2015

END OF AGREEMENT

PROPOSAL OF SERVICES FOR
SPRINGBROOK ROAD WATER MAIN INTERCONNECTION
VOPP NE E-15-001
VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN
January 15, 2015

This proposal by GAI Consultants, Inc. of Lake Geneva, Wisconsin, a corporation, hereinafter referred to as "GAI" shall provide design services for the Springbrook Road Water Main Interconnection project as outlined in Articles I through III below.

ARTICLE I - DESCRIPTION OF PROJECT

The scope of the Springbrook Road Water Main Interconnection Project consists of the extension of 7,000 feet of water main along Springbrook Road from STH 31 northeast to interconnect to the existing water main located north of 116th Street. The water main extension would include valves, hydrant assemblies and lateral(s) to existing properties.

ARTICLE II - PROFESSIONAL DESIGN SERVICES TO BE PERFORMED BY GAI

Under this article, GAI agrees, in general, to perform professional consulting services required for design engineering services, and more particularly agrees to provide as follows:

- Task 1 Survey
 - A. Perform surface field survey, one half of the road right of way for the length of the project, and office computations required for the preparation of plans and specifications for the project. Note: Existing utility information will be based on Diggers Hotline field markings.

- Task 2 Water System Evaluation
 - A. Review and provide water model analysis for recommendation of size (12-inch or 16-inch) based on ultimate system needs.

- Task 3 Design
 - A. Prepare detailed construction plans and specifications and an opinion of construction cost for constructing new water main for the project as described above.
 - B. Work in coordination with the Village Engineering Department for design status and design review / concurrence. Attend a project kick-off meeting, a preliminary alignment meeting, 50-percent plan review meeting, 90-percent plan review meeting with Client.
 - C. Perform wetland delineation of the wetlands and wetland indicator soils areas as shown on the DNR's web mapping site along the proposed water main route. GAI will submit the wetland delineation reports to State and Federal agencies for concurrence. If the delineation confirms the necessity for permitting, GAI will assist the Client with obtaining approvals from the DNR and ACOE.
 - D. Prepare water main easement descriptions and forward to the Client and the Client's attorney for preparation of easement documents. The Client is responsible for obtaining title searches, if required, and acquiring easements.

- a. This agreement is based upon preparing an estimated four descriptions including the field survey of each. Additions or deletions in the number of easements required will be considered as a change in scope.

- E. Submit plans and specifications to the Client for review and approval and assist the Client in obtaining approval from the following governmental agencies:
 - 1. Wisconsin Department of Natural Resources (WDNR):
 - a. Notice of Intent for Storm Water Discharges.
 - b. Chapter 30 Permit.
 - c. Water Main Extension Approval.
 - d. Wetland Permit.
 - 2. Kenosha County Right of Way Permit
 - 3. Corps of Engineers Permit.
 - 4. WisDOT Permit.

(Note: All fees associated with permit/approval applications listed in Paragraph E above will be paid by Client.)

Client will submit plans to Kenosha Water Utility for their system level review.

Client will, if necessary, perform existing hydrant flow test for existing water information.

- F. Assist the Client in obtaining construction bids, attend bid opening, analyze the bids received, and prepare a recommendation to the Client for award of the construction contract. Attend Village Board meeting. Furnish plans and specifications for bidding and construction. Attend pre-construction meeting to represent the project design engineer.

- G. Client will prepare any necessary assessment schedules, Engineer's Report, Preliminary Assessment Resolution, and Final Assessment Resolutions for this project.

ARTICLE III - COMPENSATION

The Client shall pay GAI for professional consulting services described as follows:

- A. Design Services:

ARTICLE II, Tasks 1 thru 3	\$67,550	(Hourly and expense basis not to exceed without approved amendment)
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Purchase Order

Fiscal Year 2015

Page 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order #

1500169-00

BILL TO

VILLAGE OF PLEASANT PRAIRIE
9915 39TH AVENUE
PLEASANT PRAIRIE, WI 53158
262-694-1400

VENDOR

GAI Consultants Inc
700 Geneva Parkway
Lake Geneva WI 53147

SHIP TO

Village of Pleasant Prairie
9915 39th Ave
Pleasant Prairie WI 53158

Vendor Phone Number		Vendor Fax Number		Requisition Number		Contact Name	
				228		Francine Hooper	
Date Ordered	Vendor Number	Date Required	Freight Method/Terms		Department/Location		
01/22/2015	3424				Engineering		
Item#	Description/Part No.			Qty	UOM	Unit Price	Extended Price
	Springbrook RD Water Main Inte						
	The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading						
	Remember to give PO# when ordering.						
1	Springbrook Road Water Main Interconnection Project consist of the extension of 7,000 feet of water main along Springbrook Road			1.0	Each	\$67,550.000	\$67,550.00

By Michael Deery
Village Administrator

PO Total \$67,550.00



MEMORADUM

Office of the Village Engineer
Matthew J. Fineour, P.E.

TO: Michael Pollocoff, Village Administrator

FROM: Matthew Fineour, Village Engineer

CC: Jane Romanowski, Village Clerk
John Steinbrink Jr., Public Works Director

SUBJ: CTH "H" Water Main Extension
Design Services Agreement

DATE: January 21, 2015

Background:

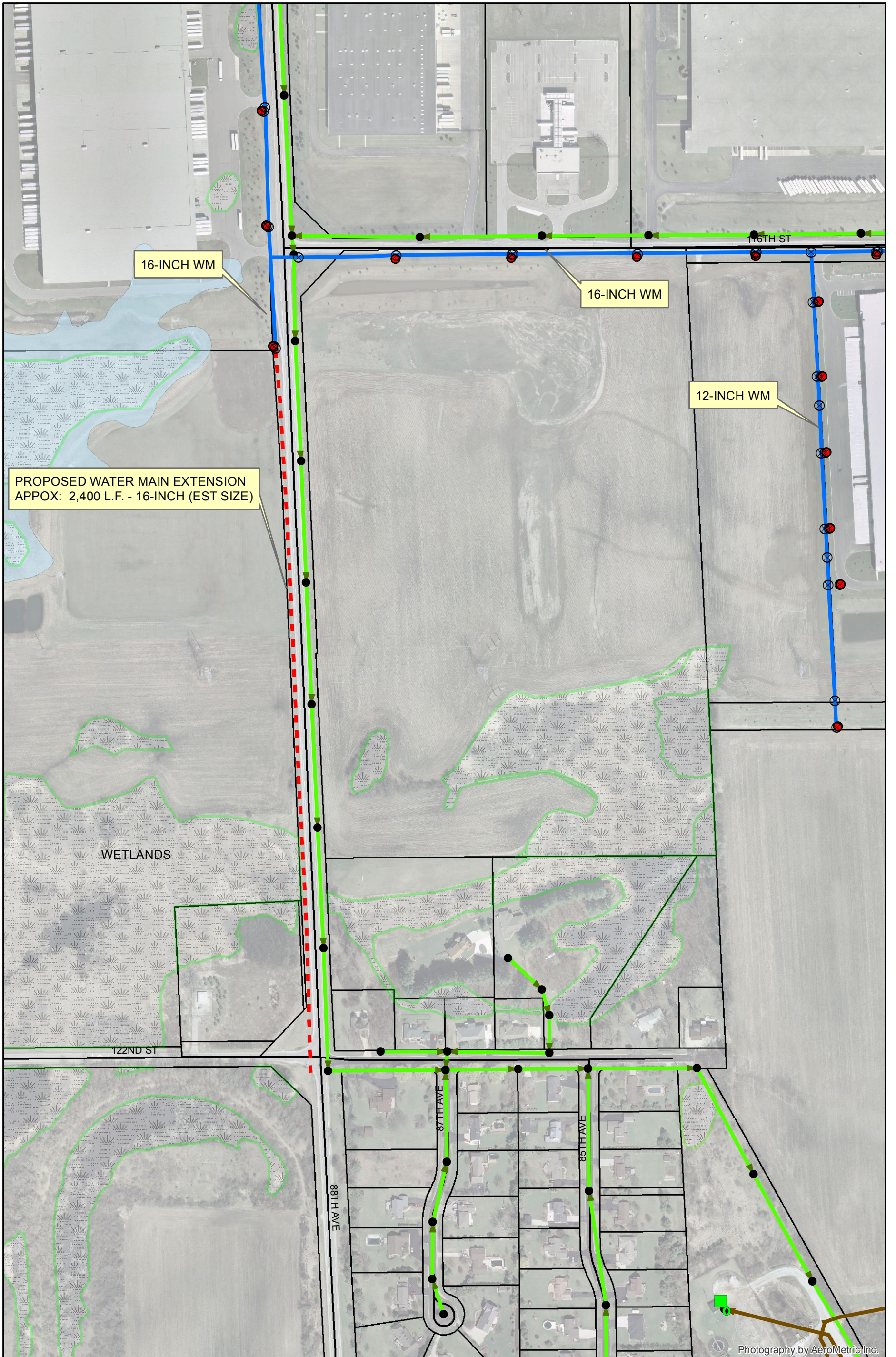
The following is a professional service agreement from Clark-Dietz, Inc., for the CTH "H" Water Main Extension Project. The project involves the extension of a 16-inch water main along CTH H south of 116th Street to 122nd Street, approximately 2,400 linear feet in length. Design services include surveying, preparation of plans / specifications, cost estimates, permitting, and obtaining public bids for award of contract.

The design service agreement for the CTH "H" Water Main Extension project is a time and material contract not to exceed \$25,825.00.

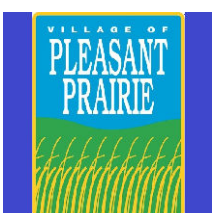
Recommendation:

It is recommended that the Village Board approve the Professional Service Agreement with Clark-Dietz for \$25,825.00.

Attachments: Professional Service Agreement
Project Overview Map



Photography by AeroMetric Inc.



**CTH H WATER MAIN EXTENSION
E-15-002**

1 inch = 300 feet



PROFESSIONAL SERVICES AGREEMENT

Project Name (“Project”)

CTH H Watermain Extension

This Agreement is by and between

The Village of Pleasant Prairie (“Client”)

9915 39th Avenue
Pleasant Prairie, WI 53158

and

Clark Dietz, Inc. (“Clark Dietz”)

759 North Milwaukee Street, Suite 624
Milwaukee WI 53202

Who agree as follows:

Client hereby engages Clark Dietz to perform the services set forth in Part I - Services and Clark Dietz agrees to perform the Services for the compensation set forth in Part III - Compensation. Clark Dietz shall be authorized to commence the Services upon execution of this Agreement and written or verbal authorization to proceed from Client. Client and Clark Dietz agree that this signature page, together with Parts I - V and attachments referred to therein, constitute the entire Agreement between them relating to the Project.

Agreed to by Client


By: _____

Name: _____

Title: _____

Date: _____

Agreed to by Clark Dietz

By:  _____
Mustafa Z. Emir, Ph.D., P.E.

Title: Vice - President

Date: January 16, 2015

PART I
SERVICES BY CLARK DIETZ

A. Project Description

The Client is retaining Clark Dietz engineering services for the design of the CTH H Water Main Extension, from approximately 325 feet south of 116th Street to the south side of 122nd Street.

Work includes:

1. Water main design,
2. Easement documents,
3. Wetland delineation

The proposed water main is approximately 2,400 linear feet in length and is intended to service future connections to the south of 116th Street. The new water main is anticipated to be 16-inches in diameter. It is anticipated that there will be one stub connection at 122nd Street crossing CTH H to the east.

The new main is anticipated to be located within the CTH “H” right-of-way, however, the exact alignment and necessity for offsite easements shall be determined as part of the design process.

B. Scope

Clark Dietz will perform the **Project** as described below:

- 1) Perform field survey and field investigations (Base design survey) for the preparation of plans and specifications.
- 2) Obtain and provide wetland delineation(s) as may be needed for the design preparation.
- 3) Prepare construction plans, specifications, bidding documents, and an opinion of construction cost for the work.
- 4) Provide updates to the Engineering Department for design status and design review and concurrence.
- 5) Attending meeting as follows:
 - a. project kick-off meeting,
 - b. preliminary alignment meeting,
 - c. 50-percent plan review meeting,
 - d. 90-percent plan review meeting.
- 6) Fill out permit applications to obtain permits for the following:
 - a. WDNR Water Main Extension permit,
 - b. WDNR land disturbance permit,
 - c. ACOE wetland approvals/permits,
 - d. Kenosha County ROW permit.

- 7) Preparing legal descriptions for easements.
- 8) Publishing the bid documents, advertisement notification, analyzing bids, and providing a recommendation letter to the Client for the award of the construction contract.
- 9) Attending pre-construction meeting.

C. Schedule

Services will be provided according to a mutually agreed schedule as requested by the Client.

D. Assumptions/Conditions

This agreement is subject to the following assumptions/conditions:

1. This Agreement and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the State Wisconsin.
2. This agreement does not include the preparation of assessment rolls or schedules.
3. This agreement does not include geotechnical investigations.
4. Local permits for this project (street cuts, utility relocations, etc.) will be obtained by the Client with information provided by Clark Dietz. All permit fees will be paid by the Client.
5. State permits for this project will be obtained by the Client with information provided by Clark Dietz. All permit fees will be paid by the Client.
6. No Federal permits are anticipated for this project.
7. This agreement does not include contaminated site Phase I or Phase II environmental assessment investigations or remediation activities.
8. This agreement does not include cultural, historic, archeological, or wetland assessment investigations or remediation activities.

E. Electronic Data Format

1. The Reports and Drawings for this project will be provided to Client in printed and digital format.
2. Reports will be provided in MS Office and Adobe Acrobat format.
3. Drawings will be provided (if requested by the Client) in AutoCAD format.

PART II
CLIENT'S RESPONSIBILITIES

Client shall, at its expense, do the following in a timely manner so as not to delay the services:

A. Information/Reports

Provide Clark Dietz with reports, studies, as-built information, design information, site characterizations, regulatory decisions and similar information relating to the Services that Clark Dietz may rely upon without independent verification unless specifically identified as requiring such verification.

B. Representative

Designate a representative for the project who shall have the authority to transmit instructions, receive information, interpret and define Client's requirements and make decisions with respect to the Services. **The Client representative for this Agreement will be Matt Fineour, PE, Village Engineer.**

C. Decisions

Provide all criteria and full information as to Client's requirements for the Services and make timely decisions on matters relating to the Services.

PART III COMPENSATION

A. Compensation

1. Compensation to Clark Dietz for services rendered by employees working on the Project in accordance with PART I, SERVICES of this Agreement will be at the hourly billing rates shown in the attachment, "Schedule of General Billing Rates". The total compensation authorized by this Agreement will not exceed **\$25,825.00**

The Compensation shall include the following:

- (i) Payment for outside consulting and/or professional services performed by a subconsultant will be at actual invoice cost to Clark Dietz plus ten percent for administrative costs. Clark Dietz will obtain written Client approval before authorizing these services.
- (ii) Payment for expenses incurred directly on behalf of the Project at actual cost to Clark Dietz plus ten percent for administrative costs. Direct project expenses will be as defined in the attachment, "Schedule of Project Related Expenses".

B. Billing and Payment

1. **Timing/Format**
 - a. Invoices shall be submitted monthly for Services completed at the time of billing and are due upon receipt. Invoices shall be considered past due if not paid within 30 calendar days of the date of the invoice. Such invoices shall be prepared in a form supported by documentation as Client may reasonably require.
 - b. If payment in full is not received by Clark Dietz within 30 calendar days of the date of invoice, invoices shall bear interest at one-and-one-half (1.5) percent of the past due amount per month, which shall be calculated from the date of the invoice.
 - c. If the Client fails to make payments within 30 calendar days of the date of invoice or otherwise is in breach of this Agreement, Clark Dietz may suspend performance of services upon seven (7) calendar days' notice to the Client. Clark Dietz shall have no liability whatsoever to the Client for any costs or damages as a result of suspension caused by any breach of this Agreement by the Client. Upon payment in full by the Client, Clark Dietz shall resume services under this Agreement, and the time schedule and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expense necessary for Clark Dietz to resume performance.
2. **Billing Records**

Clark Dietz shall maintain accounting records of its costs in accordance with generally accepted accounting practices. Access to such records will be provided during normal business hours with reasonable notice during the term of this Agreement and for 3 years after completion.

PART IV
EQUAL EMPLOYMENT OPPORTUNITY

WISCONSIN CLAUSE

In connection with the performance of work under this contract, Clark Dietz (hereinafter referred to as the "Consultant") agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s. 51.01 (5), sexual orientation or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the Consultant further agrees to take affirmative action to insure equal employment opportunities. The Consultant agrees to post in conspicuous places, available for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

PART V
STANDARD TERMS AND CONDITIONS
Page 1 of 2

1. **STANDARD OF CARE.** Services shall be performed in accordance with the standard of professional practice ordinarily exercised by the applicable profession at the time and within the locality where the services are performed. No warranty or guarantee, express or implied is provided, including warranties or guarantees contained in any uniform commercial code.
2. **CHANGE OF SCOPE.** The Scope of Services set forth in this Agreement is based on facts known at the time of execution of this Agreement, including, if applicable, information supplied by Clark Dietz and Client. Clark Dietz will promptly notify Client of any perceived changes of scope in writing and the parties shall negotiate modifications to this Agreement.
3. **DELAYS.** If events beyond the control of Clark Dietz, including, but not limited to, fire, flood, explosion, riot, strike, war, process shutdown, act of God or the public enemy, and act or regulation of any government agency, result in delay to any schedule established in this Agreement, such schedule shall be extended for a period equal to the delay. In the event such delay exceeds 90 days, Clark Dietz shall be entitled to an equitable adjustment in compensation and extension of time.
4. **TERMINATION/SUSPENSION.** Either party may terminate this Agreement upon 30 days written notice to the other party in the event of substantial failure by the other party to perform in accordance with its obligations under this Agreement through no fault of the terminating party. Client shall pay Clark Dietz for all Services, including profit relating thereto, rendered prior to termination, plus any expenses of termination.
5. **REUSE OF INSTRUMENTS OF SERVICE.** All reports, drawings, specifications, computer data, field data notes and other documents prepared by Clark Dietz as instruments of service shall remain the property of Clark Dietz. Clark Dietz shall retain all common law, statutory and other reserved rights, including the copyright thereto. Reuse of any instruments of service including electronic media, for any purpose other than that for which such documents or deliverables were originally prepared, or alteration of such documents or deliverables without written authorization or adaptation by Clark Dietz for the specific purpose intended, shall be at Client's sole risk.
6. **ELECTRONIC MEDIA.** Electronic files furnished by either party shall be subject to an acceptance period of 30 days during which the receiving party agrees to perform appropriate acceptance tests. The party furnishing the electronic file shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and neither party shall have any obligation to correct errors or maintain electronic files. In the event of a conflict between the signed construction documents prepared by Clark Dietz and electronic files, the signed or sealed hard-copy construction documents shall govern. Under no circumstances shall delivery of electronic files for use by Client be deemed a sale by Clark Dietz and Clark Dietz makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall Clark Dietz be liable for indirect or consequential damages as a result of the Client's use or reuse of the electronic files.
7. **OPINIONS OF CONSTRUCTION COST.** Any opinion of construction costs prepared by Clark Dietz is supplied for the general guidance of the Client only. Since Clark Dietz has no control over competitive bidding or market conditions, Clark Dietz cannot guarantee the accuracy of such opinions as compared to contract bids or actual costs to Client.
8. **SAFETY.** Clark Dietz specifically disclaims any authority or responsibility for general job site safety and safety of persons other than Clark Dietz employees.
9. **RELATIONSHIP WITH CONTRACTORS.** Clark Dietz shall serve as Client's professional representative for the Services, and may make recommendations to Client concerning actions relating to Client's contractors. Clark Dietz specifically disclaims any authority to direct or supervise the means, methods, techniques, sequences or procedures of construction selected by Client's contractors.
10. **THIRD PARTY CLAIMS:** This Agreement does not create any right or benefit for parties other than Clark Dietz and Client.
11. **MODIFICATION.** This Agreement, upon execution by both parties hereto, can be modified only by a written instrument signed by both parties.
12. **PROPRIETARY INFORMATION.** Information relating to the Project, unless in the public domain, shall be kept confidential by Clark Dietz and shall not be made available to third parties without written consent of Client, unless so required by court order.
13. **INSURANCE.** Clark Dietz will maintain insurance coverage for Professional, Comprehensive General, Automobile, Worker's Compensation and Employer's Liability in amounts in accordance with legal, and Clark Dietz business requirements. Certificates evidencing such coverage will be provided to Client upon request. For projects involving construction, Client agrees to require its construction contractor, if any, to include Clark Dietz as an additional insured on its commercial general liability policy relating to the Project, and such coverages shall be primary.
14. **INDEMNITIES.** Clark Dietz agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors and employees against all damages, liabilities or costs, to the extent caused by Clark Dietz' negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom Clark Dietz is legally liable.

PART V
STANDARD TERMS AND CONDITIONS
Page 2 of 2

The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless Clark Dietz, its officers, directors, employees and subconsultants against all damages, liabilities or costs, to the extent caused by the Client's negligent acts in connection with the Project and that of its contractors, subcontractors or consultants or anyone for whom the Client is legally liable.

Neither the Client nor Clark Dietz shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

15. **LIMITATIONS OF LIABILITY.** No employee or agent of Clark Dietz shall have individual liability to Client. Client agrees that, to the fullest extent permitted by law, Clark Dietz' total liability to Client for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to the Project or this Agreement from any causes including, but not limited to, Clark Dietz' negligence, error, omissions, strict liability, or breach of contract shall not exceed the total compensation received by Clark Dietz under this Agreement or:

- If the Clark Dietz fee is less than \$1,000,000, the liability shall not exceed the greater of \$100,000 or the total compensation received by Clark Dietz, or
- If the Clark Dietz fee is equal to or more than \$1,000,000, the liability shall be limited to the applicable insurance coverage at the time of settlement or judgment.

16. **ACCESS.** Client shall provide Clark Dietz safe access to the project site necessary for the performance of the services.

17. **ASSIGNMENT.** The rights and obligations of this Agreement cannot be assigned by either party without written permission of the other party. This Agreement shall be binding upon and insure to the benefit of any permitted assigns.

18. **HAZARDOUS MATERIALS.** Clark Dietz and Clark Dietz' consultants shall have no responsibility for discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials in any form at the project site, including but not limited to asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic substances. If required by law, the client shall accomplish all necessary inspections and testing to determine the type and extent, if any, of hazardous materials at the project site. Prior to the start of services, or at the earliest time such information is learned, it shall be the duty of the Client to advise Clark Dietz (in writing) of any known or suspected hazardous materials. Removal and proper disposal of all hazardous materials shall be the responsibility of the Client.

19. **REMODELING AND RENOVATION.** For Clark Dietz' services provided to assist the Client in making changes to an existing facility, the Client shall furnish documentation and information upon which Clark Dietz may rely for its accuracy and completeness. Unless specifically authorized or confirmed in writing by the Client, Clark Dietz shall not be required to perform or have others perform destructive testing or to investigate concealed or unknown conditions. The Client shall indemnify and hold harmless Clark Dietz, Clark Dietz' consultants, and their employees from and against claims, damages, losses and expenses which arise as a result of documentation and information furnished by the Client.

20. **CLIENT'S CONSULTANTS.** Contracts between the Client and other consultants retained by Client for the Project shall require the consultants to coordinate their drawings and other instruments of service with those of Clark Dietz and to advise Clark Dietz of any potential conflict. Clark Dietz shall have no responsibility for the components of the project designed by the Client's consultants. The Client shall indemnify and hold harmless Clark Dietz, Clark Dietz' consultants and their employees from and against claims, damages, losses and expenses arising out of services performed for this project by other consultants of the Client.

21. **NO WAIVER.** No waiver by either party of any default by the other party in the performance of any particular section of this Agreement shall invalidate another section of this Agreement or operate as a waiver of any future default, whether like or different in character.

22. **SEVERABILITY.** The various terms, provisions and covenants herein contained shall be deemed to be separate and severable, and the invalidity or unenforceability of any of them shall not affect or impair the validity or enforceability of the remainder.

23. **STATUTE OF LIMITATION.** To the fullest extent permitted by law, parties agree that, except for claims for indemnification, the time period for bringing claims under this Agreement shall expire one year after Project Completion.

24. **DISPUTE RESOLUTION.** In the event of a dispute arising out of or relating to this Agreement or the services to be rendered hereunder, Clark Dietz and the Client agree to attempt to resolve such disputes in the following manner: First, the parties agree to attempt to resolve such disputes through direct negotiations between the appropriate representatives of each party. Second, if such negotiations are not fully successful, the parties agree to attempt to resolve any remaining dispute by formal nonbinding mediation conducted in accordance with rules and procedures to be agreed upon by the parties. Third, if the dispute or any issues remain unresolved after the above steps, the parties agree to attempt resolution by submitting the matter to voluntary nonbinding arbitration in accordance with rules and procedures to be agreed upon by the parties.

SCHEDULE OF GENERAL BILLING RATES

CLARK DIETZ, INC.

2015

<u>TITLE</u>	<u>HOURLY RATE</u>
Principal	\$200.00
Engineer 8	180.00
Engineer 7	170.00
Engineer 6	160.00
Engineer 5	140.00
Engineer 4	125.00
Engineer 3	110.00
Engineer 1 & 2	95.00
Technician 5	120.00
Technician 4	110.00
Technician 3	95.00
Technician 2	75.00
Technician 1	65.00
Clerical	70.00

Notes:

The rates in this schedule will be reviewed and adjusted as necessary but not sooner than six months after the date listed above. Rates include actual salaries or wages paid to employees of Clark Dietz plus payroll taxes, FICA, Worker's Compensation insurance, other customary and mandatory benefits, and overhead and profit. All project related expenses and sub-consultants will be billed at 110% of actual cost to cover handling and administrative expenses.

SCHEDULE OF PROJECT RELATED EXPENSES

CLARK DIETZ INC.

2105

Vehicles		
Autos		\$0.51/mile
Field Vehicles		\$60.00/day or \$0.51/mile (per agreement)
Survey Van		\$80.00/day or \$0.75/mile (per agreement)
Robotic Survey Equipment		\$20.00/hour
GPS Survey Equipment		\$30.00/hour
Nuclear Soils Compaction Gauge		\$50.00/day
CADD Usage		\$20.00/hour
Regular Format Copies* (8.5"x11" or 11"x17")		\$0.10/copy
Color Copies* (8.5"x11")		\$0.50/copy
Color Copies* (11"x17")		\$1.50/copy
Large Format Plotting and/or Copying*		
(12"x18")		\$0.50/sheet
(22"x34" or 24"x36")		\$1.75/sheet
(30"x42")		\$2.50/sheet
(36"x48")		\$3.00/sheet
Large Format Scanning*		
(12"x18")		\$.30/sheet
(22"x34" or 24"x36")		\$1.00/sheet
(30"x42")		\$1.50/sheet
(36"x48")		\$2.00/sheet
Hotels & Motels	}	At Cost
Meals		
Federal Express & UPS		
Public Transportation		
Film and Development Supplies		

Notes:

The rates in this schedule are subject to review and will be adjusted as necessary, but not sooner than six months after the date listed above. Certain rates listed with * are for in-house production. Larger quantities will be sent to an outside vendor. All project related expenses and sub-consultants will be billed at 110% of actual costs to cover handling and administrative expenses.



Purchase Order

Fiscal Year 2015

Page 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order #

1500164-00

BILL TO

VILLAGE OF PLEASANT PRAIRIE
9915 39TH AVENUE
PLEASANT PRAIRIE, WI 53158
262-694-1400

VENDOR

CLARK DIETZ INC
125 W. CHURCH ST.
CHAMPAIGN IL 61820

SHIP TO

Village of Pleasant Prairie
9915 39th Ave
Pleasant Prairie WI 53158

Vendor Phone Number	Vendor Fax Number	Requisition Number	Contact Name
217-373-8900	217-373-8923	229	Francine Hooper

Date Ordered	Vendor Number	Date Required	Freight Method/Terms	Department/Location
01/22/2015	498			Engineering

Item#	Description/Part No.	Qty	UOM	Unit Price	Extended Price
1	CTH H Water Main Extension The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading Remember to give PO# when ordering. Engineering services for the design of the CTH H water main extension, from approx. 325 ft south of 116th ST and south side of 122nd ST	1.0	Each	\$25,825.000	\$25,825.00

By Michael Deery
Village Administrator

PO Total	\$25,825.00
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Office of the Village
Director of Public Works
John P. Steinbrink, Jr.

To: Michael Pollocoff
From: John Steinbrink, Jr.
Subject: Emerald Ash Borer Treatment
Date: February 2, 2015

On December 23, 2014, a bid announcement for Emerald Ash Borer Treatment was posted to Wisconsin VendorNet System, the State of Wisconsin website for all state agency procurements. Through this posting and local publication, the bid was automatically distributed to 124 State registered vendors and 5 local vendors.

On January 12, 2015, sealed bids were opened for the contract to treat 1,076 publicly owned ash trees for a contract term of three years. This treatment will also be extended to Village residents for the treatment of privately owned ash trees at the bid cost.

Four bids were received. Of the four bids, one was pronounced non-responsive due to non-compliance of bid requirements. Please see the attached page for cost comparison/bid tab results.

The approved 2015 Park budget for this treatment was \$25,500. The lowest bid, submitted by Trugreen, was \$18,264 for treatment in 2015. has been treating ash trees in the Village since 2011.

I recommend a contract be awarded to Trugreen for Emerald Ash Borer Treatment in the amount of \$18,264.00 for 2015 and total 3-year contract of \$43,245.25.

Project#: 15-PARK-01

Bid Item: EMERALD ASH BORER TREATMENT

Bid Opening Date: January 12, 2015 2:00PM

Bidder Name	2015				
	Cost/Size (# of trees) < 6" (278)	TOTAL COST < 6"	Cost/Size (# of trees) 6" - 8" (522)	TOTAL COST 6" - 8"	TOTAL 2015
Trugreen	\$15.00	\$4,170.00	\$27.00	\$14,094.00	\$18,264.00
M&M Tree Care	\$28.00	\$7,784.00	\$80.00	\$41,760.00	\$49,544.00
Kinnucan Tree Experts	\$12.00	\$3,336.00	\$40.00	\$20,880.00	\$24,216.00

Bidder Name	2016						
	Cost/Size (# of trees) < 6" (278)	TOTAL COST < 6"	Cost/Size (# of trees) 9" - 16" (257)	TOTAL COST 9" - 16"	Cost/Size (# of trees) > 16" (19)	TOTAL COST > 16"	TOTAL 2016
Trugreen	\$15.00	\$4,170.00	\$56.25	\$14,456.25	\$115.00	\$2,185.00	\$20,811.25
M&M Tree Care	\$28.00	\$7,784.00	\$112.00	\$28,784.00	\$225.00	\$4,275.00	\$40,843.00
Kinnucan Tree Experts	\$15.00	\$4,170.00	\$60.00	\$15,420.00	\$100.00	\$1,900.00	\$21,490.00

Bidder Name	2017		
	Cost/Size (# of trees) < 6" (278)	TOTAL < 6"	TOTAL 2017
Trugreen	\$15.00	\$4,170.00	\$4,170.00
M&M Tree Care	\$28.00	\$7,784.00	\$7,784.00
Kinnucan Tree Experts	\$15.00	\$4,170.00	\$4,170.00

Bidder Name	3 YEAR CONTRACT TOTAL
Trugreen	\$43,245.25
M&M Tree Care	\$98,171.00
Kinnucan Tree Experts	\$49,876.00

Statewide Services, Inc.

Claim Division

1241 John Q. Hammons Dr.
P.O. Box 5555
Madison, WI 53705-0555
877-204-9712

January 26, 2015

Village of Pleasant Prairie
9915 39th Ave
Pleasant Prairie WI 53158

Program: League of Wisconsin Municipalities Mutual Insurance
Our Insured: Village of Pleasant Prairie
Date of loss: 1/21/2015
Our Claim # WM000301740109
Claimant: Tom Glogovsky
8305 West Ridge Dr
Pleasant Prairie WI 53158

Dear Ms. Savic,

Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance which insures the Village of Pleasant Prairie. We are in receipt of the claim submitted by Mr. Glogovsky for damage to his vehicle.

We have reviewed the matter and recommend that the Village of Pleasant Prairie deny this claim pursuant to the Wisconsin statute for disallowance of claim 893.80(1g). The disallowance will shorten the statute of limitations period to six (6) months.

Our denial is based on the fact that the investigation revealed no negligence on behalf of the Village. The Village did not have prior actual or constructive notice of the manhole condition which allegedly caused this incident.

Please submit the disallowance directly to the claimant at the above address. The disallowance should be sent certified or registered mail and must be received by the claimant within 120 days after you receive Notice of Claim. Please send a copy of the disallowance to Statewide Services Inc. Claims.

Sincerely,

Sarah Dorr
PO Box 5555
Madison, WI. 53705-0555
800-545-2190 Phone
800-854-1537 Fax
sdorr@statewidesvcs.com

CC: Rick Kalscheuer



MEMORANDUM

TO: VILLAGE BOARD OF TRUSTEES

FROM: JOHN P. STEINBRINK SR.
VILLAGE PRESIDENT

DATE: JANUARY 27, 2015

RE: PARK COMMISSION APPOINTMENT

I recommend the following appointment to the Park Commission:

Brock A. Williamson

Term- May 1, 2017

**Memorandum of Understanding
For Purchase of Voting Machines/Election Software
Between the Village of Pleasant Prairie (the "Village")
and the County of Kenosha (the "County")**

Kenosha County, through the office of the County Clerk, is in the process of purchasing new voting equipment to conduct elections in Kenosha County. It is the responsibility of counties and municipalities to provide for the cost of their elections, including costs of programming voting equipment, as per Sec. 7.15 and Sec. 5.68 (1) and (2), Wis. Stats. It has been determined that it is most cost effective for the County to continue to program the machines for each election and to license and purchase election service equipment and software. The Village wishes to purchase voting equipment compatible with the software and equipment utilized by the County.

The County will:

1. Purchase election server equipment and necessary software, provide voting equipment and programming necessary for it to fulfill its statutory duties and obligations specifically established in the Kenosha County Master Professional Purchase and Services Agreement (MPPSA) a copy of which is attached as Addendum A.
2. Provide programming of the machines in order to accurately tally and report election results, which will be updated as needed for future elections, which will be performed by the County.
3. Bear the responsibility for the costs of state certification or recertification.

The Village will be responsible for:

1. Payment within 30 days after billing for a portion of ballot and programming fees directly associated with an election involving Municipal races and referendum.
2. Purchasing from Election Systems & Software, LLC (ES&S) voting equipment at the cost detailed in Addendum B of the MPPSA as follows:

7	DS200 Digital Image Scanners with Plastic Ballot Boxes with Steel Door and e-Bin, Reverse Wound Paper Roll and 4GB jump Drive including Wireless Modem	\$42,350.00
6	Express Vote Units with Soft Sided Case, Detachable ADA Keypad, 4GB Flash Drive and Headphones	<u>\$21,000.00</u>
	TOTAL INVOICE FOR THE VILLAGE	\$63,350.00

After the warranty term has expired, the Village will be responsible for any voting equipment annual hardware maintenance and annual firmware license maintenance and support services as well as the costs for emergency repair services required as a result of the action, error, or omission of the Village. No other fees will be charged to the Village for the delivery, set up, testing, training, services and implementation of the new voting equipment. The Village will be responsible for any additional supplies and/or equipment purchased once the voting equipment is received.

Pursuant to the Master Professional Purchase and Services Agreement entered into by the County and Election Systems and Services, Inc. (ES&S), other obligations may fall upon the Village as well as obligations from ES&S to the Village. A copy of the Agreement is attached as Addendum A and all such obligations of the Village are made a part of this Memorandum of Understanding by reference.

The Village will maintain ownership of the voting machine equipment. The County will maintain ownership of the election server equipment and software and can make changes as needed and necessary. The County will warrant that the software has been correctly programmed to accurately tally and report election results.

The County shall provide the Village with 365 days' notice if they do not intend to renew their agreement with ES&S.

IN WITNESS WHEREOF, the parties hereto sign this Agreement on the day, month and year noted:

Kenosha County, by:

Village, by:

Signature/Date
Jim Kreuser
County Executive

Authorized Signature/Date
John P. Steinbrink
Village President

Attest:

Signature/Date
Mary Schuch-Krebs
County Clerk

Authorized Signature/Date
Jane M. Romanowski
Village Clerk

KENOSHA COUNTY
MASTER PROFESSIONAL PURCHASE AND SERVICES AGREEMENT

This MASTER PROFESSIONAL PURCHASE AND SERVICES AGREEMENT (“Agreement” or “Contract”) entered into this ___ day of January, 2015 is by and between, ***Election Systems & Software, LLC, 11208 John Galt Boulevard, Omaha, NE 68137*** hereinafter referred to as “Contractor” or “ES&S”) and **Kenosha County**, a municipal corporation and political subdivision of the State of Wisconsin having its principal offices located at 1010 - 56th Street, Kenosha WI 53140, (hereinafter referred to as “the County” or “Kenosha County” or “Customer”).

RECITALS

WHEREAS, Contractor is in the business of providing certain ***voter tabulation equipment and related election management software as well as providing certain election*** services to its customers; and

WHEREAS, County desires to engage Contractor in order to purchase Contractor’s voter tabulation equipment and license election management software from Contractor as well as obtain election support and license, maintenance and support services from Contractor as more fully described in this Agreement and any attached Statements of Work (as defined below).

NOW, THEREFORE, in consideration of the foregoing and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

1) DEFINITIONS:

“**Confidential Information**” means all information as listed on the County’s form “**DESIGNATION OF CONFIDENTIAL AND PROPRIETARY INFORMATION**”. If claiming Confidential and Proprietary information, Contractor must obtain said form from the County and incorporate into this Contract.

“**Contractor**” means ***Election Systems & Software, LLC, 11208 John Boulevard, Omaha, NE 68137.***

“**The County**”, “**County**” means Kenosha County.

“**Project Services**” means those services provided by Contractor and, to the extent applicable, subcontractors and consultants of Contractor, which are described in any Statement of Work.

“**Statement of Work**” means each Statement of Work attached hereto, signed by both parties and describing any Project Services, each of which shall be deemed to be a part of this Agreement and subject to its terms and conditions.

“**Municipalities**” means a city, town, or village that has corporate status and local government residing within the County of Kenosha. This would include the City of Kenosha, Town of Brighton, Town of Paris, Town of Randall, Town of Salem, Town of Somers, Town of Wheatland, Village of Bristol, Village of Genoa City, Village of Paddock Lake, Village of Pleasant Prairie, Village of Silver Lake, and Village of Twin Lakes.

2) ENTIRE AGREEMENT:

This Agreement, along with Addendums A through E and any subsequently issued change orders, task orders, or additional Scopes of Work, shall constitute the entire agreement. **Wherever the terms and conditions of any addendum, change order, task order or additional Scope of Work are in conflict with this Agreement, the Agreement shall prevail.**

Any change orders, task orders, or additional Scopes of Work must be signed by a duly authorized representative of Kenosha County prior to the commencement of any work.

3) PURCHASE/LICENSE OF CONTRACTOR EQUIPMENT AND CONTRACTOR SOFTWARE; PROJECT SERVICES:

Purchase/License Terms:

Subject to the terms and conditions of this Agreement, Contractor agrees to sell and/or license, and County agrees to purchase and/or license, the Contractor equipment and Contractor software described on Addendum B (the, “Contractor Equipment” and “Contractor Software”) in accordance with the Additional Terms and Conditions set forth in Addendum B. The payment terms

for the Contractor Equipment and Contractor Software are set forth in Section 5 below.

Project Services:

The County hereby engages Contractor to provide the Project Services described in Statement(s) of Work incorporated into this document. Additional Project Services may be purchased after the date hereof by attaching to this Agreement one or more additional Statements of Work or change orders executed by both parties.

Contractor shall provide, at its own expense, all personnel required in performing the services under this Contract. Contractor, during the period of this Contract shall not hire, retain or utilize for compensation any member, officer, or employee of the County or any person who, to the knowledge of Contractor, has a conflict of interest in fulfillment of this Agreement.

The County's project manager for this Contract shall be:

Michael Bastianelli
Application Services Manager
Division of Information Technology
Telephone: 262-653-2431
Email: michael.bastianelli@kenoshacounty.org

Contractor shall take direction only from the herein named County project manager or designee for the performance of this Contract.

4) **CONTRACT TERM:**

The term of this Agreement shall begin upon execution of the Agreement by all parties and shall continue in full force and effect (the "Term") for 5 (five) years from the date of delivery of Contractor Equipment and Contractor Software as set forth on Addendum B.

Contract may be extended (the "Renewal Period") by mutual written agreement in one-year intervals for a maximum of three additional years.

License, Maintenance and Support pricing is firm for the Term. Thereafter, the annual License, Maintenance and Support pricing shall be at ES&S' then current rates. Kenosha County reserves the right to further negotiate the annual License, Maintenance and support pricing after the Term.

In addition to the termination provisions set forth in Sections 14-16 below, the parties acknowledge and agree that the execution and enforcement of this Contract is contingent upon the County obtaining certain Memorandums of Understanding from each individual Municipality purchasing and/or licensing the Contractor Equipment and Contractor Software as set forth in Addendum E, attached hereto and incorporated herein by this reference. In the event the County is unable to obtain executed MOUs from each Municipality set forth in Addendum E on or before February 15, 2015, unless otherwise extended by mutual written agreement by the parties, either party may terminate this Contract effective February 15, 2015 or such other date as may be mutually agreed upon, in writing, by the parties (the, "Termination Date"). Notwithstanding the foregoing, the County acknowledges and agrees that it shall be responsible for the payment of all services provided by the Contractor prior to the Termination Date, and, if applicable, the parties will work jointly on the return of any Contractor Equipment and Contractor Software.

5) **COMPENSATION:**

In consideration of Contractor providing the Contractor Equipment and licensing the Contractor Software as well as providing the Project Services hereunder, The County shall pay to Contractor, at its principal place of business identified on the signature page hereto and at the times specified in each Addendum or Statement of Work, the fees set forth in each such Addendum or Statement of Work (collectively, the "Fees"). In the event that the purchase and/or license of the Contractor Equipment and Contractor Software or the Project Services are canceled at any time prior to delivery and completion, all fees and expenses accrued to the date of such cancellation will be billed to the County at such time and paid by the County promptly thereafter. In addition, in the event of any such early cancellation of the purchase and/or license of any Contractor Equipment or Contractor Software or the performance of any Project Services, The County shall be responsible for any expenses incurred by Contractor arising out of any non-cancelable contracts with third parties entered into by Contractor on The County's behalf pursuant to this

Agreement.

Total value of Contract, inclusive of all Scopes of Work and any Change Orders, may not exceed \$1,000,000. Of which, \$512,200 shall be invoiced to the Municipalities for the purchase of voting hardware. The Contractor Equipment and Contractor Software being purchased and licensed by each Municipality as well as the contact names and addresses for the invoicing of such Municipalities are set forth on Addendum E. In addition, all annual License, Maintenance and Support Services as well as Project Services associated with the Municipalities shall be invoiced and paid for by the Municipalities

Progress payments at certain milestones or upon receipt of specific deliverables during any engagement may be allowed and paid under this Agreement, at the discretion of the County. A schedule of payments for milestones or deliverables must be included in any Scope of Work.

Out of pocket expenses are not reimbursable unless specifically agreed to in any Scope of Work. No further compensation of any amount or kind will be given, unless agreed to by the County in writing by the County. As a matter of practice, the County attempts to pay all invoices in 30 days.

Contractor shall provide Kenosha County with itemized billings which shall include, but not be limited to, the following:

- o Contractor Equipment, Contractor Software or Project Services provided
- o Dates worked.
- o Specific tasks performed.
- o Draft or final form documents of the work produced (if applicable).

6) **NON-APPROPRIATION OF FUNDS:**

Kenosha County states that it is our intent to make all payments required to be made under this Agreement. However, in the event Kenosha County's legislative body, the Kenosha County Board of Supervisors, does not appropriate funds for the continuation of the Agreement for any fiscal year after the first fiscal year, and it has no funds to continue the Agreement from other sources, said Agreement will be terminated without damages or cost for such termination.

7) **CHANGES IN THE WORK:**

The County shall have the right at any time during the progress of the Work to increase or decrease the Work. Promptly after being notified of a change, Contractor shall submit an itemized estimate of any cost or time increases or savings it foresees as a result of the change. Except in an emergency endangering life or property, or as expressly set forth herein, no addition or changes to the Work shall be made except upon written order of the County, and the County shall not be liable to the Contractor for any increased compensation without such written order. No officer, employee or agent of the County is authorized to direct any extra or changed work orally.

A Change Order, in a format acceptable to both the County and the Contractor, shall be issued and executed promptly after an agreement is reached between Contractor and the County concerning the requested changes. All change orders shall be incorporated into this Contract. Contractor shall promptly perform changes authorized by duly executed Change Orders. The Contract Amount and Contract Time shall be adjusted in the Change Order in the manner as the County and Contractor shall mutually agree.

8) **RESERVED**

9) **SERVICES WARRANTY**

The Contractor warrants to the County that all services furnished hereunder will be performed in a professional manner consistent with industry practices and will conform in all respects to the terms of this Agreement, including any drawings, specifications or standards incorporated herein; free from any defects in materials, workmanship, and free from such defects in design. In addition, Contractor warrants the goods and services are suitable for and will perform in accordance with the purposes for which they were intended.

10) **FORCE MAJEURE**

Contractor shall not be liable for failure or delay in performing its obligations hereunder if such failure or delay is due to a force majeure event or other circumstances beyond its reasonable control, including, without limitation, acts of any governmental

body, war, insurrection, sabotage, embargo, fire, flood, labor disturbance, interruption of or delay in transportation, unavailability of third party services, failure of third party software or inability to obtain raw materials, supplies or power used in or equipment needed for provision of the Project Services.

11) NON-DISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY AND AFFIRMATIVE ACTION PROGRAMS:

In the performance of work under this Contract, Contractor shall not discriminate against any employee or applicant for employment because of age, race, creed, color, disability, marital status, sex, national origin, ancestry, arrest record, conviction record, military service in violation of Sec 111.321, Wisconsin Statutes.

Employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeships. Contractor will post in conspicuous places, available for employees of the Contractor and applicants for employment, notices setting forth the provisions of the non-discriminatory clause.

When a violation of the non-discrimination, equal opportunity or affirmative action provisions of this section has been determined by the County, Contractor shall immediately be informed of the violation and directed to take all action necessary to halt the violation, as well as such action as may be necessary to correct, if possible, any injustice to any person adversely affected by the violation, and immediately take steps to prevent further violations. If, after notice of a violation to Contractor, further violations of this section are committed during the term of the Contract, the County may terminate the Contract without liability for the uncompleted portion or any materials or services purchased or paid for by the Contractor for use in completing the Contract, or it may permit Contractor to complete the Contract but, in either event, Contractor may be ineligible to participate in future contracts with the County.

12) PUBLICITY:

Contractor agrees not to refer to award of this Contract in commercial advertising in such a manner as to state or imply that the services provided are endorsed or preferred by Kenosha County. The contractor shall not have the right to include the County's name in its published list of customers without prior written approval of Kenosha County. The contractor further agrees not to publish, publicize, verbalize, print, tape, film, email, internet communication or any other electronic communication or cite in any form, any comments or quotes from County staff.

13) INDEMNITY AND INSURANCE REQUIREMENTS:

- a) **Contractor** agrees to indemnify, hold harmless and defend **Kenosha County**, its officers, agents and employees from any and all liability including claims, demands, losses, costs, damages and expenses of every kind and description or damage to persons or property arising out of or in connection with or occurring during the course of this Agreement where such liability is founded upon or occurring out of the acts or omissions of the **Contractor**, its agents or employees.
- b) **Contractor** agrees to protect itself and **Kenosha County** under the indemnity agreement set forth in the above paragraph. **Contractor** will at all times during the terms of this Contract keep in force and effect commercial general liability, professional liability, automobile liability, excess/umbrella liability, worker's compensation, and employer's liability insurance policies issued by a company or companies rated A- VII or better by AM Best and authorized to do business in the State of Wisconsin with the following minimum limits of coverage;

i. Commercial General Liability *	
Each Occurrence	\$1,000,000
General Aggregate	\$2,000,000
Products - Comp/Op Agg	\$2,000,000
ii. Professional Liability*	\$1,000,000
iii. Automobile Liability	
Combined Single Limit	\$1,000,000
iv. Excess/Umbrella Liability	
Each Occurrence	\$1,000,000
Aggregate	\$1,000,000

v. Worker's Compensation Statutory Limits

vi. Employer's Liability*

Each Accident	\$100,000
Disease Each Employee	\$100,000
Disease Policy Limit	\$500,000

*Or such higher limits sufficient for these insurance policies to be scheduled under the Umbrella policy.

- c) Coverage afforded shall apply as a primary with **Kenosha County** named as an additional insured on the commercial general, and excess/umbrella liability policies. **Contractor** shall give 30 days advance written notice of cancellation or non-renewal during the term of this Contract.
- d) **Contractor** shall not discontinue or change liability insurance policies in effect during any part of this Contract without buying "tail end" insurance to cover potential claims that may have occurred during the term of this Agreement. The hold harmless, indemnity and insurance provisions of this Contract shall survive the termination of this Contract and shall remain operative until the time that all potential claims or potential civil actions by the parties or by third parties shall expire under existing law.
- e) Within ten (10) days of execution of this Contract, the **Contractor** shall furnish **Kenosha County** with a certificate of insurance, showing evidence of the above requirements.
- f) **Contractor** shall notify **Kenosha County** immediately upon the commencement of any litigation against **Contractor** where there is any possibility **Kenosha County** may be made a party thereto.

14) **TERMINATION BY CONTRACTOR:**

Contractor may, at its option, terminate this Contract upon the failure of the County to pay any amount which may become due hereunder for a period of forty-five (45) days following submission of appropriate billing and supporting documentation. Upon said termination, Contractor shall be paid the compensation due for all services rendered through the date of termination including any retainage (if applicable).

15) **TERMINATION FOR DEFAULT OR BREACH BY CONTRACTOR:**

Failure of the Contractor to perform any of the provisions of this Contract shall constitute a breach of contract, in which case, the County shall allow the Contractor to take corrective action within (i) ten (10) days in the event the alleged breach occurs within forty-five (45) days of a scheduled election within the County (the, "Election Period") or (ii) thirty days (30) in the event the alleged breach occurs outside of the Election Period. The foregoing cure periods shall commence on the date of Contractor's receipt of written notice from the County citing the exact nature of such breach. Failure to take corrective action or failure to provide a written reply within the prescribed periods set forth herein shall constitute a default of the Contract. If defaulted, the Contractor shall be liable for damages in an amount equal to that portion of the Contract in which the Contractor defaulted or failed to provided the required service Such undisputed payment shall be due within 20 days. Failure to pay the required undisputed amount on time will result in an interest charge of 1.5% per month on the balance due. Kenosha County reserves the right to enforce the performance of this Contract in any manner prescribed by law or equity in the event of breach or default of this Contract, and may, in its sole discretion, contract with another party with or without solicitation of proposals, bids or further negotiations. Contractor must compensate for any and all loss to the County above the Contract amount set forth herein for service which Contractor defaulted on should it become necessary to contract with another person because of such default. The County shall make every effort to mitigate any cost to the Contractor. If Contractor fails to pay any required damages as set forth herein on a timely basis, Contractor will be liable for costs and expenses of the County for litigation to enforce this Agreement, including reasonable administrative costs, reasonable attorney's fees and court costs.

It is mutually agreed the breach of this Contract on Contractor's part will result in irreparable and continuing damage to the County for which money damages may not provide adequate relief. Therefore, the breach of this Agreement on Contractor's part shall entitle the County to both preliminary and permanent injunctive relief and money damages insofar as they can be determined under the circumstances.

16) UNRESTRICTED RIGHT OF TERMINATION:

The County further reserves the right to terminate this Contract at any time for any reason by giving Contractor thirty (30) days prior written notice of such termination either to the address of Contractor set forth in this Agreement or delivered in person to the Contractor or its representative.

In the event of said termination, the County shall not be liable to Contractor except for work performed prior to such notice in an amount proportionate to the completed Contract price and for the actual costs of preparations made by Contractor for the performance of the canceled portions of the Contract. Anticipatory profits and consequential damages shall not be recoverable by Contractor. The Contractor shall make every effort to mitigate cost to the County. The Contractor shall attempt to return for credit any materials purchased by the Contractor for use under this Contract. Payments due the Contractor resulting from termination of Contract pursuant to this paragraph shall be offset by any progress payments made by the County to the Contractor.

17) STOPPING SERVICES:

When the County terminates the services in accordance with any termination clause of this Agreement, Contractor shall take the actions set forth herein. Unless the County directs otherwise, after receipt of a written notice of termination, Contractor shall promptly (a) stop performing services on the date and as specified in the notice of termination; (b) place no further orders or subcontracts for materials, equipment, services or facilities, except as may be necessary for completion of such portion of the services that is not terminated; (c) cancel orders and subcontracts, upon terms acceptable to the County, to the extent that they relate to the performance of services terminated; (d) assign to the County all of the right, title, and interest of Contractor in all orders and subcontracts related to services which shall continue; (e) deliver completed work to the County and take such action as may be necessary or as directed by the County to preserve and protect the work, work site, and any other property related to the services in the possession of Contractor in which the County has an interest; (f) continue performance only to the extent not terminated, and (g) return any the County owned property, materials and supplies in Contractors possession, including any keys or access cards to any the County facility.

18) INDEPENDENT CONTRACTOR:

Nothing contained in this Contract shall constitute or be construed to create a partnership or joint venture between Kenosha County or its successors or assigns and Contractor or its successors or assigns. In entering into this Contract, and in acting in compliance herewith, Contractor is at all times acting and performing as an independent contractor, duly authorized to perform the acts required of it hereunder. Contractor attests that he or it in fact, regularly performs similar professional services for other counties or local governments.

The manner in which Contractor performs the services provided for hereunder including work hours, location, and other details of such services, shall be exclusively determined by the Contractor. The Contractor may consider the availability of the facility and the normal working hours of the County. The County shall have the right to control and direct the results of such services, however, in the performance thereof, Contractor is and shall remain independent (with the obligation solely on the Contractor's part to provide for and pay any contribution or taxes required by federal, state or local authorities imposed on or measured by income) providing consultation and work product on the matters made the subject thereof. The County understands the Contractor will engage in other business or trade for other persons or organization, at Contractor's discretion, during the time Contractor is rendering services for the County, providing such outside functions do not in any way restrict Contractor in performing the services provided for in this Contract.

Contractor further agrees that the County is not to be charged with the obligation or responsibility of extending any fringe benefits such as hospital, medical and life insurance, or pension plans, etc., which may be extended to employees of the County from time to time and further agrees to indemnify and hold harmless Kenosha County and all its employees, officers and agents from any liability for worker's compensation, unemployment compensation, income tax or social security or FICA contributions, or any or other similar obligation, and from personal injuries, including death, or for damage to or loss of personal property, which might occur as a result of the performance of the services provided for under this Contract.

Contractor agrees that Contractor will not file any complaint, charge, or claim with any local, state or federal agency or court in which Contractor claims to be or to have been an employee of Kenosha County during the period of time covered by this Contract and that if any such agency or court assumes jurisdiction of any complaint, charge or claim against the County on Contractor's behalf, Contractor will request such agency or court to dismiss such matter without fees or costs or any other

expense to Kenosha County.

19) ASSIGNMENT LIMITATION:

This Contract shall be binding upon and inure to the benefit of the parties and their successors and assigns; provided however, that neither party shall assign its obligations hereunder without the prior written consent of the other. The selected Contractor will not be permitted to sublet, sell, transfer, assign or otherwise dispose of the Contract or any portion therein, or its right, title or interest in, to any person, firm or corporation without the written consent of Kenosha County.

20) USE OF SUB-CONTRACTORS:

Kenosha County reserves the right to accept or reject the use of sub-contractors in the performance of this Contract. If Kenosha County permits the use of subcontractors, the following will apply:

- i. The contractor is the prime vendor. A prime vendor is the vendor who provides a service and receives a payment for that service. The County considers the prime vendor to be the sole point of contact with regards to contractual matters, including the performance of the services and the payment of any and all charges resulting for contractual obligations.
- ii. The prime contractor will be responsible for the contract performance when subcontractors are used. However, when subcontractors are used, they must abide by all terms and conditions of the Contract. If subcontractors are to be used, the contractor must clearly identify the subcontractor including length of time the subcontractor has been used by the prime contractor and other projects.

The prime contractor shall provide the County with the names of any subcontractors used for the performance of any part of this Contract. The existence of the subcontractor does not relieve or reduce the prime contractor of any liability to the County for any breach in the performance of the prime contractor's duties. The prime contractor agrees that all subcontractors shall be agents of the prime contractor and the prime contractor agrees to hold harmless and indemnify Kenosha County, its officers, agents and employees hereunder for any loss or damage of any kind occasioned by the acts or omissions of prime contractors, subcontracts, their agents or employees.

Kenosha County reserves the right of reasonable refusal of any subcontractor hired to perform any part of this Contract. Subcontractors must be pre-approved by Kenosha County.

21) PROHIBITED PRACTICES:

Contractor during the period of this Contract shall not hire, retain or utilize for compensation any member, officer, or employee of the County or any person who, to the knowledge of Contractor, has a conflict of interest. **Contractor shall obey all state, federal and local laws and regulations.**

22) AUTHORIZATION; SAVINGS CLAUSE:

The validity, construction, enforcement and effect of this Contract shall be governed by the laws of the State of Wisconsin. All agreements and covenants contained herein are severable, and in the event any one of them shall be held invalid by any competent court or agency, this Contract shall be interpreted as if such invalid covenant was not contained herein.

23) SECURE FACILITY RESTRICTION:

All employees and sub-contractors of the Contractor who service equipment or perform work in any county facility under this Contract may be required to submit to a criminal records background check or security check on a case-by-case basis before allowed access to any County facility. Contractor will be required to submit any requested identifying information for each technician, employee or subcontractor and must provide an updated list of technicians, employees or subcontractors to the Contract Manager whenever a change in staff occurs.

24) OWNERSHIP OF INFORMATION/INTELLECTUAL PROPERTY:

All trademarks, patents, copyrights and other intellectual property rights owned by either party on the date hereof shall continue

to be owned solely by such party, and nothing herein shall be deemed to confer any rights to any such intellectual property on the other party. Contractor acknowledges that all work product created hereunder specifically for the County during the Term (“**Work Product**”) will, upon payment by the County of all Fees due and owing hereunder, be deemed to constitute “work for hire” and as such, shall be owned by the County. Notwithstanding anything set forth in this Section to the contrary, in the event that the County fails to pay to Contractor any Fees due and owing to Contractor within 10 days of receipt of written notice of such failure to pay, Contractor shall be entitled to withhold delivery of Work Product until such time as Contractor has been paid such Fees.

All information, written, digital, photographic or otherwise, and any derivatives thereof, whether created by the County or Contractor, which are related to the Work Product covered under this Contract remains completely the property of Kenosha County and no license or other rights to such information is granted to any other person or entity. For purposes of this Contract, “derivatives” shall mean: (i) for copyrightable or copyrighted material, any translation, abridgment, revision, or other form in which an existing work may be recast, transformed, or adapted; and (ii) for patentable or patented material, any improvement thereon.

25) NON-DISCLOSURE AND NON-USE OF INFORMATION AND WORK PRODUCT DEVELOPED BY CONTRACTOR FOR KENOSHA COUNTY:

Contractor will not disclose, publish, or disseminate any information it obtains from or develops for the County under this Contract. Contractor agrees to take all reasonable precautions to prevent any unauthorized use, disclosure, publication, or dissemination of information and work product obtained from or developed for the County under this Contract. Contractor agrees not to use, publish or disseminate information and work product for its own or any third party’s benefit without the prior written approval of the County.

26) RETURN OF DOCUMENTS:

Within ten business days of receipt of the County’s written or oral request, Contractor will return all documents, records, and copies thereof it obtained or created during the development of the Work Product covered by this Contract.

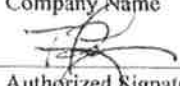
27) PUBLIC RECORD LAW COMPLIANCE:

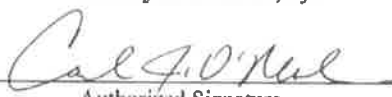
- a) It is the intention of Kenosha County to maintain an open and public process in the solicitation, submission, review, and approval of contracts.
- b) The Parties acknowledge that Kenosha County is a municipal corporation legally bound to comply with the Wisconsin Public Records Law and Open Meetings Law (see sections 19.32-19.39 & 19.81-19.98, Wis. Statutes) and that, unless otherwise clearly allowed by law to be an exception to the Public Record Law and confidential, all aspects of this Agreement are subject to open disclosure and are a matter of public record. It is further agreed to that neither party will take any action to obstruct the operation of these laws. To comply with any request under said Public Record Law, the provider/contractor herein shall produce copies of all materials gathered or produced or modified pursuant to this Contract to Kenosha County, in their original (i.e., electronic or digital, etc.) format at actual cost of reproduction, without profit. According to Wisconsin caselaw, even if records are created or maintained by, or in the custody of, the provider as an independent contractor, they, along with the raw data used to create the record, are nevertheless public records that must be made available to the public within a reasonable time and without delay upon request by any person, and in the format in which they were created. Provider/contractor agrees to hold Kenosha County, its agents, officials and employees harmless and to indemnify them and Kenosha County for all costs, fees, including all reasonable attorney fees and expense of all kinds, and any judgments, orders, injunctions, writs of mandamus, and damages or expense of whatever kind for which Kenosha County or its agents, officials or employees may expend or be held liable due to the Provider/contractor’s failure to comply with the Wisconsin Public Records and Open Meetings laws, or with this Agreement.
- c) Any Public Record Law request received directly by Contractor related to this Contract with Kenosha County shall immediately be reported to the contract manager for the County.
- d) Any information, records, documents, or other materials provided to Kenosha County by Contractor that Contractor claims as confidential trade secrets and, therefore, exempt from Public Record Law must be clearly defined on the attached form “**DESIGNATION OF CONFIDENTIAL AND PROPRIETARY INFORMATION**” and submitted to the project manager (or his designee) named in Paragraph 3 of this document.

28) MISCELLANEOUS:

- a) *Notices.* All notices required or permitted under this Agreement shall be in writing and shall be deemed received when (a) delivered personally, (b) 3 days after having been sent by registered or certified mail, return receipt requested, postage prepaid, (c) 1 day after deposit with a commercial express courier specifying next day delivery, with written verification of receipt, or (d) sent by confirmed facsimile (followed by the actual document via U.S. mail). All communications shall be sent to the address set forth for each party below its signature hereto or to such other address as either party may provide to the other party in writing.
- b) *Severability.* If any provision of this Agreement is held to be unenforceable or invalid for any reason, the remaining provisions will continue in full force and effect with such unenforceable or invalid provision to be changed and interpreted to best accomplish its original intent and objectives.
- c) *Amendments; Enforcement.* No changes or modifications to or waivers of any provisions of this Agreement shall be effective unless evidenced in writing and signed by both parties. The failure of either party to enforce its rights under this Agreement at any time for any period shall not be construed as a waiver of such rights.

IN WITNESS WHEREOF, the parties hereto have executed this Contract on the day, month and year first above written.

Election Systems & Software, LLC
Company Name

Authorized Signature
CFO
Title
Carol J. O'Neal
Print Name
1-14-15
Date

County of Kenosha, by:

Authorized Signature
Purchasing Director
Title
Carol J. O'Neal
Print Name
1-15-2015
Date

ETHICS COMPLIANCE ADDENDUM

It is agreed and understood by all parties to this Contract that:

1. In addition to ethical standards set forth in Wisconsin Statutes section 19.59 for all county employees and officials [either elected or appointed] Kenosha County has adopted an ethics policy that is applicable to county employees in conducting county business. That policy may be reviewed at:

http://www.co.kenosha.wi.us/corpc/documents/05_CH_ET.pdf

It is further understood that all county employees and officials [either elected or appointed] are prohibited from engaging in any criminal conduct contrary to Wisconsin Statutes sections 946.12 involving misconduct in public office and 946.13 involving a private interest in a public contract.

2. This ethics policy is intended to ensure that public trust in Kenosha County government is maintained and that decisions affecting the county and its citizens are made fairly and impartially for the benefit of all citizens and not for personal gain.

This policy precludes:

- the misuse or misappropriation of county property or funds for personal use or otherwise,
- use or disclosure of confidential information for personal gain or otherwise,
- elimination of conflicts of interests, receipt of gifts or favors or other considerations of value by county employees,
- the use of the employee's public position to influence or gain unlawful benefits or to influence or gain advantages or privileges for the employee,
- and the conducting of personal business or campaigning during working hours.

3. This policy, furthermore, requires employees to disclose and report to the proper authorities any violation of this policy or State Statute by either other employees or by any non-employee or citizen seeking to or aiding or abetting in efforts to circumvent this policy. Any employee failing to make such disclosure or report is subject to discipline. This Contract also requires that any party contracting with Kenosha County also report any such violation to either the District Attorney or Corporation Counsel for Kenosha County.

4. By executing this Contract, each party certifies that it knows of no conflicts of interest or appearance of a conflict or appearance of an impropriety on the part of any current or former county official or employee who may have had a role on deciding which proposal or bid will be accepted, and

5. By executing this Contract, each party certifies that no attempt has been made by anyone on behalf of the party submitting a proposal or bid to directly or indirectly illegally influence the awarding of a contract by promise of or delivery of any consideration or anything of value to a current or former County official or employee or family or household member of a current or former County official or employee, or in any other manner contrary to law, and

6. The parties acknowledge that Kenosha County is a municipal corporation legally bound to comply with the Wisconsin Open Meetings and Public Records laws and that as such, unless otherwise allowed for by law, all aspects of this Agreement are subject to open discussion and disclosure are a matter of public record. It is furthermore agreed to that no party will take any action to obstruct the operation of these laws. If records are created or maintained or in the custody of the provider, as an independent contractor, they, along with the raw data used to create the record, are, nevertheless, public records. Within legal constraints related to confidentiality and privacy protection, such records must be made immediately available to the public upon request and in the format in which they were created. Provider agrees to hold the County harmless and to indemnify the County for all costs, fees, including all attorney fees and judgments and damages of whatever kind for which the County may be held liable due to the provider's failure to comply with the Wisconsin Public Records and Open Meetings laws.

7. That any subsequent finding of a violation of either the County's ethics policy or Wisconsin Statutes sections, 19.59, 946.12 and 946.13 by any party or any agent of any party acting either alone or acting in concert with a current or former Kenosha County official or employee may result, at the sole option of Kenosha County, in this Agreement being declared null and void and / or may result in the party violating this policy being debarred from submitting proposals, bids or contracting with Kenosha County for a specified period of time in the future.

Election Systems & Software, LLC

Company Name

Authorized Signature

Title

Print Name

Date

County of Kenosha, by:

Authorized Signature

Purchasing Director

Title

Carol J. O'Neal

Print Name

Date

Addendum B

Voter Tabulation System and Services Purchase Summary, Payment Terms and Additional Terms and Conditions

<u>Item</u>		<u>Description</u>	<u>Qty</u>	<u>Price</u>	<u>Total</u>
1	DS200	Model DS200 Digital Image Scanner with Plastic Ballot Box with Steel Door and e-Bin, Reverse Wound Paper Roll, and 4GB Jump Drive)	56	\$5,750.00	\$322,000.00
2	ExpressVote	ExpressVote Unit with Soft-Sided Case, Detachable ADA Keypad, 4GB Flash Drive, and Headphones	55	\$3,500.00	\$192,500.00
3	Software	ElectionWare – PYO Standard (Base Package)	1	\$27,090.00	\$27,090.00
4	Software	Synthesized Audio Capability - English Language	1	\$7,730.00	\$7,730.00
5	Software	Custom Data Exports (EXP State Files)	1	\$2,000.00	\$2,000.00
6	Other	DS200 Wireless Modem - Verizon	54	\$300.00	\$16,200.00
7	Other	4GB Jump Drive (Additional)	20	\$105.00	\$2,100.00
8	Other	DS200 Paper Guide	56		Included
9	Installation/Acceptance Testing	Model DS200 Scanners	56	\$115.00	\$6,440.00
10	Installation/Acceptance Testing	ExpressVote Units	55	\$105.00	\$5,775.00
11	Services	Project Management Day	1	\$1,575.00	\$1,575.00
12	Services	Equipment Operations Training	2	\$1,575.00	\$3,150.00
13	Services	Poll Worker Train-the-Trainer	2	\$1,575.00	\$3,150.00
14	Services	Software Training	5	\$1,575.00	\$7,875.00
15	Services	First Election On-Site Support Event	1	\$4,125.00	\$4,125.00
16	Third Party Network	Network System for Programming Elections (See Addendum D for details)			\$19,881.33
16	Discount	Customer Discount			(\$5,500.00)
17	Trade-In	Trade-In Allowance Equipment Being Traded-in by Customer Includes: 56 - AccuVote OS Scanner with Ballot Box 56 - AccuVote TS Terminal			(\$8,350.00)
18	Shipping	Shipping and Handling			\$2,800.00
Order Total					\$610,541.33

Special Notes: Customer is responsible for packaging the trade-in equipment for shipment as well as coordination and cost associated with shipping such equipment to ES&S's designated location.

\$590,660.00 will be invoiced upon Delivery of all D200s and ExpressVotes.

Third Party Items of \$19,881.33 will be billed in accordance with Addendum D.

Payment Terms

Invoices are due net 30 from date of invoice receipt.

In no event shall Customer's payment obligations hereunder, or the due dates for such payments, be contingent or conditional upon Customer's receipt of federal and/or state funds.

Warranty Period (Years): One (1) Year After Equipment Delivery

Hardware Maintenance and Software License, Maintenance and Support Services (Post-Warranty Period)

The terms, conditions, and pricing for the Hardware Maintenance and Software License, Maintenance and Support Services (Post-Warranty Period) are set forth in Addendum B attached hereto.

ES&S Ballot Layout, Printing, Coding, and Voice File Fees

Listed below are the per-election service fees for elections occurring during the Term:

Description	Fees
Paper Ballot Layout (Price per Ballot Face)	
English and Spanish (combined):	
1 to 500 Faces	\$15.70
501 or more Faces	\$12.95
Languages other than English/Spanish	
1 to 500 Faces, per Language	\$31.40
501 or more Faces, per Language	\$26.20
Base Charge for Ballot On Demand (BOD)	\$245.60

Electronic Screen Layout - AutoMARK or iVotronic	
English and Spanish (combined):	
Per Ballot Style, or precinct, whichever is greater	\$9.45
Languages other than English/Spanish	
Per Ballot Style, or precinct, whichever is greater	\$18.85

Note: Election Screen Layout does NOT apply to AutoMARK customers when ES&S performs paper ballot layout and voice file services.

Programming Services	
Base Charge per Equipment Type	\$389.50
Base Charge for ERM file set-up	\$389.50
Ballot types created (open primary or multiple-page ballots)	\$55.70
Precincts (for every precinct in the election)	\$5.55
Splits (for every additional ballot style within a precinct.)	\$5.55
Ballot Face Configurations (every unique ballot face in the election)	\$11.15
Contest / Issue Entries (total number of contests, referenda, questions, and/or propositions in the election)	\$13.35
Candidate / Response Entries (total number of candidates &/or responses, including referenda and all write-ins for each contest/issue)	\$5.55
Headers (Central Tabulators)	\$1.55

Re-Coding Fees	\$389.50 + applicable fee for each changed element
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Voice Files per Equipment Type	
Language Setup Charge - English	\$268.65
Language Setup Charge - Spanish	\$268.65
Language Setup Charge - All Other languages	\$405.35
Political Parties	\$5.45
Ballot Faces	\$11.05
Contests / Issues	\$11.05
Candidates / Yes-No Responses	\$7.65
Propositions / Amendments / Instructions	\$16.20
Price per word in excess of 1200 total words (Instructions / Propositions / Amendments)	\$0.30
Resubmission	\$268.65 for English & Spanish and \$405.35 (for each additional language), plus the applicable fee for each element changed for each language

Other Services (Standard Overnight Delivery Charges Will Apply and Will Be Billed Separately)	
Media burn (Flash / PCMCIA Cards, Mem Packs, PEBs, and Jump Drives)	\$10.50
Electronic transfer files (one charge per county, per election)	\$130.90
SOS Media	\$52.40
.pdf File Extraction (per Style)	\$5.20
Sample Ballot Creation	\$29.90
Publication Ballot Creation	\$149.65
ESSIM Test Deck Creation (does not include print costs)	\$261.85
Auto Test Deck PDF Creation (\$9.95 per Style. Minimum Charge of \$149.25.)	\$9.95
Ballot Assignment Chart	\$366.60
Download Results From Media	\$53.95
ERM State Utility File	\$366.60

Note: Kenosha County reserves the right to leverage ES&S programming services at any time at the above listed price while this Master Professional Services Agreement remains active.

Print, finish, package and delivery of ballots:

Description	Price
One Page Ballot, 11, 14, or 17 Inch, One or Two Sides Printed	\$0.26
One Page Ballot, 19 Inch, One or Two Sides	\$0.29
To add color	\$0.03
Scoring	N/C

Notes: The above ballot pricing does not include shipping and handling, which shall be billed separately. All ES&S ballot printing is guaranteed to work in ES&S tabulators. Orders shall be fulfilled within five (5) business days of order placement. Kenosha County reserves the right to utilize ES&S printing services when not using ES&S ballot programming services.

Additional Terms and Conditions Governing the Purchase and License of Contractor Equipment and Software

1. **Purchase/License Terms.** Subject to the terms and conditions of this Agreement, Contractor agrees to sell and/or license, and County/Municipality agrees to purchase and/or license, the Contractor Equipment and Contractor Software described above. The payment terms for the Contractor Equipment and Contractor Software are set forth above. Title to the Contractor Equipment shall pass to County/Municipality when County/Municipality has paid Contractor the total amount set forth above for the Contractor Equipment. The consideration for Contractor's grant of the license during the Initial License Term, as defined below, for the Contractor Firmware is included in the cost of the Contractor Equipment.
2. **Grant of Licenses.** Subject to the terms and conditions of this Agreement, Contractor hereby grants to County/Municipality nonexclusive, nontransferable licenses for its bona fide full time employees to use the Contractor Software, described above, and Contractor's firmware, which is delivered as part of the Contractor Equipment ("Contractor Firmware"), and related Documentation in the Jurisdiction while County/Municipality is using the Contractor Equipment and timely pays the applicable annual Software and Firmware License and Maintenance Fees set forth on Schedule A1 of Addendum C. The licenses allow such bona fide employees to use and copy the Contractor Software and Contractor Firmware (in object code only) and the Documentation, in the course of operating the Contractor Equipment and solely for the purposes of defining and conducting elections and tabulating and reporting election results in County's/Municipality's jurisdiction. The licenses granted in this Section 2 do not permit County/Municipality to access or in any way use the source code for the Contractor Software or Contractor Firmware.
3. **Prohibited Uses.** County/Municipality shall not take any of the following actions with respect to the Contractor Software, Contractor Firmware or the Documentation:
 - a. Reverse engineer, decompile, disassemble, re-engineer or otherwise create, attempt to create, or permit, allow or assist others to create, the source code or the structural framework for part or all of the Contractor Software or Contractor Firmware;
 - b. Cause or permit any use, display, loan, publication, transfer of possession, sublicensing or other dissemination of the Contractor Software, Contractor Firmware or Documentation, in whole or in part, to or by any third party without Contractor's prior written consent; or
 - c. Cause or permit any change to be made to the Contractor Software or Contractor Firmware without Contractor's prior written consent; or
 - d. Allow a third party to cause or permit any copying, reproduction or printing of any output generated by the Software in which Contractor owns or claims any proprietary intellectual property rights (e.g., copyright, trademark, patent pending or patent), including, but not limited to, any ballot shells or ballot code stock.
4. **Term of Licenses.** The licenses granted in Section 2 shall commence upon the delivery of the Contractor Software described in Section 2 and shall continue for a one-year period (the "Initial License Term"). Upon expiration of the Initial License Term, the licenses shall automatically renew for an unlimited number of successive one-year periods (each a "License Renewal Term") upon the payment by County/Municipality of the annual software license and software maintenance and support fee. Contractor may terminate either license if County/Municipality fails to pay the consideration due for, or breaches Sections 2, 3, or 9 of these Additional Terms and Conditions with respect to, such license. Upon the termination of either of the licenses granted in Section 2 for Contractor Software or upon County's/Municipality's discontinuance of the use of any Contractor Software, County/Municipality shall immediately return such Contractor Software and the related Documentation (including any and all copies thereof) to Contractor, or (if requested by Contractor) destroy such Contractor Software and Documentation and certify in writing to Contractor that such destruction has occurred.
5. **Updates.** During the Initial License Term or any License Renewal Term, Contractor may provide new releases, upgrades or maintenance patches to the Contractor Software, together with appropriate Documentation ("Updates"), on a schedule defined by Contractor. County/Municipality is responsible for obtaining any upgrades or purchases of third party items required to operate the Updates. All Updates shall be deemed to be Contractor Software for purposes of this Agreement upon delivery. County/Municipality may install the Updates in accordance with Contractor's recommended instructions or may request that Contractor install the Updates. Contractor may charge County/Municipality at its then-current rates to (i) physically deliver the Updates to the County/Municipality, (ii) provide on-site or WebEx training to the County/Municipality on Updates, if such training is requested by County/Municipality; (iii) install the Updates or (iv) provide maintenance and support on the Contractor Software that is required as a result of County's/Municipality's failure to timely or properly install an Update. County/Municipality shall be responsible for any claim, damage, loss, judgment, penalty, cost, amount paid in settlement or fee which is caused by County's/Municipality's failure to install and use the most recent Update provided to it by Contractor. If County/Municipality proposes changes in the Contractor Software to Contractor, such proposals will become Contractor's property. Contractor may, in its sole discretion, elect to make or not to make such changes without reference or compensation to County/Municipality or any third party. Contractor represents to County/Municipality

that the Updates will comply with all applicable state law requirements at the time of delivery. County/Municipality shall be responsible to ensure that it has installed and is using only certified versions of Contractor Software in accordance with applicable law. County/Municipality shall pay Contractor for any Update which is required due to a change in local law.

6. **Delivery; Risk of Loss.** The parties shall mutually agree upon the delivery dates for the Contractor Equipment and Contractor Software. Such delivery dates may be revised by the parties as necessary. Risk of loss for the Contractor Equipment and Contractor Software shall pass to County/Municipality when such items are delivered to County's/Municipality's designated location. Upon transfer of risk of loss to County/Municipality, County/Municipality shall be responsible for obtaining and maintaining sufficient casualty insurance on the Contractor Equipment and Contractor Software and shall name Contractor as an additional insured thereunder until all amounts payable to Contractor under this Agreement have been paid by County/Municipality.

7. **Contractor Equipment and Contractor Software Warranty.**

a. **Contractor Equipment/Contractor Software.** Contractor warrants that for the period commencing upon delivery of the Contractor Equipment and Contractor Software and continuing through February 28, 2016 (the "Warranty Period"), Contractor will repair or replace any component of the Contractor Equipment or Contractor Software which, while under normal use and service: (i) fails to perform in accordance with its Documentation in all material respects, or (ii) is defective in material or workmanship. The Warranty Period will commence upon delivery. Any repaired or replaced item of Contractor Equipment or Contractor Software shall be warranted only for the unexpired term of the Warranty Period. All replaced components of the Contractor Equipment or Contractor Software will become the property of Contractor. This warranty is effective provided that (I) County/Municipality promptly notifies Contractor of the failure of performance or defect and is otherwise in compliance with its obligations hereunder, (II) the Contractor Equipment or Contractor Software to be repaired or replaced has not been repaired, changed, modified or altered except as authorized or approved by Contractor, (III) the Contractor Equipment or Contractor Software to be repaired or replaced is not damaged as a result of accident, theft, vandalism, neglect, abuse, use which is not in accordance with instructions or specifications furnished by Contractor or causes beyond the reasonable control of Contractor or County/Municipality, including acts of God, fire, riots, acts of war, terrorism or insurrection, labor disputes, transportation delays, governmental regulations and utility or communication interruptions, and (IV) County/Municipality has installed and is using the most recent update, or the second most recent update, provided to it by Contractor. This warranty is void for any units of equipment which: (i) have not been stored or operated in a temperature range according to their specifications, (ii) have been severely handled so as to cause mechanical damage to the unit, or (iii) have been operated or handled in a manner inconsistent with reasonable treatment of an electronic product. The terms of post-warranty maintenance and support are set forth on Addendum C.

b. **Exclusive Remedies.** IN THE EVENT OF A BREACH OF SUBSECTION 7(a), CONTRACTOR'S OBLIGATIONS, AS DESCRIBED IN SUCH SUBSECTION, ARE CUSTOMER'S SOLE AND EXCLUSIVE REMEDIES. CONTRACTOR EXPRESSLY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, WHICH ARE NOT SPECIFICALLY SET FORTH IN THIS AGREEMENT, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

8. **Limitation Of Liability.** Neither party shall be liable for any indirect, incidental, punitive, exemplary, special or consequential damages of any kind whatsoever arising out of or relating to this Agreement. Neither party shall be liable for the other party's negligent or willful misconduct. Contractor's total liability to County/Municipality arising out of or relating to this Agreement shall not exceed the aggregate amount to be paid to Contractor hereunder. By entering into this Agreement, County/Municipality agrees to accept responsibility for (a) the selection of the Contractor Equipment and Contractor Software to achieve County's/Municipality's intended results; (b) the use of the Contractor Equipment and Contractor Software; (c) the results obtained from the use of the Contractor Equipment and Contractor Software; (d) the selection of, use of and results obtained from any equipment, software or services not provided by Contractor and used with the Contractor Equipment or Contractor Software; or (e) user errors, voter errors or problems encountered by any individual in voting that are not otherwise a result of the failure of Contractor to perform. Contractor shall not be liable under this Agreement for any claim, damage, loss, judgment, penalty, cost, amount paid in settlement or fee that is caused by (y) County's/Municipality's failure to timely or properly install and use the most recent update, or the second most recent update, provided to it by Contractor or (z) County's/Municipality's election not to receive, or to terminate, the Hardware Maintenance Services or the Software Maintenance and Support set forth in Addendum C.

9. **Proprietary Rights.** County/Municipality acknowledges and agrees as follows:

Contractor owns the Contractor Software, all Documentation and training materials provided by Contractor, the design and configuration of the Contractor Equipment and the format, layout, measurements, design and all other technical information associated with the ballots to be used with the Contractor Equipment. County/Municipality has the right to use the aforementioned items to the extent specified in this Agreement. Contractor also owns all patents, trademarks, copyrights, trade names and other proprietary or intellectual property in, or used in connection with, the aforementioned items. The aforementioned items also contain confidential and

proprietary trade secrets of Contractor that are protected by law and are of substantial value to Contractor. County/Municipality shall keep the Contractor Software and related Documentation free and clear of all claims, liens and encumbrances and shall maintain all copyright, trademark, patent or other intellectual or proprietary rights notices that are set forth on the Contractor Equipment, the Contractor Software, the Documentation, training materials and ballots that are provided, and all permitted copies of the foregoing.

10. **Disputes.**

a. **Payment of Undisputed Amounts.** In the event of a dispute between the parties regarding (1) a product or service for which payment has not yet been made to Contractor, (2) the amount due Contractor for any product or service, or (3) the due date of any payment, County/Municipality shall nevertheless pay to Contractor when due all undisputed amounts. Such payment shall not constitute a waiver by County/Municipality or Contractor of any of its rights and remedies against the other party.

b. **Remedies for Past Due Undisputed Payments.** If any undisputed payment to Contractor is past due more than 30 days, Contractor may suspend performance under this Agreement until such amount is paid. If County's/Municipality's payment is past due for more than 60 days and is undisputed, Contractor may declare the total amount remaining due under this Agreement to be immediately due and payable, enter the premises where the Contractor Equipment is located and remove it. Any disputed or undisputed payment not paid by County/Municipality to Contractor when due shall bear interest from the due date at a rate equal to the lesser of one and one-half percent per month or the maximum amount permitted by applicable law for each month or portion thereof during which it remains unpaid.

11. **Compliance with Laws.** In performing its obligations or enjoying its rights under this Agreement, each party shall comply with all applicable laws and regulations. In addition, Contractor warrants to County/Municipality that, at the time of delivery, the Contractor Equipment and Contractor Software sold and licensed under this Agreement will comply with all applicable requirements of state election laws and regulations that are mandatory and effective as of the Effective Date and will have been certified by the appropriate state authorities for use in County's/Municipality's state. Contractor further warrants that during the Warranty Period and thereafter so long as County/Municipality is subscribing and paying for Maintenance and Support Services, the Contractor Equipment and Contractor Software shall be maintained or upgraded by Contractor in such a way as to remain compliant with all applicable state election laws and regulations. "Maintained or upgraded" shall mean only such changes to individual items of the Contractor Software (but not Contractor Equipment) as are technologically feasible and commercially reasonable. County/Municipality shall be solely responsible for the cost of any replacements, retrofits or modifications to the Contractor Equipment contracted for herein that may be developed and offered by Contractor in order for such Contractor Equipment to remain compliant with applicable laws and regulations. County/Municipality shall also be solely responsible for the cost of any third party items that are required in order for the Contractor Equipment and/or Contractor Software to remain compliant with applicable laws and regulations.

12. **State Recertifications.** In the event that any future state certifications or recertifications are required that are not otherwise required as a result of any changes or modifications voluntarily made by Contractor to the Contractor Software and/or Contractor Equipment licensed and sold hereunder, County/Municipality shall be responsible for:

- (i) the total cost of any third party items that are required in order for the Contractor Equipment and/or Contractor Software to remain certified;
- (ii) County's/Municipality's pro-rata share of such future state certification or recertification costs; and
- (iii) County's/Municipality's pro-rata share of the costs of designing, developing, manufacturing and/or certification by applicable federal and state authorities of any mandated modifications to the Contractor Equipment and/or Contractor Software that may result from such future state certifications or recertifications.

County's/Municipality's pro-rata share of the costs included under subsections 12(ii) and 12(iii) above shall be determined at the time by dividing the number of registered voters in County's/Municipality's jurisdiction by the total number of registered voters in all counties in County's/Municipality's state to which Contractor has sold and/or licensed the Contractor Equipment and/or Contractor Software purchased and licensed by County/Municipality under this Agreement, and reducing such pro-rata share by 50%.

**HARDWARE MAINTENANCE AND SOFTWARE LICENSE, MAINTENANCE AND SUPPORT SERVICES
(POST-WARRANTY PERIOD)**

**ARTICLE I
GENERAL**

1. **Term; Termination.** For purposes of this Addendum C, Customer shall include by the County and any Municipality who subscribes to and pays for Hardware Maintenance and Software License, Maintenance and Support Services. This Addendum C for Hardware Maintenance and Software License, Maintenance and Support Services shall be in effect for the coverage period as described in Schedule C1 (“Initial License, Maintenance and Support Term”). Upon expiration of the Initial License, Maintenance and Support Term, this Addendum may be renewed as set forth in Section 4 of the Master Professional Purchase and Services Agreement (a “Renewal Term”). This Addendum C may be terminated by the first to occur of (a) either party’s written election not to renew, which shall be delivered to the other party at least thirty (30) days prior to the end of the Initial License, Maintenance and Support Term or any Renewal Period, as applicable, (b) the date which is thirty (30) days after either party notifies the other that it has materially breached this Addendum C, if the breaching party fails to cure such breach (except for a breach pursuant to subsection (e), which will require no notice), (c) the date which is twelve (12) months after ES&S notifies Customer that hardware end of life has been identified and it will no longer be able to procure replacement parts as of the hardware end of life date that may be needed in order to perform the Hardware Maintenance Services contemplated hereunder, (d) the date on which the Equipment or firmware installed thereon is no longer certified by federal and/or state authorities for use in Customer’s jurisdiction, or (e) the date which is thirty (30) days after Customer fails to pay any amount due to ES&S under this Addendum B. The termination of this Addendum B shall not relieve Customer of its liability to pay any amounts due to ES&S hereunder and shall only entitle Customer to a prorated refund of any fees already paid to ES&S in the event that this is Addendum C is terminated pursuant to subsection 1(c) or 1(d) above.

2. **Fees.** In consideration for ES&S’ agreement to provide Hardware Maintenance and Software License, Maintenance and Support Services under this Addendum C, Customer shall pay to ES&S the Hardware Maintenance and Software License, Maintenance and Support Fees set forth on Schedule C1 for the Initial License, Maintenance and Support Term. The Hardware Maintenance and Software License, Maintenance and Support Fees for the Initial License, Maintenance and Support Term are due as set forth on Schedule C1. The Hardware Maintenance and Software License, Maintenance and Support Fees for any Renewal Period are due and payable no later than thirty (30) days prior to the beginning of such renewal period. The Software License, Maintenance and Support Fee shall be comprised of (i) a fee for the Software License, Maintenance and Support provided for the ES&S Firmware, and (ii) a fee for the Software License, Maintenance and Support provided for all other ES&S Software, and shall be in addition to any fees or charges separately referred to in any Section of this Addendum C. If Customer elects to receive Software License, Maintenance and Support for an Add-On or New Product during the Initial License, Maintenance and Support Term or any Renewal Period thereof, ES&S will charge an incremental Software License, Maintenance and Support Fee for such services. In the event Customer terminates this Addendum C through no fault of ES&S and later desires to subscribe for a Hardware Maintenance and Software License, Maintenance and Support plan, or otherwise changes its Hardware Maintenance and Software License, Maintenance and Support plan with ES&S during the Initial License, Maintenance and Support Term or any Renewal Period thereof, ES&S will charge the Customer its then current contract administration fee, not to exceed \$250, in order to process such new subscription for, or change in, Hardware Maintenance and Software License, Maintenance and Support plan coverage.

**ARTICLE II
HARDWARE**

1. **Maintenance Services.** The Hardware Maintenance Services to be provided to Customer under this Agreement for the ES&S equipment set forth on Schedule A1 (the “Products”) shall be subject to the following terms and conditions:

a. **Routine Maintenance Services.** An ES&S Representative shall provide such services as may be necessary to keep the Products working in accordance with their Documentation, normal wear and tear excepted (“Normal Working Condition”). The services provided by ES&S pursuant to this Subsection 1(a) are referred to herein as “Routine Maintenance Services. Routine Maintenance Services shall be provided once each **Twenty-Four (24) Months** during the Initial License, Maintenance and Support Term or any Renewal Period thereof. Generally, Routine Maintenance Services shall include cleaning, lubrication, diagnostic check, and calibration services. The Routine Maintenance Services shall

not include the repair or replacement of any ES&S Equipment components that are consumed in the normal course of operating the Equipment, including, but not limited to, printer ribbons, printer cartridges, paper rolls, batteries, removable media storage devices or marking devices. Customer may request that Routine Maintenance Services be performed more than once during the Initial License, Maintenance and Support Term or any Renewal Period. Any such request shall be made at least forty-five (45) days before the Routine Maintenance Services are desired. The per-unit fee for such additional Routine Maintenance Services is set forth on Schedule C1 and shall be due within thirty (30) days after invoice date. At the request of Customer, ES&S shall provide a reasonably detailed record of all Routine Maintenance Services performed with respect to the Products. ES&S will schedule the Routine Maintenance Services with Customer. The Routine Maintenance Services will be provided at Customer's Designated Location. Customer's "Designated Location" shall mean Customer's owned or leased facility at which Customer desires ES&S to perform the Hardware Maintenance Services. The City of Kenosha may define a secondary "Designated Location" specific to their equipment. No additional trip fee will be charged for this secondary location.

b. **Repair Services.**

i. **Defects Under Normal Use and Service.** If a defect or malfunction occurs in any Product while it is under normal use and service, Customer shall promptly notify ES&S, and ES&S shall use reasonable efforts to restore the item to Normal Working Condition as soon as practicable. The services provided by ES&S pursuant to this Subsection 1(b)(i) are referred to herein as "Repair Services". ES&S will perform Repair Services in conjunction with a Routine Maintenance Service event at the Customer's Designated Location(s).

ii. **Defects Due to Customer Actions or Omissions.** If a defect or malfunction occurs in any Product as a result of (1) repairs, changes, modifications or alterations not authorized or approved by ES&S, (2) accident, theft, vandalism, neglect, abuse or use that is not in accordance with instructions or specifications furnished by ES&S or (3) causes beyond the reasonable control of ES&S or Customer, including acts of God, fire, flooding, riots, acts of war, terrorism or insurrection, labor disputes, transportation delays, governmental regulations, and utility or communication interruptions, rodent infestation, or if Customer does not notify ES&S within 72 hours after it knows of the defect or malfunction or is otherwise not in compliance with its obligations hereunder, Customer shall pay ES&S for the Repair Services at ES&S' then-current rates, as well as for the cost of all parts used in connection with such Repair Services.

iii. **Timing.** The date(s) on which any Repair Services shall be provided shall be mutually agreed upon by ES&S and Customer. If Customer requires ES&S to provide "emergency" Repair Services (which shall be defined as Repair Services that are provided by ES&S within forty eight (48) hours after Customer notifies ES&S of the need therefore), and such emergency Repair Services are not needed as a result of an action, error or omission by ES&S, Customer shall pay a surcharge, as set forth on Schedule C1.

iv. **Loaner Unit.** At Customer's request and if such product is available, ES&S shall use reasonable efforts to promptly make available to Customer a product that is the same as, or substantially similar to, the Product for which Repair Services are being performed (a "Loaner Unit"). If the Repair Services are being performed pursuant to Subsection 1(b)(ii) above, Customer shall pay ES&S for the use of the Loaner Unit at ES&S' then-current rates including the cost of shipping.

c. **Exclusions.** ES&S has no obligation under this Agreement to (i) assume the obligations under any existing or expired warranty for a Third Party Item; (ii) repair or replace Product components that are consumed in the normal course of operating the Product, including, but not limited to, printer ribbons, printer cartridges, paper rolls, batteries, removable media storage devices or marking devices, or (iii) repair any Product from which the serial number has been removed or altered. In addition, ES&S may, at any time in its discretion, determine that any Product is no longer fit for Hardware Maintenance Services because it is in such poor condition that it cannot practically be restored to Normal Working Condition, or cannot be restored to Normal Working Condition at an expense that is less than the then-current value of the Product. If such a determination is made, ES&S shall no longer be required to provide Hardware Maintenance Services for such Product. ES&S shall also refund to Customer an amount equal to (1) that portion of the most recent fee paid for Hardware Maintenance Services that is attributable to such Product, multiplied by (2) a fraction, the numerator of which is the remaining number of days in the respective period within the Initial License, Maintenance and Support Term or Renewal Period for which such fee was paid and the denominator of which is the total number of days in the respective period within such Initial License, Maintenance and Support Term or Renewal Period.

d. **Sole Provider; Access.** Customer shall not permit any individual other than an ES&S Representative to provide maintenance or repairs with respect to the Products for so long as the Initial License, Maintenance and Support

Term or any Renewal Period is in effect. Customer shall provide ES&S Representatives with all information necessary to enable them to provide Hardware Maintenance Services. Customer shall likewise provide full access to the Products and adequate working space for all Hardware Maintenance Services performed at its Designated Location, including sufficient heat, lights, ventilation, electric current and outlets.

e. **Storage.** When not in use, Products should be stored in a clean, secure environment. During operation of the Products, the facility temperature range should be 50° to 104° and the moisture range should be 10% to 50% relative humidity.

f. **Reinstatement of Hardware Maintenance Services; Inspection.** If the Initial License, Maintenance and Support Term or any Renewal Period thereof expires without being renewed, Customer may thereafter resume receiving Hardware Maintenance Services upon (a) notification to ES&S and (b) the granting to ES&S of access to the Products. ES&S requires Customer to allow it to inspect such Products before it provides any Hardware Maintenance Services. The purpose of such inspection shall be to determine whether or not the Products are in Normal Working Condition. The cost of such inspection will be at ES&S' then current rates and shall be due from Customer within thirty (30) days of its receipt of ES&S' invoice. If any of the Products is not in Normal Working Condition, ES&S, at the option of Customer, (i) shall provide such repairs and replacements as it deems reasonable and necessary to restore such item to Normal Working Condition, at Customer's expense with respect to the cost of any labor (charged at ES&S' then current rates) and parts used in such repairs or replacements, or (ii) shall not provide any Hardware Maintenance Services with respect to such Product(s).

ARTICLE III **SOFTWARE LICENSE, MAINTENANCE AND SUPPORT SERVICES**

1. **License and Services Provided.** ES&S shall provide license, maintenance and support services ("Software License, Maintenance and Support") for the ES&S Software and ES&S Firmware (collectively, "ES&S Software"), to allow Customer to continue to license and use the software in accordance with the license terms set forth in Sections 2-4 of the Additional Terms and Conditions of Addendum B as well as to enable it to perform in accordance with its Documentation in all material respects, and to cure any defect in material or workmanship. The specific Software License, Maintenance and Support services provided by ES&S and each party's obligations with respect to such services are set forth on Schedule C1.

2. **Updates.** During the Initial License, Maintenance and Support Term and any Renewal Period thereof, ES&S may continue to Updates in accordance with the terms of Section 5 of the Additional Terms and Conditions of Addendum B.

3. **Conditions.** ES&S shall not provide Software License, Maintenance and Support for any item of ES&S Software if such item requires such services as a result of (a) repairs, changes, modifications or alterations not authorized or approved by ES&S, (b) accident, theft, vandalism, neglect, abuse or use that is not in accordance with instructions or specifications furnished by ES&S, (c) causes beyond the reasonable control of ES&S or Customer, including acts of God, fire, riots, acts of war, terrorism or insurrection, labor disputes, transportation delays, governmental regulations and utility or communication interruptions, (d) Customer's failure to timely and properly install and use the most recent update provided to it by ES&S, (e) Customer's failure to notify ES&S within ten (10) business days after Customer knows of the need for such services, or (f) if Customer is otherwise not in compliance with its obligations under this Addendum C. Any such Software License, Maintenance and Support shall be provided at the fees to be agreed upon by the parties if and when the need for such Software License, Maintenance and Support arises. Replacement versions of Software requested by Customer as a result of items set forth in this Section 3 or as a result of Customer's actions or inactions shall be billable to Customer at ES&S' then current rates.

4. **Proprietary Rights.** ES&S shall own the entire right, title and interest in and to all corrections, programs, information and work product conceived, created or developed, alone or with Customer or others, as a result of or related to the performance of this Addendum B, including all proprietary rights therein or based thereon. Subject to the payment of all Software License, Maintenance and Support Fees, ES&S hereby grants to Customer a non-exclusive license to use that portion of such corrections, programs, information and work product that ES&S actually delivers to Customer pursuant to this Addendum C. All licensed items shall be deemed to be ES&S Software for purposes of this Addendum C. Except and to the extent expressly provided herein, ES&S does not grant to Customer any right, license, or other proprietary right, express or implied, in or to any corrections, programs, information, or work product covered by this Addendum C.

5. **Reinstatement of Software License, Maintenance and Support.** If the Initial License, Maintenance and Support Term or any Renewal Period thereof expires without being renewed, Customer may thereafter receive a Software License and resume receiving Software Maintenance and Support upon (a) notification to ES&S, (b) payment of all fees, including a reinstatement charge which would have been due to ES&S had the Initial License, Maintenance and Support Term or any Renewal Period not expired, and

(c) the granting to ES&S of access to the ES&S Software, so that ES&S may analyze it and perform such maintenance as may be necessary before resuming the Software License, Maintenance and Support services.

Schedule C1
Pricing Summary

<u>Summary:</u>		
Description	Refer To	Amount
ES&S Hardware Maintenance Fees (Silver Coverage)	ES&S Hardware Maintenance Description and Fees Below	\$11,125.00
ES&S Software License, Maintenance and Support Fees	ES&S Software License, Maintenance and Support Description and Fees Below	\$35,220.00
ES&S Firmware License, Maintenance and Support Fees	ES&S Firmware License, Maintenance and Support Description and Fees Below	\$7,500.00
License and Maintenance and Support Discount for Long-Term Bundled Services Plan with Ballots		(\$4,520.95)
Total Annual Maintenance Fees for the Initial License, Maintenance and Support Term:		\$49,324.05
<u>Terms & Conditions:</u>		
Note 1: Any applicable state and local taxes are not included, and are the responsibility of Customer.		

ES&S HARDWARE MAINTENANCE DESCRIPTION AND FEES

Initial License, Maintenance and Support Term: (Expiration of the Warranty Period through the fourth anniversary thereof)

Qty	Description	Coverage Period	Annual Maintenance Fee Per Unit	Maintenance Fee In Total
56	Model DS200 Digital Image Scanner	1 Year	\$125.00	\$7,000.00
55	ExpressVote Unit	1 Year	\$75.00	\$4,125.00
Total Annual Hardware Maintenance Fees for the Initial License, Maintenance and Support Term				\$11,125.00

Note 1: The Per-Unit Fees if Customer requests more than one Routine Maintenance visit in a 24-month period shall be 75% of the then current maintenance fee per unit.

Note 2: Surcharge for Emergency Repair Services shall be 150% of the then current maintenance fee per unit.

Note 3: Customer’s Designated Location: Kenosha County, Wisconsin

Note 4: The Per Unit Surcharge for performance of Routine Maintenance visit at more than two (2) Customer Designated Location shall be \$25.00 per unit for all units located at the third or more locations.

Note 5: Upon expiration of the Initial License, Maintenance and Support Term, this Schedule C1 shall remain in effect for all Renewal Periods as outlined in Section 4 of the Master Professional Purchase and Service Agreement.

Hardware Maintenance Services Provided by ES&S Under this Schedule A1

1. Telephone Support.
2. Issue Resolution.
3. Technical Bulletins will be available through Customer’s ES&S Web-based portal.
4. Routine Maintenance Services.
 - Onsite scheduled maintenance inspection per Article II, Section 1(a).
Inspection includes:
 - Service performed by an ES&S trained and certified technician.
 - Performance of factory approved diagnostics on the unit, identifying and making adjustments where necessary as indicated by the testing.
 - Replacement of worn or defective parts with new or remanufactured federally and state certified parts.
 - Conducting a final test to verify that the unit is working according to manufacturer’s specifications.
 - Use of a checklist tailored for each piece of ES&S Equipment.
 - Update of maintenance records which are kept by serial number and available to the Customer through the Customer’s ES&S Web-based portal.
5. Repair Services.
 - Customer will receive coverage for interim repair calls.
 - Interim repair calls may be provided during a scheduled Routine Maintenance Services event or scheduled in conjunction with other service work being performed in close proximity to Customer’s location if such repairs are not election critical. Scheduling of repair calls shall not exceed ten (10) business days from initial support call.
 - A Product may be sent to ES&S’ Depot location for repairs at a time to be mutually agreed upon by ES&S and Customer.
6. Priority Services.
 - Customer has access to the ES&S Help Desk for assistance.
 - The customer receives priority on service calls.
 - The customer receives priority on response time.

- The customer receives priority on certified ES&S parts inventory.

Note: Except for those Hardware Maintenance Services specifically set forth herein, ES&S is under no obligation and shall not provide other Hardware Maintenance Services to the Customer unless previously agreed upon in writing by the parties.

ES&S SOFTWARE LICENSE, MAINTENANCE AND SUPPORT DESCRIPTION AND FEES

Initial License, Maintenance and Support Term: (Expiration of Warranty Period through the Fourth anniversary thereof)

Listed below are the Software Modules and Fees for which Software License, Maintenance and Support will be provided:

Qty	Description	Coverage Period	Software License, Maintenance and Support Fee In Total
1	Electionware Software – Reporting Only	1 Year	\$27,090.00
1	Synthesized Audio Capability – English Language	1 Year	\$7,730.00
1	Custom Data Exports (EXP State Files)	1 Year	\$400.00
Total Annual Software License, Maintenance and Support Fees for the Initial License, Maintenance and Support Term:			\$35,220.00

Listed below are the Hardware Products and Fees for which Firmware License, Maintenance and Support will be provided:

Qty	Description	Coverage Period	Annual Firmware License, Maintenance and Support Fee Per Unit	Firmware License, Maintenance and Support Fee In Total
56	Model DS200 Digital Image Scanner	1 Year	\$75.00	\$4,200.00
55	ExpressVote Unit	1 Year	\$60.00	\$3,300.00
Total Annual Firmware License, Maintenance and Support Fees for the Initial License, Maintenance and Support Term:				\$7,500.00

Software License, Maintenance and Support Services Provided by ES&S under the Agreement

1. Telephone Support.
2. Issue Resolution.
3. Technical Bulletins will be available through Customer’s ES&S Web-based portal.

Note: Except for those Software License, Maintenance and Support services specifically set forth herein, ES&S is under no obligation and shall not provide other Software License, Maintenance and Support services to the Customer unless previously agreed upon by the parties.

Software License, Maintenance and Support and Hardware Maintenance and Support Services – Customer Responsibilities

1. Customer shall have completed a full software training session for each product selected.
 - Customer shall have completed training at a proficiency level to successfully use the hardware (firmware) and software products.
 - Customer shall have the ability to install firmware and application software and make changes to date and time settings.
 - Customer shall have the ability to change consumable items. Any other changes made by the customer must be pre-approved in writing by ES&S.
 - Customer shall store the Equipment in accordance with ES&S requirements set forth herein.
 - Customer may request additional train-the-trainer training in the event of the County’s primary administrator is no longer available to provide support. This service will be provided at Contractor’s then current rates.
2. Customer shall have reviewed a complete set of User Manuals.
3. Customer shall have reviewed Training Checklists.
4. Customer shall be responsible for the installation and integration of any third party hardware or software application or system purchased by the customer, unless otherwise agreed upon, in writing, by the parties.

5. Customer shall be responsible for data extraction from Customer voter registration system.
6. Customer shall be responsible for implementation of any security protocols physical, network or otherwise which are necessary for the proper operation of the ES&S Equipment and ES&S Software.
7. Customer shall be responsible for the acceptance of the Equipment and Software, unless otherwise agreed upon, in writing, by the parties.
8. Customer shall be responsible for the design, layout, set up, administration, maintenance or connectivity of the Customer's network.
9. Customer shall be responsible for the resolution of any errors associated with the Customer's network or other hardware and software not purchased or recommended by ES&S and not otherwise identified in the User Guides as part of ES&S' Equipment and Software.
10. Customer shall be responsible for all costs associated with diagnosing ballot printing problems resulting from the use of non-ES&S Ballot Partner Printers ballots.

EVS 5.3.0.0 NETWORK SYSTEM PURCHASE ORDER

Qty Ord.	Description	Price	Ext. Price
1	DELL POWEREDGE R420 (Data Comm Server)	\$6,633.33	\$6,633.33
	<ul style="list-style-type: none"> • PowerEdge R420, Intel Xeon E-24XX v2 Processors • PowerEdge R420 Motherboard, TPM • Dell ProSupport. For tech support, visit http://support.dell.com/ProSupport or call 1-800-945-3355 • ProSupport: Next Business Day Onsite Service After Problem Diagnosis, Initial Year • ProSupport: Next Business Day Onsite Service After Problem Diagnosis, 4 Year Extended • ProSupport: 7x24 HW / SW Tech Support and Assistance, 5 Year • Dell Hardware Limited Warranty Plus On Site Service Initial Year • Dell Hardware Limited Warranty Plus On Site Service Extended Year On • On-Board LOM 1GBE (Dual for Racks/Towers, Quad for Blades) • Basic Management • PERC Cable for 3.5in 8HD Hot Plug Chassis • LCD display for T420 • Chassis with up to 8, 3.5 inch Hard Drives • Security Bezel • Power Saving Dell Active Power Controller • RAID 1/RAID 1 for H710p/H710/H310 (2+2 HDDs) • PERC H710 Adapter RAID Controller, 512MB NV Cache • Heat Sink, Dell PowerEdge T320/T420 • Intel Xeon E5-2420 1.90GHz, 15M Cache 7.2GT/s QPI, Turbo, 6C, 95W • 4x – 2GB RDIMM, 1600MT/s, Low Volt, Single Rank, x8 Data Width • 1600 MHz RDIMMS • Performance Optimized • 4x – 500GB 7.2K RPM SATA 3Gbps 3.5in Hot-plug Hard Drive • DVD+/-RW, SATA, INTERNAL • Dual, Hot-plug, Redundant Power Supply (1+1), 750W • Power Distribution Board for Hot Plug Power Supplies • 2x – Power Cord, NEMA 5-15P to C13, 15 amp, wall plug, 10 feet • Dell 17in Monitor – E1713S • Optical Mouse, Two Buttons, USB, Black • Dell QuietKey Keyboard, No Hot Keys, English • Windows Server 2008 R2 SP1, Standard Edition, Includes 5CALS • Windows Server 2008 R2 SP1, Standard Edition, Media Kit 		
1	DELL POWEREDGE R420 (EMS Server)	\$6,633.33	\$6,633.33
	<ul style="list-style-type: none"> • PowerEdge R420, Intel Xeon E-24XX v2 Processors • PowerEdge R420 Motherboard, TPM • Dell ProSupport. For tech support, visit 		

	<p>http://support.dell.com/ProSupport or call 1-800-945-3355</p> <ul style="list-style-type: none"> • ProSupport: Next Business Day Onsite Service After Problem Diagnosis, Initial Year • ProSupport: Next Business Day Onsite Service After Problem Diagnosis, 4 Year Extended • ProSupport: 7x24 HW / SW Tech Support and Assistance, 5 Year • Dell Hardware Limited Warranty Plus On Site Service Initial Year • Dell Hardware Limited Warranty Plus On Site Service Extended Year On • On-Board LOM 1GBE (Dual for Racks/Towers, Quad for Blades) • Basic Management • PERC Cable for 3.5in 8HD Hot Plug Chassis • LCD display for T420 • Chassis with up to 8, 3.5 inch Hard Drives • Security Bezel • Power Saving Dell Active Power Controller • RAID 1/RAID 1 for H710p/H710/H310 (2+2 HDDs) • PERC H710 Adapter RAID Controller, 512MB NV Cache • Heat Sink, Dell PowerEdge T320/T420 • Intel Xeon E5-2420 1.90GHz, 15M Cache, 7.2GT/s QPI, Turbo, 6C, 95W • 4x – 2GB RDIMM, 1600MT/s, Low Volt, Single Rank, x8 Data Width • 1600 MHz RDIMMS • Performance Optimized • 4x – 500GB 7.2K RPM SATA 3Gbps 3.5in Hot-plug Hard Drive • DVD+/-RW, SATA, INTERNAL • Dual, Hot-plug, Redundant Power Supply (1+1), 750W • Power Distribution Board for Hot Plug Power Supplies • 2x – Power Cord, NEMA 5-15P to C13, 15 amp, wall plug, 10 feet • Dell 17in Monitor – E1713S • Optical Mouse, Two Buttons, USB, Black • Dell QuietKey Keyboard, No Hot Keys, English • Windows Server 2008 R2 SP1, Standard Edition, Includes 5CALS • Windows Server 2008 R2 SP1, Standard Edition, Media Kit 		
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2	DELL OPTIPLEX 7010 (Workstations)	\$1,440.00	\$2,880.00
	Base Unit/Peripherals <ul style="list-style-type: none"> • Optiplex 7010 • Dell USB Keyboard • Dell MS111 USB Optical Mouse Operating System <ul style="list-style-type: none"> • Windows 7 Pro Processor <ul style="list-style-type: none"> • 3rd Gen Intel Core Processor (6MB, 3GHz) w/HD2500 Graphics Hard Drive <ul style="list-style-type: none"> • 1x – 500GB 3.5 6Gb/s SATA w/16MB Data Burst Cache Memory <ul style="list-style-type: none"> • 4 GB RAM, 1600MHZ DDR3, 1 DIMM CD-ROM or DVD-ROM Drive <ul style="list-style-type: none"> • 16X DVD SATA (Data Only) Video Card <ul style="list-style-type: none"> • 1 GB AMD Radeon HD 7470 w/VGA Monitor <ul style="list-style-type: none"> • Dell U2212H 21.5in Flat Panel Display 		
x	DEVICE CAL (Data Comm Server)	\$38.67	\$xx.xx
1	CISCO ASA 5505 FIREWALL	\$489.33	\$489.33
1	DIGI RAPIDPORT/4 PORT USB 56K V90 MULTMODEM PNP DEVICE	\$1,233.33	\$1,233.33
1	D-LINK GIGABIT NETWORK SWITCH, 8 PORT	\$60.00	\$60.00
2	UNITTERUPTABLE POWER SUPPLY (UPS) BATTER BACKUP, 750 VA (Workstations)	\$140.00	\$240.00
4	SYMANTEC ENDPOINT PROTECTION BUSINESS EDITION 2013 (Version 12.1.4, 64-bit)	\$46.67	\$186.68

1	CERBERUS FTP PRO 6.0.7.1	\$654.67	\$654.67
1	WS_FTP PRO IPSWITCH 12.4	\$68.00	\$68.00
2	ADOBE ACROBAT STANDARD XI	\$401.33	\$802.66
	Order Total Not Including Shipping and Handling or Installation Which Will Be Invoiced Separately		\$19,881.33

Footnotes:

100% of Order Total Due Thirty (30) Calendar Days after the later of (a) Delivery of the Network Components as set forth above, or (b) Receipt of Corresponding ES&S Invoice.

Note 1: Shipping and Handling is not included in the Order Total and will be invoiced separately.

Note 2: Network Cabling is not included.

Note 3: ES&S recommends an on-site installation option for \$2,300.00/day and estimates a total of three (3) days to install the 3rd party network equipment.

Customer acknowledges that ES&S is purchasing the third party items set forth herein ("Third Party Items") for resale to Customer, and that the proprietary and intellectual property rights to the Third Party Items are owned by parties other than ES&S ("Third Parties"). Customer further acknowledges that except for the payment to ES&S for the Third Party Items, all of its rights and obligations with respect thereto flow from and to the Third Parties. ES&S shall provide Customer with copies of all documentation and warranties for the Third Party Items which are provided to ES&S.

Addendum E

Municipality Name	Contact Information for Invoicing Purposes	Quantity of DS200 Units Purchased	Quantity of ExpressVote Units Purchased
Town of Brighton	<p>TOWN OF BRIGHTON Brighton Town Office 25000 Burlington Road P.O. Box 249, Kansasville, WI 53139 Telephone: 262-878-2218 Fax Number: 262-878-5489 E-mail: townofbrighton@wi.net Website: www.brightonwi.com Hours: Monday - Wednesday - Friday 2:00 p.m. - 5:00 p.m. Clerk-Treasurer Linda Perona: 262-878-2218 22520 Burlington Road, Kansasville, WI 53139</p>	1	1
Town of Paris	<p>TOWN OF PARIS Paris Safety Building 16607 Burlington Road, Union Grove, WI 53182 Telephone: 262-859-3006 Fax Number: 262-859-3008 E-mail: townofparis@wi.net Website: www.town-of-paris.org Clerk/Treasurer Beverly McCumber: 262-859-3006 16607 Burlington Road, Union Grove, WI 53182</p>	1	1
Town of Randall	<p>TOWN OF RANDALL Randall Town Hall 34530 Bassett Road, Bassett, WI 53101 Telephone: 262-877-2165 Fax Number: 262-877-9032 E-mail: randalltown@wi.rr.com Website: www.townofrandall.com Hours: Monday thru Friday 8:00 a.m. – 5:00 p.m. Clerk Phyllis Kaskin: 262-877-2165 P.O. Box 116, Bassett, WI 53101</p>	1	1
Town of Salem	<p>TOWN OF SALEM Salem Town Office 9814 Antioch Road, Highway 83, P.O. Box 443, Salem, WI 53168 Telephone: 262-843-2313 Fax Number: 262-843-4432 Website: www.townofsalem.net Hours: Monday thru Friday 8:00 a.m. – 4:00 p.m. Clerk Cynthia Ernest: 262-298-5702 P.O. Box 443, Salem, WI 53168 E-mail: cernest@townofsalem.net</p>	4	10
Town of Somers	<p>TOWN OF SOMERS Somers Town Office 7511 12th Street, P.O. Box 197, Somers, WI 53171 Telephone: 262-859-2822 Fax Number: 262-859-2331</p>	4	2

	<p>E-mail: Feedback@somers.org Website: www.somers.org Clerk/Treasurer Timothy Kitzman: 262-859-2822 P.O. Box 197, Somers, WI 53171</p>		
Town of Wheatland	<p>TOWN OF WHEATLAND Wheatland Town Hall 34315 Geneva Road, P.O. Box 797 New Munster, WI 53152-0797 Telephone: 262-537-4340 Fax Number: 262-537-4261 Website: www.townwheatland.com Hours: Monday thru Friday 8:00 a.m. - 5:00 p.m. Clerk Sheila M. Siegler: 262-537-4340 E-mail: smsiegler@townwheatland.com P.O. Box 915, New Munster, WI 53152-0915 One DS200 and One Express Vote</p>	1	1
Village of Bristol	<p>VILLAGE OF BRISTOL Bristol Municipal Building 19801 83rd Street, Bristol, WI 53104 Telephone: 262-857-2368 Fax Number: 262-857-2136 E-mail: bristolclerk@wi.rr.com Website: www.villageofbristol.org Hours: Monday thru Friday 8:00 a.m. - 4:00 p.m. Clerk/Treasurer Amy Klemko: 262-857-2368 19801 83rd Street, Bristol, WI 53104</p>	2	2
Village of Paddock Lake	<p>VILLAGE OF PADDOCK LAKE Paddock Lake Municipal Building 6969 236th Avenue Paddock Lake – Salem, WI 53168 Telephone: 262-843-2713 Fax Number: 262-843-3409 E-mail: villagehall@paddocklake.net Website: www.paddocklake.net Hours: Monday thru Friday 8:00 a.m. – 4:30 p.m. Clerk/Treasurer Emily Uhlenhake: 262-843-2713 6969 236th Avenue, Salem, WI 53168</p>	1	1
Village of Pleasant Prairie	<p>VILLAGE OF PLEASANT PRAIRIE Pleasant Prairie Village Hall 9915 39th Avenue, Pleasant Prairie, WI 53158 Telephone: 262-694-1400 Fax Number: 262-694-4734 Website: www.pleasantprairieonline.com Hours: Monday thru Friday 8:00 a.m. – 5:00 p.m. Clerk Jane M. Romanowski: 262-694-1400</p>	7	6
Village of Silver Lake	<p>VILLAGE OF SILVER LAKE Silver Lake Village Hall 113 South First Street Silver Lake, WI 53170</p>	1	1

	Telephone: 262-889-4308 Fax Number: 262-889-8874 E-mail: slclktreas@bizwi.rr.com Website: www.vi.silverlake.wi.gov Hours: Monday thru Friday 8:30 a.m. - 5:00 p.m. Clerk/Treasurer Terry Faber: 262-889-4308		
Village of Twin Lakes	VILLAGE OF TWIN LAKES Twin Lakes Village Hall 108 East Main Street, P.O. Box 1024 Twin Lakes, WI 53181 Telephone: 262-877-2858 Fax Number: 262-877-4019 E-mail: info@twinlakeswi.net Website: www.villageoftwinlakes.net Hours: Monday thru Friday 9:00 a.m. – 5:00 Clerk/Treasurer Kathleen Richardson: 262-877-2858 P.O. Box 1024, Twin Lakes, WI 53181	1	1
City of Kenosha	City of Kenosha Municipal Building 625 52nd Street, Kenosha, WI 53140 General Information: 262-653-4000 Website: www.kenosha.org City Clerk-Treasurer Debra Salas: 262-653-4020	30	26
County	See Contact Information in Contract	2	2

**THESE ITEMS ARE RELATED AND WILL BE DISCUSSED AT THE SAME TIME
HOWEVER SEPARATE ACTION IS REQUIRED**

Consider an **Ordinance Amendment (Ord. #15-01)** to amend Section 420-27 C of the Village Zoning Ordinance related to fees and clarification to Pre-Development Agreements.

Recommendations: On January 12, 2015, the Plan Commission held a public hearing and recommended that the Village Board approve the **Zoning Text Amendment (Ord #15-01)** as presented.

Consider an **Ordinance Amendment (Ord. #15-02)** to amend Section 395-87 C of the Village Land Division and Development Control Ordinance related to fees and clarification to Pre-Development Agreements.

Recommendations: On January 12, 2015, the Plan Commission held a public hearing and recommended that the Village Board approve the **Land Division and Development Control Text Amendment (Ord. #15-02)** as presented.

VILLAGE STAFF REPORT OF FEBRUARY 2, 2015

Consider an **Ordinance Amendment (Ord. #15-01)** to amend Section 420-27 C of the Village Zoning Ordinance related to fees and clarification to Pre-Development Agreements.

Consider an **Ordinance Amendment (Ord. #15-02)** to amend Section 395-87 C of the Village Land Division and Development Control Ordinance related to fees and clarification to Pre-Development Agreements.

THESE ITEMS ARE RELATED AND WILL BE DISCUSSED AT THE SAME TIME HOWEVER SEPARATE ACTION IS REQUIRED

On December 15, 2014 the Village Board adopted Resolution #14-40 to initiate amendments to the Village Zoning Ordinance to clarify what is being billed as part of a Pre-Development Agreement. Pre-Development Agreements are used for specific Zoning Applications and also applications related land use development.

The Zoning Ordinance (Section 420-27 C) and the Land Division and Development Control Ordinance (Section 395-87 C) are being amended to clarify that the Village will invoice and the applicant/property owner(s) for the staff billable time and costs spent for processing and reviewing the plans, specifications, drawings and other documents submitted with respect to the proposed application, specific plans, plats, and maps for the development or project; for preparing memorandums and letters; for preparing, mailing, faxing, emailing and publishing meeting notices and agendas; and for meetings, telephone calls and emails with the applicant, agents, developers, property owners, officials and neighbors. Billable time includes preparing reports and documents for the Village Plan Commission, Village Board of Appeals or the Village Board; and any other Village staff time expended to review or analyze the application, specific plans, plats, maps or development plans. Other charges included in the billable hours and costs are associated with:

- preparing and publishing Village municipal code text and map amendments for the referenced application from the Village's consultant. (Note: invoices from the Village's General E-Code consultant are typically sent semi-annually, which often results in a time delay in sending final invoices from the Village to the owner/applicant);
- the Village staff seeking expert advice in meetings and reviewing and preparing correspondence regarding the specific plans, plats, maps, development plans or project, such as, but not limited to the Village's Attorney, Environmental Consultant, or Architectural Consultant expertise; and
- requests from the agent/developer/property owners in gathering additional information; preparing GIS mapping; reviewing materials; preparing meetings, letters, emails and other correspondence; and researching information and for existing or speculative development proposals to assure that the proposed application, specific plans, plats, maps, development plans or project are in compliance with the applicable Village, county, state or federal ordinances, rules and regulations and any approved plans or specifications.

Recommendations:

On January 12, 2015, the Plan Commission held a public hearing and recommended that the Village Board approve the **Zoning Text Amendment (Ord. #15-01)** as presented.

On January 12, 2015, the Plan Commission held a public hearing and recommended that the Village Board approve the **Land Division and Development Control Text Amendment (Ord. #15-02)** as presented

ORD. NO. 15-01
ORDINANCE TO AMEND
THE VILLAGE ZONING ORDINANCE (CHAPTER 420)
RELATED TO ZONING FEES
IN THE VILLAGE OF PLEASANT PRAIRIE, KENOSHA COUNTY, WISCONSIN

THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF PLEASANT PRAIRIE, KENOSHA COUNTY, WISCONSIN, DO HEREBY ORDAIN THAT SECTION 420-27 C RELATED TO FEES ASSOCIATED WITH A PRE-DEVELOPMENT AGREEMENT IS HEREBY AMENDED TO READ AS FOLLOWS:

- C. **Pre-Development Agreement:** In addition to application fees specified above in Subsection A and B, the applicant(s) and/or property owner(s) shall agree to be responsible for paying for the actual Village ~~planning and zoning~~ staff time **spent** and resources required ~~for to complete the review and~~ processing **and reviewing** of the application. As a condition of submitting the application, the applicant(s) and property owner(s) would enter into a predevelopment agreement with the Village which specifies, at a minimum, the property owner's name, address, and telephone and facsimile numbers, the applicant's name, address, and telephone and facsimile numbers, the type of application, current billable rates to be used for review of the application, the address, legal description and tax parcel number of the property(ies), and where and to whom invoices shall be sent. If the person is not the owner of the property, then a copy of the invoice will also be sent to the owner of the property.
- (1) The Village shall mail said invoices on a monthly basis to the specified person. All invoices shall be paid within 30 days. There is a penalty of 1.5% per month on the unpaid invoice balance, and there is an additional ten-percent penalty if the outstanding invoice, interest and penalty are placed on the tax roll (a lien against the property). The right of the Village to assess a lien against the property shall be one of the remedies available to the Village but shall not be the exclusive remedy. The Village may also sue for a money judgment for any invoices which are past due. Furthermore, if an invoice becomes past due for more than 30 days, the Village may elect to terminate all staff review and to terminate the Village approval process on the application until all delinquent invoices are fully paid.
 - (2) The Village shall invoice and the applicant/property owner(s) shall pay for the ~~planning and zoning~~ staff **billable** time **and costs** spent ~~on~~ **for processing and** reviewing ~~the~~ plans, ~~and~~ specifications, drawings and other documents submitted with respect to the proposed application, **specific plans, plats, and maps for the development or project;** ~~and~~ for preparing memorandums and letters ~~to the applicant/property owner(s);~~ **for** preparing, mailing, ~~and~~ faxing, **emailing and publishing** meeting notices and agendas; **and for meetings, telephone calls and emails with the applicant, agents, developers, property owners, officials and neighbors. Billable time includes** preparing ~~memorandums reports and documents~~ for the Village Plan Commission, Village Board of Appeals, ~~and/or~~ the Village Board; ~~photocopying; attending meetings with the applicant/property owner(s) or an adjacent property owner or other interested party; telephone calls with the applicant/property owner(s) or an adjacent property owner or other interested parties;~~ and any other **Village planning and zoning** staff ~~task or~~ time expended to review ~~or process~~ **or analyze** the **application,** specific

plans, plats, maps or development plans. **Other charges included in the billable hours and costs are associated with:**

- (a) preparing and publishing Village municipal code text and map amendments for the referenced application from the Village's consultant. (Note: invoices from the Village's General E-Code consultant are typically sent semi-annually, which often results in a time delay in sending final invoices from the Village to the owner/applicant);**
 - (b) the Village staff seeking expert advice in meetings and reviewing and preparing correspondence regarding the specific plans, plats, maps, development plans or project, such as, but not limited to the Village's Attorney, Environmental Consultant, or Architectural Consultant expertise; and**
 - (c) requests from the agent/developer/property owners in gathering additional information; preparing GIS mapping; reviewing materials; preparing meetings, letters, emails and other correspondence; and researching information and for existing or speculative development proposals to assure that the proposed application, specific plans, plats, maps, development plans or project are in compliance with the applicable Village, county, state or federal ordinances, rules and regulations and any approved plans or specifications.**
- (3) The Village shall continue to invoice the applicant/property owner until final consideration is made regarding said application and all conditions ~~precedent to obtaining a zoning or erosion control permit~~ have been satisfied or said application is withdrawn in writing by the applicant/property owner(s). All invoices and all staff time and resources spent prior to the date of the written request to terminate the application shall be paid by the applicant/property owner(s).

Adopted this 2nd day of February, 2015.

VILLAGE OF PLEASANT PRAIRIE

ATTEST:

John P. Steinbrink
Village President

Jane M. Romanowski
Village Clerk

Posted: _____

ORD. NO. 15-02
ORDINANCE TO AMEND
THE VILLAGE LAND DIVISION AND
DEVELOPMENT CONTROL ORDINANCE (CHAPTER 395)
RELATED TO DEVELOPMENT FEES
IN THE VILLAGE OF PLEASANT PRAIRIE, KENOSHA COUNTY, WISCONSIN

THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF PLEASANT PRAIRIE, KENOSHA COUNTY, WISCONSIN, DO HEREBY ORDAIN THAT SECTION 395-87 C RELATED TO FEES ASSOCIATED WITH A PRE-DEVELOPMENT AGREEMENT IS HEREBY AMENDED TO READ AS FOLLOWS:

- C. **Pre-Development Agreement:** In addition to the application fee as specified in Subsections A and B above, the divider/developer and the property owner shall be responsible for paying for the actual Village staff time **spent** and resources **required for processing and reviewing of the application.** ~~to complete the review and process an application or request specified in Subsections A and B above.~~ As a condition of submitting the application or request, the divider/developer and the property owner(s) shall enter into a predevelopment agreement with the Village which specifies, at a minimum, the property owner's name, address, and telephone and facsimile numbers, the applicant's name, address, and telephone and facsimile numbers, the type of application, current billable rates to be used for review of the application, the address, legal description and tax parcel number of the property, and where and to whom invoices shall be sent.
- (1) The Village shall mail invoices on a monthly basis to the specified person. All invoices shall be paid within 30 days. There is a penalty of 1.5% per month on the unpaid invoice balance, and there is an additional penalty of 10% if the outstanding invoice, interest and penalty are placed on the tax roll (a lien against the property). The right of the Village to assess a lien against the property shall be one of the remedies available to the Village but shall not be the exclusive remedy. The Village may also sue for a money judgment for any invoices which are past due. Furthermore, if an invoice becomes past due for more than 30 days, the Village may elect to terminate all staff review and to terminate the Village approval process on the application until all delinquent invoices are fully paid.
 - (2) The Village shall invoice and the applicant/property owner(s) shall pay for the ~~planning and zoning~~ staff **billable** time **and costs** spent ~~on~~ **for processing and** reviewing ~~the~~ plans, ~~and~~ specifications, drawings and other documents submitted with respect to the proposed application, **specific plans, plats, and maps for the development or project;** ~~and~~ for preparing memorandums and letters ~~divider/developer or property owner(s);~~ **for** preparing, mailing, ~~and~~ faxing, **emailing and publishing** meeting notices and agendas ~~if required;~~ **and for meetings, telephone calls and emails with the applicant, agents, developers, property owners, officials and neighbors. Billable time includes** preparing ~~memorandums~~ **reports and documents** for the Village Plan Commission, **Zoning Board of Appeals** or the Village Board, ~~if required;~~ ~~photocopying;~~ ~~attending meetings with the applicant/property owner(s) or an adjacent property owner or other interested party;~~ ~~telephone calls with the applicant/property owner(s) or an adjacent property owner or other interested parties;~~ and any other **Village planning and zoning** staff ~~task or~~ time expended to review ~~or process~~ **or**

analyze the application, specific plans, plats, maps or development plans. Other charges included in the billable hours and costs are associated with:

- (a) preparing and publishing Village municipal code text and map amendments for the referenced application from the Village's consultant. (Note: invoices from the Village's General E-Code consultant are typically sent semi-annually, which often results in a time delay in sending final invoices from the Village to the owner/applicant);**
 - (b) the Village staff seeking expert advice in meetings and reviewing and preparing correspondence regarding the specific plans, plats, maps, development plans or project, such as, but not limited to the Village's Attorney, Environmental Consultant, or Architectural Consultant expertise; and**
 - (c) requests from the agent/developer/property owners in gathering additional information; preparing GIS mapping; reviewing materials; preparing meetings, letters, emails and other correspondence; and researching information and for existing or speculative development proposals to assure that the proposed application, specific plans, plats, maps, development plans or project are in compliance with the applicable Village, county, state or federal ordinances, rules and regulations and any approved plans or specifications.**
- (3) The Village shall continue to invoice the divider/developer or property owner(s) until final consideration is made regarding said application and all ~~zoning and planning~~-related activities related to the application have been completed or said application is withdrawn in writing by the applicant/property owner. All invoices and all staff time and resources spent prior to the date of the written request to terminate the application shall be paid by the divider/developer or property owner.

Adopted this 2nd day of February, 2015.

VILLAGE OF PLEASANT PRAIRIE

ATTEST:

John P. Steinbrink
Village President

Jane M. Romanowski
Village Clerk

Posted: _____

Consider **amendments to the Village Comprehensive Plan (Ord. #15-03)** to correct and amend the Village of Pleasant Prairie 2035 Comprehensive Land Use Plan Map 9.9 and update Appendix 10-3 of the Village of Pleasant Prairie Wisconsin, 2035 Comprehensive Plan to include said amendment. Specifically, Map 9.9 is proposed to be amended to correctly identify the field delineated wetlands with the field verified wetland land use designation on the vacant property located on 3rd Avenue at the 11300 block (Tax Parcel Number 93-4-123-304-0085).

Recommendation: On January 26, 2015, the Village Plan Commission held a public hearing and recommended that the Village Board approve **amendments to the Comprehensive Plan (Ord. #15-03)** as presented.

Consider a **Zoning Map Amendment (Ord. #15-04)** to rezone the field delineated wetlands on the property into the C-1, Lowland Resource Conservancy District and the non-wetland area into the R-5 Urban Single Family Residential District as the result of a wetland staking being completed on the vacant property generally located on 3rd Avenue at the 11300 block (Tax Parcel Number 93-4-123-304-0085). All other overlay districts on the property will remain unchanged.

Recommendation: On January 26, 2015, the Village Plan Commission held a public hearing and recommended that the Village Board approve the **Zoning Map Amendment (Ord. #15-04)** as presented.

THESE ITEMS ARE RELATED AND WILL BE DISCUSSED AT THE SAME TIME HOWEVER SEPARATE ACTION IS REQUIRED.

VILLAGE STAFF REPORT OF FEBRUARY 2, 2015

Consider **amendments to the Village Comprehensive Plan (Ord. #15-03)** to correct and amend the Village of Pleasant Prairie 2035 Comprehensive Land Use Plan Map 9.9 and update Appendix 10-3 of the Village of Pleasant Prairie Wisconsin, 2035 Comprehensive Plan to include said amendment. Specifically, Map 9.9 is proposed to be amended to correctly identify the field delineated wetlands with the field verified wetland land use designation on the vacant property located on 3rd Avenue at the 11300 block (Tax Parcel Number 93-4-123-304-0085).

Consider a **Zoning Map Amendment (Ord. #15-04)** to rezone the field delineated wetlands on the property into the C-1, Lowland Resource Conservancy District and the non-wetland area into the R-5 Urban Single Family Residential District as the result of a wetland staking being completed on the vacant property generally located on 3rd Avenue at the 11300 block (Tax Parcel Number 93-4-123-304-0085). All other overlay districts on the property will remain unchanged.

THESE ITEMS ARE RELATED AND WILL BE DISCUSSED AT THE SAME TIME HOWEVER SEPARATE ACTION IS REQUIRED.

On October 24, 2014 the Village Plan Commission adopted Resolution #14-15 to initiate and petition to correct and amend the 2035 Land Use Plan Map 9.9 and the Official Zoning Map, as it relates to the wetland staking completed on the vacant property generally located on 3rd Avenue at the 11300 block known as Lot 20 of Block 16 in Carol Beach Estates Subdivision Unit #2 and further identified as Tax Parcel Number 93-4-123-304-0085.

On August 24, 2012 the Village received an application from Ms. Susan Weyers, on behalf of the property owner, Johnson Bank to re-delineate the wetlands on this vacant property. On October 4, 2012, the Southeastern Wisconsin Regional Planning Commission biologist conducted a wetland staking on the property and on September 24, 2014 the Village received a letter from SEWRPC approving the plat of survey shown on Exhibit 1 of Plan Commission Resolution #15-02.

As a result of the wetland staking being completed the Comprehensive Plan and the Zoning Map are being amended to correctly identify the field delineated wetlands on the property. Specifically, the following amendments are proposed to the Comprehensive Plan as specified in Plan Commission Resolution #15-02:

1. To amend the 2035 Land Use Plan to correctly identify the field delineated wetlands as shown on Exhibit 1 with the field verified wetland land use designation. All other land use designations on the property will remain unchanged.
2. To update Appendix 10-3 of the Village of Pleasant Prairie Wisconsin, 2035 Comprehensive Plan to include said amendment.

Pursuant to the Village Comprehensive Plan, the Village Zoning Map and the Comprehensive Land Use Plan shall be consistent; therefore, the Zoning Map is being corrected to rezone the field delineated wetlands to C-1, Lowland Resource Conservancy District and to rezone the non-wetland areas into the R-5, Urban Single Family Residential District. All other Zoning Overlay Districts will remain unchanged on the property.

RECOMMENDATIONS:

On January 26, 2015, the Village Plan Commission held a public hearing and recommended that the Village Board approve **amendments to the Comprehensive Plan (Ord. #15-03)** as presented.

On January 26, 2015, the Village Plan Commission held a public hearing and recommended that the Village Board approve the **Zoning Map Amendment (Ord. #15-04)** as presented.

ORD. # 15-03
ORDINANCE TO AMEND
THE VILLAGE OF PLEASANT PRAIRIE, WISCONSIN
2035 COMPREHENSIVE PLAN
PURSUANT TO CHAPTER 390 OF THE
VILLAGE MUNICIPAL CODE

BE IT ORDAINED by the Village of Pleasant Prairie Board of Trustees, Kenosha County, Wisconsin, that the Village of Pleasant Prairie, Wisconsin 2035 Comprehensive Plan is hereby amended as follows:

1. To amend the 2035 Land Use Plan to correctly identify the field delineated wetlands as shown on **Exhibit 1** with the field verified wetland land use designation on the vacant property located at the southwest corner of Lakeshore Drive and 102nd Street Known as Lot 15 of block 35 in Carol Beach Estates Subdivision Unit #4 and further identified as Tax Parcel Number 93-4-123-203-0305. All other land use designations on the property will remain unchanged.
2. To update Appendix 10-3 of the Village of Pleasant Prairie Wisconsin, 2035 Comprehensive Plan to include said amendment.

The Village Community Development Director is hereby directed to record these Amendments to the Comprehensive Plan on the appropriate pages of said Plan and to update Appendix A in Chapter 390 of the Village Municipal Code to include said amendments.

Adopted this 2nd day of February, 2015.

VILLAGE OF PLEASANT PRAIRIE

ATTEST:

John P. Steinbrink,
Village President

Jane M. Romanowski
Village Clerk

Ayes: ____ Nays: ____ Absent: ____

Posted: _____

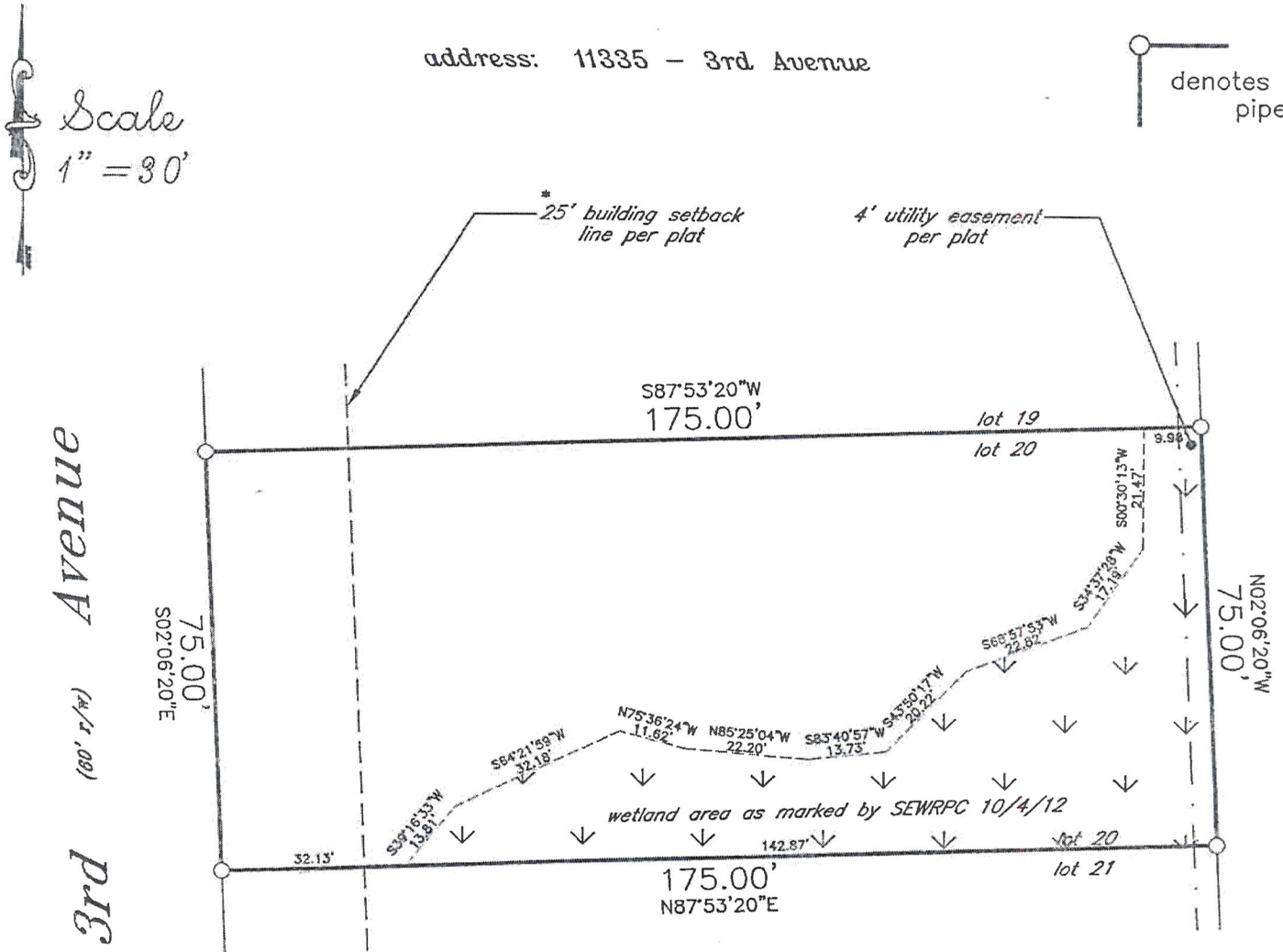
Ord #15-03 Johnson Bank Wetland Land Use Amend

Exhibit 1

RECEIVED
AUG 27 2014
Village of Pleasant Prairie

address: 11335 - 3rd Avenue

denotes iron pipe



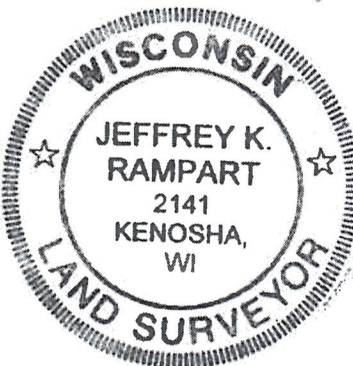
LEGAL DESCRIPTION OF WETLAND AREA: Part of Lot 20 Block 16 in Carol Beach Estates Unit No. 2, a plat of record; lying and being in part of the Southeast Quarter of Section 30, Town 1 North, Range 23 East of the Fourth Principal Meridian; lying and being in the Village of Pleasant Prairie, Kenosha County, Wisconsin and being more particularly described as: Commencing at the southwest corner of said lot; thence N87°53'20"E along the south line of said lot, 32.13 feet to the point of beginning of the wetland area to be herein described; thence continue N87°53'20"E along said south line 142.87 feet to the southeast corner of said lot; thence N02°06'20" along the east line of said lot, 75.00 feet to the northeast corner thereof; thence S87°53'20"W along the north line of said lot, 9.98 feet; thence S00°30'13"W 21.47 feet; thence S34°37'28"W 17.19 feet; thence S68°57'53"W 22.82 feet; thence S43°50'17"W 20.22 feet; thence S83°40'57"W 13.73 feet; thence N85°25'04"W 22.20 feet; thence N75°36'24"W 11.62 feet; thence S64°21'59"W 32.18 feet; thence S39°16'33"W 13.81 feet to the south line of said lot and the point of beginning; containing 3,875 square feet, 0.09 acre, more or less.

tax key no.: 93-4-123-304-0085

* May be superseded by local ordinance

Refer to a current title report for easements or restrictions which may affect the use of this site that are not shown on the recorded subdivision plat.

J.K.R. SURVEYING, INC.
8121 22ND AVENUE
KENOSHA, WI 53143



I hereby certify that this property was surveyed under my direction and this plat is a true representation thereof.

[Signature]

Reg. Land Surveyor
October 18, 2012

Plat of Survey of
LOT 20 BLOCK 16 IN
CAROL BEACH ESTATES UNIT NO. 2
in SE1/4 Section 30-1-23
CITY OF KENOSHA
KENOSHA COUNTY, WIS.
-for-
Johnson Bank

ORD. # 15-04

**ORDINANCE TO AMEND THE OFFICIAL ZONING MAP
OF THE VILLAGE OF PLEASANT PRAIRIE,
KENOSHA COUNTY, WISCONSIN
PURSUANT TO CHAPTER 420-13 OF THE VILLAGE ZONING ORDINANCE**

**BE IT ORDAINED by the Village of Pleasant Prairie Board of Trustees,
Kenosha County, Wisconsin, that the Official Village Zoning Map is hereby amended
as follows:**

The subject property generally located on 3rd Avenue at the 11300 block, known as Lot 20 of Block 16 in Carol Beach Estates Subdivision Unit #2 in U.S. Public Land Survey Section 30, Township 1 North, Range 23 East in the Village of Pleasant Prairie and further identified as Tax Parcel Number 93-4-123-304-0085 is hereby rezoned as follows: 1) the field delineated wetlands as shown and legally described on **Exhibit 1** are rezoned into the C-1, Lowland Resource Conservancy District and the non-wetland areas are rezoned into the R-5, Urban Single Family Residential District. All other Zoning Overlay Districts will remain unchanged on the property.

The Village Zoning Administrator is hereby directed to record this Zoning Map Amendment on the appropriate sheet of the Official Village Zoning Map and Appendix B in Chapter 420 of the Village Municipal Code shall be updated to include said amendment.

Adopted this 2nd day of February, 2015.

VILLAGE BOARD OF TRUSTEES

John P. Steinbrink
Village President

ATTEST:

Jane M. Romanowski
Village Clerk

Posted: _____

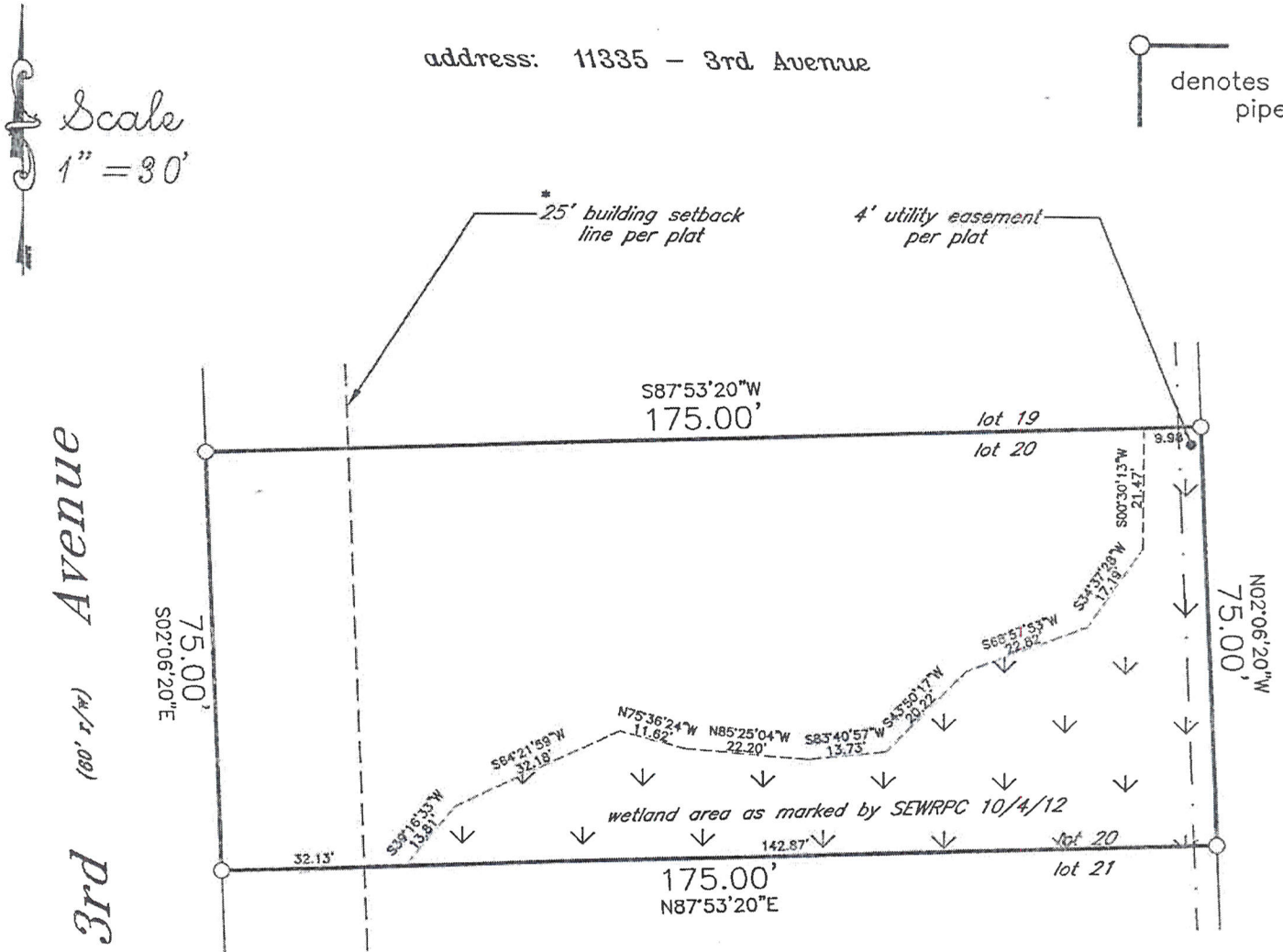
04-Johnson Bank wetland

Exhibit 1

RECEIVED
AUG 27 2014
Village of Pleasant Prairie

address: 11335 - 3rd Avenue

denotes iron pipe



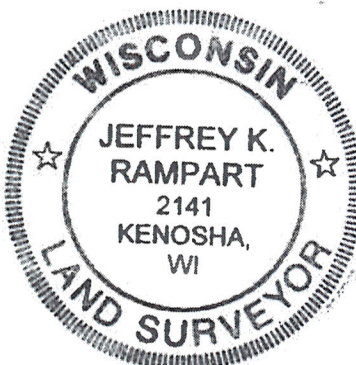
LEGAL DESCRIPTION OF WETLAND AREA: Part of Lot 20 Block 16 in Carol Beach Estates Unit No. 2, a plat of record; lying and being in part of the Southeast Quarter of Section 30, Town 1 North, Range 23 East of the Fourth Principal Meridian; lying and being in the Village of Pleasant Prairie, Kenosha County, Wisconsin and being more particularly described as: Commencing at the southwest corner of said lot; thence N87°53'20"E along the south line of said lot, 32.13 feet to the point of beginning of the wetland area to be herein described; thence continue N87°53'20"E along said south line 142.87 feet to the southeast corner of said lot; thence N02°06'20" along the east line of said lot, 75.00 feet to the northeast corner thereof; thence S87°53'20"W along the north line of said lot, 9.98 feet; thence S00°30'13"W 21.47 feet; thence S34°37'28"W 17.19 feet; thence S68°57'53"W 22.82 feet; thence S43°50'17"W 20.22 feet; thence S83°40'57"W 13.73 feet; thence N85°25'04"W 22.20 feet; thence N75°36'24"W 11.62 feet; thence S64°21'59"W 32.18 feet; thence S39°16'33"W 13.81 feet to the south line of said lot and the point of beginning; containing 3,875 square feet, 0.09 acre, more or less.

tax key no.: 93-4-123-304-0085

* May be superseded by local ordinance

Refer to a current title report for easements or restrictions which may affect the use of this site that are not shown on the recorded subdivision plat.

J.K.R. SURVEYING, INC.
8121 22ND AVENUE
KENOSHA, WI 53143



I hereby certify that this property was surveyed under my direction and this plat is a true representation thereof.

[Signature]

Reg. Land Surveyor
October 18, 2012

Plat of Survey of
LOT 20 BLOCK 16 IN
CAROL BEACH ESTATES UNIT NO. 2
in SE1/4 Section 30-1-23

CITY OF KENOSHA
KENOSHA COUNTY, WIS.

-for-
Johnson Bank

Consider **amendments to the Village Comprehensive Plan (Ord. #15-05)** to correct and amend the Village of Pleasant Prairie 2035 Comprehensive Land Use Plan Map 9.9 and update Appendix 10-3 of the Village of Pleasant Prairie Wisconsin, 2035 Comprehensive Plan to include said amendment. Specifically, Map 9.9 is proposed to be amended to correctly identify the field delineated wetlands with the field verified wetland land use designation on the vacant property located at the northwest corner of Lakeshore Drive and 102nd Street (Tax Parcel Number 93-4-123-203-0305).

Recommendation: On January 26, 2015 the Plan Commission held a public hearing and recommended that the Village Board approve the **Comprehensive Plan (Ord. #15-05)** as presented.

Consider a **Zoning Map Amendment (Ord. #15-06)** to rezone the field delineated wetlands on the vacant property located at the northwest corner of Lakeshore Drive and 102nd Street (Tax Parcel Number 93-4-123-203-0305) into the C-1, Lowland Resource Conservancy District and the non-wetland area into the R-5 Urban Single Family Residential District. All other overlay districts on the property will remain unchanged.

Recommendation: On January 26, 2015 the Plan Commission held a public hearing and recommended that the Village Board approve the **Zoning Map Amendment (Ord. #15-06)** as presented.

THESE ITEMS ARE RELATED AND WILL BE DISCUSSED AT THE SAME TIME HOWEVER SEPARATE ACTION IS REQUIRED.

VILLAGE STAFF REPORT OF FEBRUARY 2, 2015

Consider **amendments to the Village Comprehensive Plan (Ord. #15-05)** to correct and amend the Village of Pleasant Prairie 2035 Comprehensive Land Use Plan Map 9.9 and update Appendix 10-3 of the Village of Pleasant Prairie Wisconsin, 2035 Comprehensive Plan to include said amendment. Specifically, Map 9.9 is proposed to be amended to correctly identify the field delineated wetlands with the field verified wetland land use designation on the vacant property located at the northwest corner of Lakeshore Drive and 102nd Street (Tax Parcel Number 93-4-123-203-0305).

Consider a **Zoning Map Amendment (Ord. #15-06)** to rezone the field delineated wetlands on the vacant property located at the northwest corner of Lakeshore Drive and 102nd Street (Tax Parcel Number 93-4-123-203-0305) into the C-1, Lowland Resource Conservancy District and the non-wetland area into the R-5 Urban Single Family Residential District. All other overlay districts on the property will remain unchanged.

THESE ITEMS ARE RELATED AND WILL BE DISCUSSED AT THE SAME TIME HOWEVER SEPARATE ACTION IS REQUIRED.

On September 8, 2014 the Village Plan Commission adopted Resolution #14-13 to initiate and petition to correct and amend the 2035 Land Use Plan Map 9.9 and the Official Zoning Map, as it relates to the wetland staking completed on the vacant property generally located at the northwest corner of Lakeshore Drive and 102nd Street Lot 15 of block 35 in Carol Beach Estates Subdivision Unit #4 and further identified as Tax Parcel Number 93-4-123-203-0305.

On June 20, 2013 the Village received an application from David Grochocenske, Trustee in bankruptcy of Frank and Mabel Newman (deceased) for a wetland staking to be completed. On July 23, 2013, the Southeastern Wisconsin Regional Planning Commission (SEWRPC) biologist conducted a wetland staking on the property and on August 18, 2014 the Village received a letter from SEWRPC approving the plat of survey shown on Exhibit 1 of Plan Commission Resolution #15-03.

As a result of the wetland staking being completed the Comprehensive Plan and the Zoning Map are being amended to correctly identify the field delineated wetlands on the property. Specifically, the following amendments are proposed to the Comprehensive Plan as specified in Plan Commission Resolution #15-02:

1. To amend the 2035 Land Use Plan to correctly identify the field delineated wetlands as shown on Exhibit 1 with the field verified wetland land use designation. All other land use designations on the property will remain unchanged.
2. To update Appendix 10-3 of the Village of Pleasant Prairie Wisconsin, 2035 Comprehensive Plan to include said amendment.

Pursuant to the Village Comprehensive Plan, the Village Zoning Map and the Comprehensive Land Use Plan shall be consistent; therefore, the Zoning Map is being corrected to rezone the field delineated wetlands to C-1, Lowland Resource Conservancy District and to rezone the non-wetland areas into the R-5, Urban Single Family Residential District. All other Zoning Overlay Districts will remain unchanged on the property.

RECOMMENDATIONS:

On January 26, 2015 the Plan Commission held a public hearing and recommended that the Village Board approve the **Comprehensive Plan (Ord. #15-05)** as presented.

On January 26, 2015 the Plan Commission held a public hearing and recommended that the Village Board approve the **Zoning Map Amendment (Ord. #15-06)** as presented.

ORD. # 15-05
ORDINANCE TO AMEND
THE VILLAGE OF PLEASANT PRAIRIE, WISCONSIN
2035 COMPREHENSIVE PLAN
PURSUANT TO CHAPTER 390 OF THE
VILLAGE MUNICIPAL CODE

BE IT ORDAINED by the Village of Pleasant Prairie Board of Trustees, Kenosha County, Wisconsin, that the Village of Pleasant Prairie, Wisconsin 2035 Comprehensive Plan is hereby amended as follows:

1. To amend the 2035 Land Use Plan to correctly identify the field delineated wetlands as shown on **Exhibit 1** with the field verified wetland land use designation on the vacant property located at the northwest corner of Lakeshore Drive and 102nd Street Known as Lot 15 of block 35 in Carol Beach Estates Subdivision Unit #4 and further identified as Tax Parcel Number 93-4-123-203-0305. All other land use designations on the property will remain unchanged.
2. To update Appendix 10-3 of the Village of Pleasant Prairie Wisconsin, 2035 Comprehensive Plan to include said amendment.

The Village Community Development Director is hereby directed to record these Amendments to the Comprehensive Plan on the appropriate pages of said Plan and to update Appendix A in Chapter 390 of the Village Municipal Code to include said amendments.

Adopted this 2nd day of February, 2015.

VILLAGE OF PLEASANT PRAIRIE

ATTEST:

John P. Steinbrink,
Village President

Jane M. Romanowski
Village Clerk

Ayes: ____ Nays: ____ Absent: ____

Posted: _____

Ord #15-05 Newman Wetland Land Use Amend

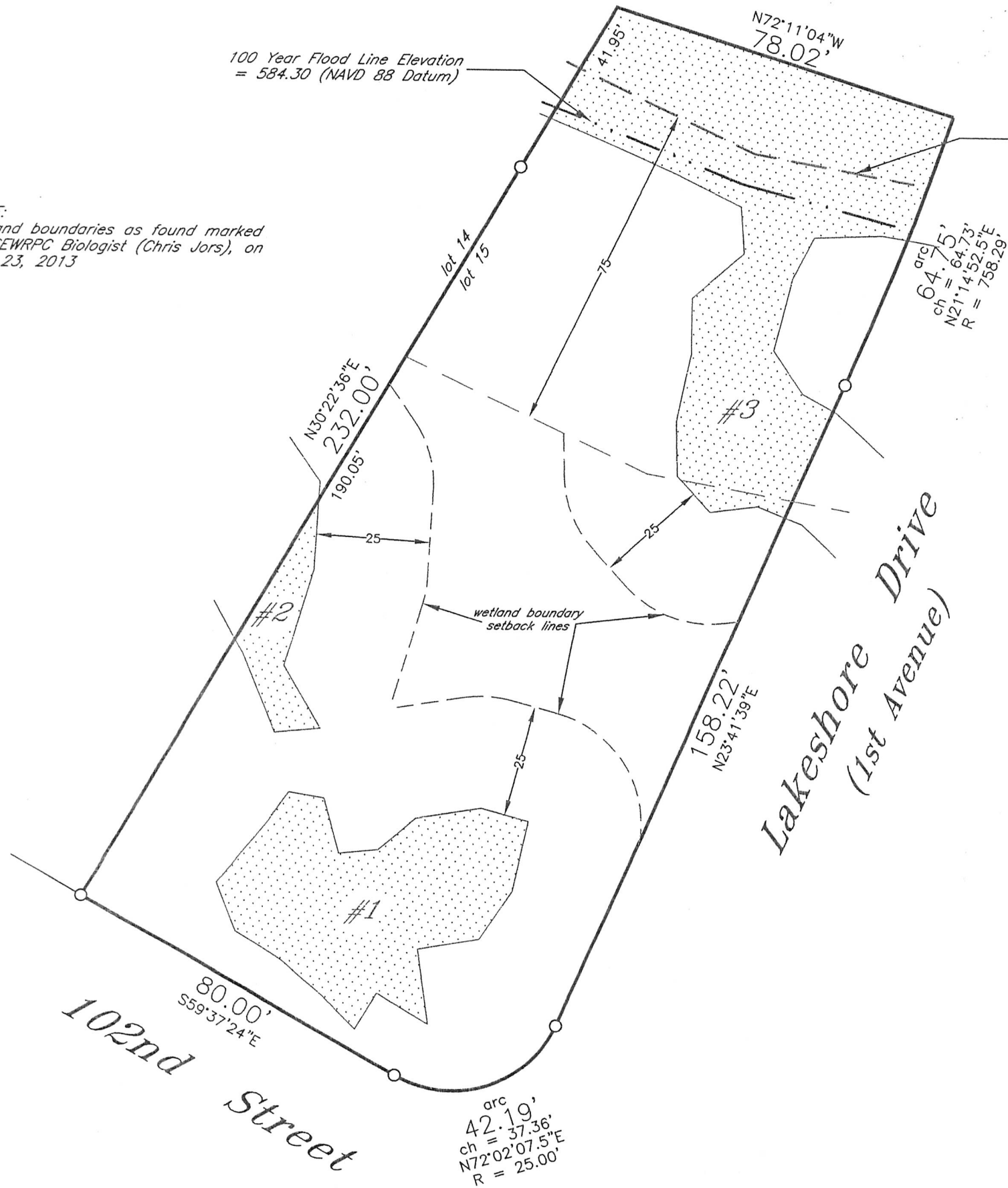
Scale
1" = 30'



100 Year Flood Line Elevation
= 584.30 (NAVD 88 Datum)

Ordinary High Water Mark as
established by Elaine Johnson, WDNR,
on 10/30/13 - elevation = 582.10

NOTE:
Wetland boundaries as found marked
by SEWRPC Biologist (Chris Jors), on
July 23, 2013



Refer to a current title report for easements or restrictions which may affect
the use of this site that are not shown on the recorded subdivision plat.



tax key no.: 93-4-123-203-0305

J.K.R. SURVEYING, INC.
8121 22ND AVENUE
KENOSHA, WI 53143



I hereby certify that
this property was
surveyed under my
direction and this
plat is a true re-
presentation thereof.

[Signature]
Reg. Land Surveyor
November 12, 2013

Plat of Survey of
LOT 15 BLOCK 35 IN
CAROL BEACH ESTATES UNIT NO. 4
in SW1/4 Section 20-1-23
VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WIS.

-for-

Adam Bullamore

WETLAND AREA LEGAL DESCRIPTIONS

LEGAL DESCRIPTIONS OF WETLAND AREAS: PRECEDE EACH DESCRIPTION WITH THIS PREAMBLE: Part of Lot 15 in Block 35 in CAROL BEACH ESTATES UNIT NO. 4, a subdivision plat on file and of record in the Kenosha County Land Registry; lying and being in part of the Southwest Quarter of Section 20, Town 1 North, Range 22 East of the Fourth Principal Meridian and lying and being in the Village of Pleasant Prairie, Kenosha County, Wisconsin and being more particularly described as:

WETLAND AREA #1: Commencing at the southwest corner of said Lot 15; thence N83°57'03"E 29.86 feet to the point of beginning; thence S20°46'48"E 11.99 feet; thence S56°17'23"E 12.05 feet; thence S48°44'02"E 12.41 feet; thence S44°22'21"E 9.91 feet; thence N31°09'38"E 9.36 feet; thence S58°50'45"E 13.10 feet; thence N07°36'26"W 16.87 feet; thence N79°52'23"E 13.74 feet; thence N32°45'47"E 13.38 feet; thence N12°26'16"E 16.20 feet; thence N74°28'59"W 10.76 feet; thence S80°42'25"W 14.62 feet; thence S49°02'58"W 10.98 feet; thence S83°55'19"W 8.62 feet; thence N14°36'31"W 12.87 feet; thence N80°15'01"W 7.86 feet; thence S35°25'14"W 8.23 feet; thence S39°08'48"W 17.73 feet to the point of beginning; containing 2,109 square feet; 0.05 acre, more or less.

WETLAND AREA #2: Commencing at the southwest corner of said Lot 15; thence N30°22'36"E along the westerly line of said lot, 66.82 feet to the point of beginning; thence continue N30°22'36"E along said westerly line 36.22 feet; thence S03°38'09"W 15.67 feet; thence S17°00'27"W 22.47 feet; thence S29°52'28"E 16.06 feet; thence S84°56'32"W 10.09 feet; thence N21°45'30"W 18.93 feet; thence N28°26'30"W 3.53 feet to aforesaid westerly line and the point of beginning; containing 418 square feet; 0.01 acre, more or less.

WETLAND AREA #3: Commencing at the southwest corner of said Lot 15; thence S59°37'24"E along the south line of said lot, 80.00 feet; thence northeasterly 42.19 feet along the arc of a curve concave to the northwest; said curve having a radius of 25.00 feet and a chord which bears N72°02'07.5"E 37.36 feet; thence N23°41'39"E along the easterly line of said lot, 125.33 feet to the point of beginning; thence continue N23°41'39"E along said easterly line 26.41 feet; thence N60°34'14"W 7.59 feet; thence N34°02'28"W 11.68 feet; thence N13°45'22"E 16.56 feet; thence N27°11'38"E 10.42 feet; thence N87°31'00"E 14.84 feet; thence S80°07'59"E 5.68 feet; thence N19°55'12"E 29.60 feet; thence N72°11'04"W 78.02 feet; thence S30°22'36"W 29.23 feet; thence S66°56'43"E 15.17 feet; thence S65°55'45"E 16.05 feet; thence S63°26'30"E 15.41 feet; thence S03°43'15"E 10.44 feet; thence S48°33'24"W 15.22 feet; thence S00°02'16"E 12.38 feet; thence S12°02'36"W 15.58 feet; thence S00°53'57"E 12.43 feet; thence S41°56'19"E 10.87 feet; thence N82°31'48"E 10.60 feet; thence S67°33'19"E 6.48 feet to aforesaid easterly line and the point of beginning; containing 4,068 square feet; 0.09 acre, more or less.

Refer to a current title report for easements or restrictions which may affect the use of this site that are not shown on the recorded subdivision plat.

tax key no.: 93-4-123-203-0305

J.K.R. SURVEYING, INC.
9121 22ND AVENUE
KENOSHA, WI 53143



I hereby certify that this property was surveyed under my direction and this plat is a true representation thereof.

[Signature]
Reg. Land Surveyor
November 12, 2013

*Plat of Survey of
LOT 15 BLOCK 35 IN
CAROL BEACH ESTATES UNIT NO. 4
in SW1/4 Section 20-1-23
VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WIS.*

-for-

Adam Bullamore

ORD. # 15-06

**ORDINANCE TO AMEND THE OFFICIAL ZONING MAP
OF THE VILLAGE OF PLEASANT PRAIRIE,
KENOSHA COUNTY, WISCONSIN
PURSUANT TO CHAPTER 420-13 OF THE VILLAGE ZONING ORDINANCE**

**BE IT ORDAINED by the Village of Pleasant Prairie Board of Trustees,
Kenosha County, Wisconsin, that the Official Village Zoning Map is hereby amended
as follows:**

The subject property generally located on the northwest corner of Lakeshore Drive and 102nd Street, known as Lot 15 of Block 35 in Carol Beach Estates Subdivision Unit #4 located in U.S. Public Land Survey Section 30, Township 1 North, Range 23 East in the Village of Pleasant Prairie and further identified as Tax Parcel Number 93-4-123-203-0305 is hereby rezoned as follows: 1) the field delineated wetlands as shown and legally described on **Exhibit 1** are rezoned into the C-1, Lowland Resource Conservancy District and the non-wetland areas on the property are rezoned into the R-5, Urban Single Family Residential District. All other Zoning Overlay Districts will remain unchanged on the property.

The Village Zoning Administrator is hereby directed to record this Zoning Map Amendment on the appropriate sheet of the Official Village Zoning Map and Appendix B in Chapter 420 of the Village Municipal Code shall be updated to include said amendment.

Adopted this 2nd day of February, 2015.

VILLAGE BOARD OF TRUSTEES

John P. Steinbrink
Village President

ATTEST:

Jane M. Romanowski
Village Clerk

Posted: _____

06-Newman wetland

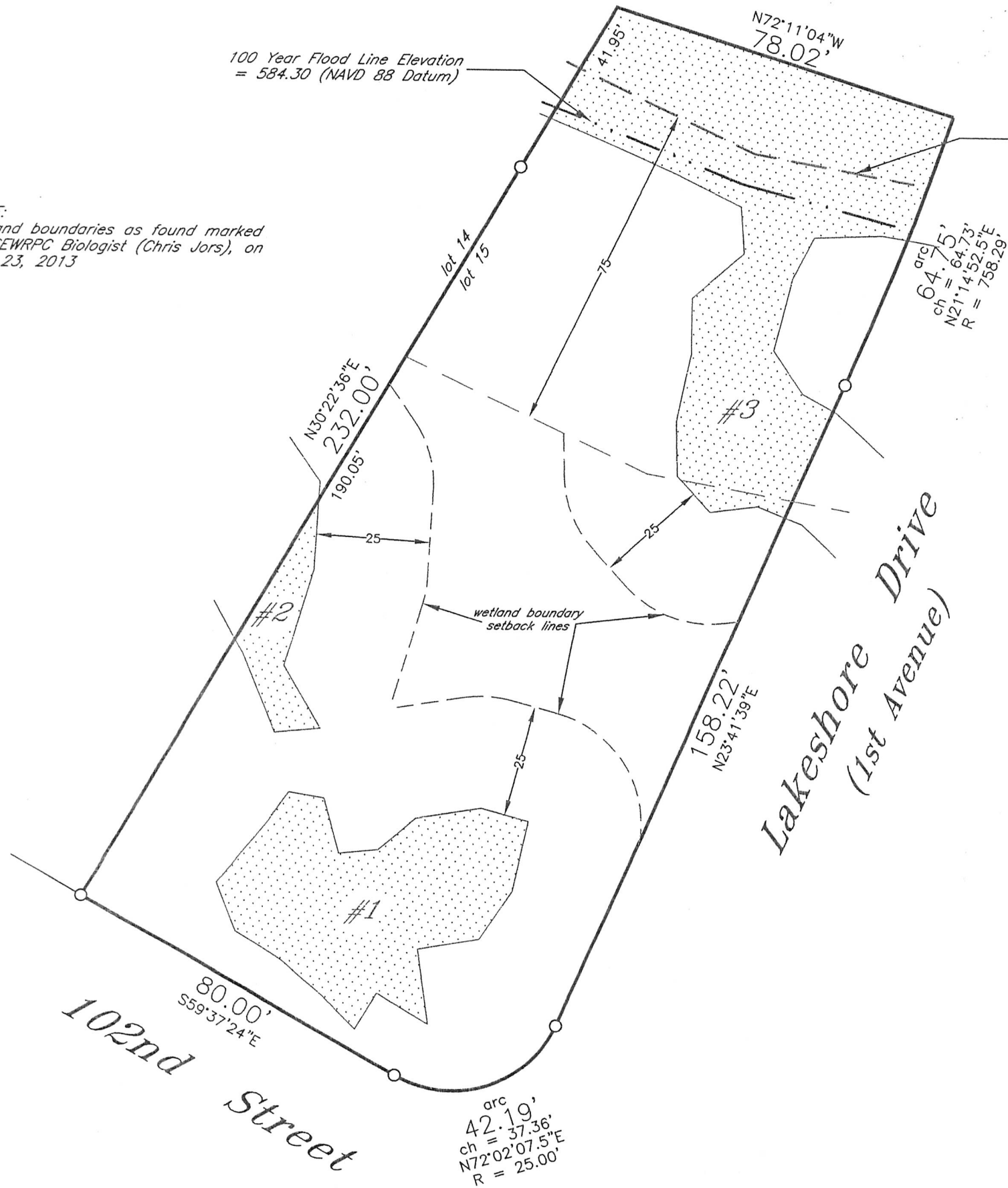
Scale
1" = 30'



100 Year Flood Line Elevation
= 584.30 (NAVD 88 Datum)

Ordinary High Water Mark as
established by Elaine Johnson, WDNR,
on 10/30/13 - elevation = 582.10

NOTE:
Wetland boundaries as found marked
by SEWRPC Biologist (Chris Jors), on
July 23, 2013



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the use of this site that are not shown on the recorded subdivision plat.



tax key no.: 93-4-123-203-0305

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8121 22ND AVENUE
KENOSHA, WI 53143



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this property was
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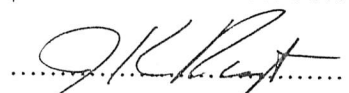
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VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WIS.*

-for-

Adam Bullamore

**CLERK'S CERTIFICATION OF
BARTENDER LICENSE APPLICATIONS**

Period Ending: January 27, 2015

I, Jane M. Romanowski, Village Clerk of the Village of Pleasant Prairie, Kenosha County, Wisconsin, do hereby certify the following persons have applied for bartender licenses and **each applicant is in compliance with the guidelines set forth in Chapter 194 of the Municipal Code**. I recommend approval of the applications for each person as follows:

NAME OF APPLICANT

LICENSE TERM

- | | |
|----------------------|--------------------|
| 1. Kathlyn R. Dibble | thru June 30, 2016 |
| 2. Jiahua Shi | thru June 30, 2016 |
| 3. Alisha D. Vincent | thru June 30, 2016 |

Jane M. Romanowski
Village Clerk